

MEETING OF THE COUNCIL



Wednesday, 12th January, 2022

7.00 pm

**Queens Hall,
Margate Winter Gardens
Margate**

**www.thanet.gov.uk
01843 577000**



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Date: 4 January 2022
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You are hereby summoned to attend the meeting of the Thanet District Council to be held in the Queens Hall, Margate Winter Gardens on Wednesday, 12 January 2022 at 7.00 pm for the purpose of transacting the business mentioned below.

Timothy Howes

Director of Corporate Governance

To: The Members of Thanet District Council

AGENDA

Item
No

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES OF THE PREVIOUS MEETING**

2a **MINUTES OF THE MEETING 14/10/21** (Pages 5 - 14)

To approve the Minutes of the meeting of Council held on 14 October 2021, copy attached.

2b **MINUTES OF THE EXTRAORDINARY MEETING 2/11/21** (Pages 15 - 16)

To approve the Minutes of the Extraordinary meeting of Council held on 2 November 2021, copy attached.

3. **ANNOUNCEMENTS**

To receive any announcements from the Chairman, Leader, Members of the Cabinet or Chief Executive in accordance with Council Procedure Rule 2.2 (iv).

4. **DECLARATIONS OF INTEREST** (Pages 17 - 18)

To receive any declarations of interest. Members are advised to consider the advice contained within the Declaration of Interest advice attached to this Agenda. If a Member declares an interest, they should complete the [Declaration of Interest Form](#)

<u>Item No</u>	<u>Subject</u>
5.	<u>PETITIONS</u> To receive petitions from the public in accordance with Council Procedure Rule 12.
6.	<u>QUESTIONS FROM THE PRESS AND PUBLIC</u> (Pages 19 - 20) To receive questions received from the press or public in accordance with Council Procedure Rule 13.
7.	<u>QUESTIONS FROM MEMBERS OF THE COUNCIL</u> (Pages 21 - 24) To receive questions from Members of the Council in accordance with Council Procedure Rule 14.
8.	<u>NOTICE OF MOTION</u> To receive any Notices of Motion from Members of Council in accordance with the Council Procedure Rule 3.
8a	<u>NOTICE OF MOTION - TOWN CENTRE PARKING</u> (Pages 25 - 28)
9.	<u>LEADERS REPORT</u> (Pages 29 - 30) To receive a report from the Leader of the Council in accordance with Council Procedure Rule 2.4.
10.	<u>REPORT OF THE CHAIRMAN OF THE OVERVIEW AND SCRUTINY PANEL</u> (Pages 31 - 42)
11.	<u>MID YEAR REVIEW 2021-22: TREASURY MANAGEMENT AND ANNUAL INVESTMENT STRATEGY</u> (Pages 43 - 68)
12.	<u>BUDGET MONITORING 2021-22: REPORT NO.2</u> (Pages 69 - 90)
13.	<u>FEES AND CHARGES 2022-23</u> (Pages 91 - 150)
14.	<u>APPOINTMENT OF EXTERNAL AUDITORS</u> (Pages 151 - 158)
15.	<u>CAPITAL PROGRAMME SCHEMES - LEVELLING UP FUND PROJECTS FOR RAMSGATE AND MARGATE</u> (Pages 159 - 162)
16.	<u>AMENDMENTS TO THE CONSTITUTION</u> (Pages 163 - 170)
17.	<u>PAY POLICY STATEMENT 2021/22</u> (Pages 171 - 186)
18.	<u>CHANGES TO COMMITTEES, PANELS AND BOARD</u> Report to follow.

Item
No

Subject

19. **REPRESENTATION ON RAMSGATE CHARITIES** (Pages 187 - 190)
20. **EXCLUSION OF PRESS AND PUBLIC** (Pages 191 - 194)
21. **APPOINTMENT OF CHIEF FINANCIAL (S151) OFFICER** (Pages 195 - 202)

COUNCIL

Minutes of the meeting held on 14 October 2021 at 7.00 pm in Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Present: Councillor Jason Savage (Chair); Councillors Albon, Ara, Ashbee, Austin, Bailey, J Bayford, R Bayford, Boyd, Braidwood, Coleman-Cooke, Crittenden, Currie, Dexter, Duckworth, Everitt, Farrance, Fellows, Garner, Gregory, Hopkinson, Huxley, Keen, Kup, Leys, Pat Moore, Ovenden, Parsons, L Piper, Rev. S Piper, Potts, Pugh, Rattigan, Rawf, Rogers, Rusiecki, D Saunders, M Saunders, Scobie, Scott, Shonk, Shrubbs, Tomlinson, Wallin, Whitehead, Wing, Wright and Yates

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor's Bambridge, Dennis, Green, Hart, Paul Moore and Towning.

2. **MINUTES OF THE PREVIOUS MEETINGS**

(a) **Minutes of the meeting held on 15 July 2021**

It was proposed by the Chairman, seconded by the Leader and agreed, that the minutes of the meeting of Council held on 15 July 2021 be approved.

(b) **Minutes of the extraordinary meeting held on 23 September 2021**

It was proposed by the Chairman, seconded by Councillor Scobbie and agreed, that the minutes of the extraordinary meeting of Council held on 23 September 2021 be approved.

3. **ANNOUNCEMENTS**

The Chair advised Members that in response to the recently received External Auditor's recommendations, an Extraordinary Council meeting will be held within a month to consider the Auditor's recommendations.

4. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

5. **PETITIONS**

No petitions had been received in accordance with council procedure rule 12.

6. **QUESTIONS FROM THE PRESS AND PUBLIC**

(a) **Question No.1 - Regarding Clinical Waste Collection.**

Mr Thompson was not present at the meeting and would receive a response to his question in writing.

(b) **Question No.2 - Regarding Swimming at Your Leisure Facilities.**

Ms Kimber asked Councillor Kup the following question:

“Swimming is important to young children for exercise and, with Thanet's extensive coastline, for their safety. All Baby and Pre-School swimming lessons at the pools managed by Your Leisure are now exclusively provided by a private organisation (Puddle Ducks).

These can be much more expensive than those offered directly by Your Leisure for older children, at £15 per lesson for Puddle Ducks.

Could the council explain why such an exclusive agreement was made, and how it is in the best interests of Thanet's children?”

Councillor Kup responded with the following points:

- Swimming was an important exercise for all age groups however Your Leisure was an independent organisation and set their prices independently of the Council.
- Councillor Kup offered to meet with Ms Kimber outside of the meeting to discuss what could be done regarding the issue.

(c) **Question No.3 - Regarding The Protection Of Venues From Complaints**

Mr Randles asked Councillor David Saunders the following question:

“What is TDC doing to value and protect new and existing hospitality and music venues from complaints, the likes of which see such establishments shut down in order to appease a minority of residents who choose to live next to or within buildings and areas of high and historic cultural, artistic and economic importance?

Further, has TDC considered following the City of Liverpool and others in adopting Agent of Change or sought to apply Deed of Easements to venues that would warrant it.”

Councillor David Saunders responded with the following points:

- A deed of easement was an agreement that gave rights over a piece of land or property for the benefit of another person. This was done by individual land owners rather than the Local Authority.
- Paragraph 187 of the National Planning Policy Framework outlined that planning policies and decisions should ensure that new developments would be integrated effectively with existing businesses and community facilities.
- Whilst not explicitly cited in the 2020 Local Plan, the Council considered the need for applicants to provide suitable mitigation in new housing proposals if the new development would result in unreasonable restrictions on existing facilities, including music venues. This included the requirement of acoustic surveys and acoustic insulation to mitigate the transmission of noise.
- The Council notified all neighbouring properties of proposed sites, to ensure the consideration of comments from residents and businesses about planning applications.

(d) **Question No.4 - Regarding The Travellers Community at Ramsgate Port.**

Ms Shotton asked Councillor Kup the following question:

“It is increasingly apparent that we are heading for a humanitarian disaster this winter for our vulnerable Travellers' Community currently housed at Ramsgate Port, unless a permanent, safe, suitable site is identified for them by TDC, as required under the Housing Act 2004 and its attendant regulations.

Under the Human Rights legislation access to regular health care and settled schooling are among the primary entitlements of these families. At present lacking the most basic requirements, such as access to toileting facilities, their situation is one of which we should all feel ashamed.

Can you report what urgent action is being taken by officers to identify sites and move this most important project forward so that these families, among the most disadvantaged of our Thanet community, can access the health care, mental health support and education they so desperately need.”

Councillor Kup responded with the following points:

- The Council commissioned a study for the Local Plan Examination, which identified a cultural need for seven permanent pitches and five transit pitches. One of the key aspects of the Local Plan update was to allocate suitable sites to meet the identified need.
- Separately, a site search was undertaken by the Council to identify possible emergency stopping sites for Gypsies and Travellers. This had been included in the Local Plan work.
- A “call for sites” was undertaken at the beginning of 2021. The submissions would be assessed through the local plan process. Council officers were also looking for other potential sites, including those in public ownership, to meet the identified need.

7. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

(a) **Question No. 1 - Regarding Southern Water and Discharges into the Sea**

Councillor Yates asked Councillor Pugh the following question:

"Does Cllr Pugh agree with me that following raw sewage being dumped along Thanet's coastline that it is worrying that Southern Water have been unable to confirm in writing that the permitted pumping speeds required at Margate pumping station (809 litres per second) have been met over the past couple of years?"

Councillor Pugh responded that the regulating body for the authorisation of discharges from the pumping station was the Environment Agency, as part of the authorisation there would be conditions to control discharge. Whilst these issues had been raised with the Environment Agency, any such breaches would be enforced by them.

Councillor Yates followed up his question by asking Councillor Pugh if he knew whether the Environment Agency had initiated a criminal investigation into the recent discharge incident at Broadstairs?

Councillor Pugh responded that he was aware that the Environment Agency had initiated a criminal investigation into the incident that occurred on 16 June at the Margate Pumping station, but was not aware of an investigation into the Broadstairs incident.

(b) **Question No. 2 - Regarding Safety Buoys**

Councillor Albon asked Councillor Pugh the following question:

" Can you please tell me why no safety buoys were located off and along the main beaches to protect swimmers and beach users from jet skis etc, in accordance with the Council approved beach action plan"

Councillor Pugh responded that the buoys had been put out at the agreed locations at the start of the summer season at the following beaches:

- Minnis Bay
- West Bay
- St Mildred's Bay
- Westbrook Bay
- Margate
- Ramsgate.

Councillor Albon followed up his question by noting that there had not been any buoys at Eastcliff Beach in Ramsgate.

Councillor Pugh responded that the Council's top priority was the safety of residents and visitors, he offered to look into the situation.

(c) **Question No. 3 - Regarding AirBnB's**

Councillor Bailey asked Councillor Jill Bayford the following question:

"I have become increasingly aware of the plight of people trying desperately to find a place to rent in Thanet. I even know of a lady in her eighties in a desperate situation who has been issued a Section 21 notice but cannot find anywhere to rent so is temporarily staying with her brother.

There currently seems to be a real issue around the lack of available rental property and this unavailability seems to be exacerbated, at least in part, by the proliferation of AirBnBs.

A shortage of rental properties will also put more pressure on this Authority in terms of having to find additional temporary accommodation to house people so this is a serious problem that has ramifications for the Council.

I would like to ask, what is this council doing, or what power does it have - perhaps through the review of the Local Plan, to address this issue?

Do we actually know how many Airbnbs there are in the district?

Is there a local requirement to register Airbnbs with this authority? If not, should there be?"

Councillor Jill Bayford responded with the following points:

- The Council's adopted Local Plan included an assumption that 6.3% of the local housing stock were second homes, which potentially included holiday lets, and the housing requirements set out in the plan took this into account. This equated to around 4,000 dwellings.
- The Local Plan also had policies that both supported the retention of residential dwellings (Policy HO22), and supported the provision of self-catering accommodation as part of the local tourism industry (Policy E08). The intention of Policy HO22 was to protect the existing housing supply. There were some caveats, of which one was tourism use, but only where it met certain policy criteria.
- In the event that planning permission was required for a holiday let of this kind, the policies in the adopted Plan were probably sufficient. However, Policy H022 could only be applied when there was a material change of use of a dwelling.
- In a significant number of cases it was unlikely that there would be a material change of use from a residential dwelling to a holiday let. For example where a whole dwelling was let to a single family for their holiday. However the Council considered all planning enforcement complaints in relation to short-term accommodation, to assess whether a change of use had occurred, and looked at the specific factors in each case.
- Any new local planning policy in relation to holiday letting, would need to be based upon robust evidence about the impact on the supply and affordability of local homes to meet locally identified needs.
- There was no current requirement to register an AirBnB, or any other form of holiday let, not including hotels and HMO's that were covered by different legislation, with the local council. As a result, the Council did not hold definitive figures, however AirBnB have indicated that their platform had up to 1,316 listed properties. It was not clear whether these were whole dwellings or parts of a dwelling. A 2019 survey, completed by Visit Kent identified 1,089 active AirBnB rentals in Thanet. This suggested that the recent trend in people holidaying in the UK, following the COVID-19 pandemic had fuelled a rise in the number of AirBnB's locally.
- The mandatory registration or the effective planning control of holiday lets would require new national legislation or regulation. A number of national organisations (B&B Association, Tourism Alliance etc) had been lobbying for change and have

asked for a registration scheme to be introduced. As part of the Government's Tourism Recovery Plan one of the key initiatives was to launch a consultation on the introduction of a Tourism Accommodation Registration scheme.

- The Council was committed to determining the impact of AirBnB's on the residential market in Thanet, but this should be weighed against the value of the visitors economy which supported local employment.

Councillor Bailey followed up her question by asking if the Council had a response to the recently published white paper from Professor Novelli.

Councillor Jill Bayford responded that the white paper was looking at national registration of AirBnB's, this would be a move supported by the Council.

(d) **Question No. 4 - Regarding the Availability of Affordable Housing**

Councillor Austin asked Councillor Jill Bayford the following question:

" At a recent drop-in session, the Director of Housing & Planning highlighted the current pressures on affordable housing in Thanet occasioned by rapidly rising private sector rents, the reduced number of properties available for rent and the very modest number of new properties we as a Council have been building each year.

What strategies is Cabinet adopting to address these issues – and in particular, to increase the number of Council-owned properties available for rent?"

Councillor Jill Bayford responded with the following points:

- The Council had adopted a detailed Housing, Homelessness and Rough Sleeper Strategy, which set out the Council's proposals for providing affordable homes. The strategy was available on the council's website.
- The Strategy included a strategic objective to improve access to, and supply of, housing including affordable homes. It set out a detailed action plan, and progress was reviewed by the Housing Cabinet Advisory Group. In particular the strategy set out how the Council and its housing association partners were working together to increase the supply of affordable homes, and the action that the Council was taking to bring empty homes back into use.
- Over the past nine years the Council had constructed or acquired 162 new homes for affordable rent, and had approved funding in place for a further 28 new homes. These programmes have been supported with a total investment of £43,000,000.00, primarily from capital funding from the Council's Housing Revenue Account (HRA), with additional support, such as from Right-to-Buy receipts and Homes England grants. The total funding available for investment in this way was limited by the capacity of the Council's Housing Revenue Account to release capital funding or support borrowing.
- The current business plan projections included provision for further investment of around £8.1m annually, from 2024, which would provide at least 30 new homes each year. The Housing Cabinet Advisory Group were due to consider the latest business plan projections at its next meeting and these would be presented to Cabinet and Council as part of the budget setting process for 2022/23.
- In addition to the Council's activities, new affordable homes for rent were provided by the Council's Housing Associations Partners. These homes were either provided in partnership with private sector house builders, through section 106 agreements, or supported by grants from Homes England, with the bulk of funding coming from Housing Associations own business plans. The pace of delivery was strongly linked to the pace of private sector house building, and the Council worked closely with private sector house builders to facilitate the delivery of approved homes. This year would see 66 housing association homes completed in the District, this would increase in 2022/23 to around 350 homes.
- Although these programmes demonstrated the commitment of the Council to deliver more affordable homes for rent both directly and with partners, they were

insufficient to meet the level of need for homes. The Council was therefore also committed, through the Housing, Homelessness and Rough Sleeper Strategy, to explore new models of funding and delivery, and would continue to keep this under review through the work of the Cabinet Advisory Group.

Councillor Austin followed up her question by asking what the Council was doing to ensure homes were adequately insulated.

Councillor Jill Bayford advised that this was detailed in the Council's Housing Strategy.

8. **NOTICE OF MOTION**

(a) **Motion No.1 - Disabled Parking Scheme Review**

It was proposed by Councillor Whitehead and seconded by Councillor Keen that:

"This Council commits to an internal audit of the number of disabled parking spaces available in relation to the numbers of residents requiring them, and commits to contacting and working with KCC to bring forward personalised permits, so that our application based disabled parking bays can perform the role that is intended."

In accordance with council procedure rule 3.7, Councillor David Saunders provided a response to the motion.

Members voted not to debate the motion, therefore the motion was forwarded to Cabinet without debate as it related to a Cabinet function.

(b) **Motion No.2 - A Partnership between Local Government and National Government to tackle Climate Change**

It was proposed by Councillor Garner and seconded by Councillor Wing that:

"This Council resolves to:

- in this year of COP26 add our voice to calls by the Local Government Association and the Association of Directors of Environment, Economy, Planning and Transport & others for a joint local & national government Task Force to plan action to reach 'net zero' emissions. Such a partnership can set appropriate regulations, benchmarks and targets and create the much needed long-term funding mechanisms to enable local communities and economies to decarbonise whilst remaining resilient and sustainable.

- write to Alok Sharma MP, President for COP26, the Prime Minister and the Leadership Board of the LGA informing them of our support for a joint Local/National Government Climate Change Partnership Taskforce and asking for one to be established as soon as possible."

In accordance with council procedure rule 3.7, Councillor Robert Bayford provided a response to the motion.

Following a vote on the motion, the motion was carried.

(c) **Motion No.3 - AirBnBs in Thanet**

It was proposed by Councillor Yates and seconded by Councillor Rawf that:

"This council notes with concern the ongoing issues raised by residents around the growth in AirBnBs in Thanet, especially in relation to the reduction in long term rentable properties. We welcome the majority of visitors to Thanet, who make an important contribution to our economy, but we hear residents' concerns and wish to take action to control this serious issue which is damaging our community and damaging the reputation of AirBnb.

This council recognises that it currently does not possess the powers to intervene and regulate these properties, and that this is a problem faced by many local authorities across the country.

Therefore, this Council resolves to:

- a) Work within the Local Plan Cabinet Advisory Group to try and introduce planning restrictions that affect short-term rentals, such as change of use regulations that are required in Greater London to turn a property into an AirBnb property.
- b) Ask the Leader of the Council to write to Marie Lorimer, the UK Public Policy Manager at AirBnb to request a meeting, and seek to proactively introduce a 90 day annual limit for entire home rentals in Thanet within the AirBnb platform. AirBnb currently has a lock on their platform that does not allow Greater London entire home properties to be rented out for more than 90 days a year."

In accordance with council procedure rule 3.7, Councillor Jill Bayford provided a response to the motion.

Members voted not to debate the motion, and as the motion related to a Council function, the motion fell.

9. LEADERS REPORT

The Leader, Councillor Ashbee, presented her report to Council, covering the following key points:

- The Annual residents survey of 6000 people was underway; this would help the Council prioritise Council services.
- Hard decisions had to be made each year during the budget building process, however the Council constantly looked to improve efficiency whilst maintaining the standard of service.
- Thanet had seen a 71% increase in visitor numbers during the peak season; this was expected to continue next summer.
- The Beach Management Plan had proved very successful. 1,800 tonnes of litter had been collected and 7000 hours of litter picking had taken place across Thanet's eight most popular beaches. The volunteers who had conducted litter picks deserved our thanks. The Council wished to find a way to generate revenue from visitors to offset these additional operating costs that did not impact upon local business by deterring visitors from coming to the area.
- To encourage biodiversity, the flower beds managed by the Council now contained perennial plants, this created habitats for pollinators such as bees, butterflies and moths.
- The Council had commissioned consultants to conduct a feasibility study of the Westbrook Loggia redevelopment. It was difficult for the Council to maintain these iconic coastal buildings; it was hoped that this would restore the Loggia to its former glory.
- 'Fiver Fest' would be running during October to encourage use of local businesses as part of the Totally Locally campaign.
- The Tenant and Leaseholder Service had been running for a year. Since the service had been bought in-house, there had been a significant improvement in the service. The Housing Team should be congratulated for their efforts.
- Work on the Ramsgate Future initiative had continued. The public engagement stage regarding the Ramsgate Future Town Investment Plan was now complete, and responses would be collated to finalise the document that would be published in November.
- The Council was looking for engagement with a survey into proposed highway improvements to the road and pedestrian areas of Ramsgate.
- The Margate Town Deal process had entered phase two, this included the development of 'Green Book' business cases.
- The Ramsgate 200th Royal Harbour status celebration was a success; the District could be proud to have the only royal harbour in the Country.
- Ramsgate Football Club deserved acknowledgement for their work in support of the HAF programme. The Government scheme was only funded during the end of term school holidays, however Riveroak Strategic Partnership had offered to

fund hot meals to allow the course to continue during the October half term holiday as well.

- Southern Water had commissioned a drainage study for Thanet costing £400,000.
- The Council was not advised of the recent Southern Water discharge event that occurred from the Joss Bay pumping station on 5 October. The discharge had been identified by a Council Officer. The Leader would be meeting with the Southern Water CEO Mr McAulay, and had requested that the local MP's take the matter up in Parliament. The Leader would also write to the Environment Agency and Ofwat to express her concern and frustration at the situation.

Leader of the Labour Group, Councillor Everitt, made the following points:

- He wished the Leader a happy birthday.
- The residents survey was important, the challenge was to have cleaner streets and better waste collections without any additional cost.
- The Beach Management Plan was good, and there had been some good work despite workforce challenges.
- Councillor Whitehead deserved some acknowledgement for her involvement in the creation and success of the Tenant and Leaseholder Service.
- Councillors recently had a tour of a Southern Water pumping station, but the following day there was another failure, it was hard to know what more elected members of the Council could do.
- The work of Ramsgate Football Club, with the support of Riveroak Strategic Partnerships, was good to hear.

The Leader replied to Councillor Everitt's comments with the following point:

- Staff shortages, and lorry driver shortages in particular, had been a national problem, however the Council had dealt with the situation well and had experienced very little disruption to services.

Councillor Reverend Piper, as leader of the Thanet Independent Group, made the following points:

- He offered thanks to everyone involved in cleaning up after visitors and residents over the summer season.
- Thanks were offered to the Leader for her work and efforts with Southern Water, and to the officers who were trying to deal with the issue.

The Leader noted Councillor Rev Piper's comments.

Councillor Garner as Leader of the Green Party made the following points:

- Thanet was lucky to have so many people working to benefit the area, from volunteer litter pickers, to gardening groups, and to those responding to surveys. People were passionate about making things better for those living in, and visiting the area.
- We should all support 'Fiver Fest'.
- The repeated failures of Southern Water were unacceptable and the company should pay for their negligence.

The Leader replied to Councillor Garner's comments noting that:

- The Southern Water issue was a high priority, the Leader, the District's two MP's and the Council's Chief Executive would be meeting Mr McAulay to discuss the latest incident.

Members noted the report.

10. **REPORT OF THE CHAIRMAN OF THE OVERVIEW AND SCRUTINY PANEL**

Councillor Rev. Piper, the Chairman of the Overview and Scrutiny Panel, presented the report and the following points were noted:

- Thanks were offered to Mr Hughes and Mr Hungwe for their administrative support of the Panel, and to the Members of the Panel for their commitment.
- The Chair was looking for suggestions of new review topics for consideration next year.
- The Panel had recently attended scrutiny training, it had been very useful and informative.

Members noted the report.

11. CAPITAL PROGRAMME SCHEME - RAMSGATE FUTURE HIGH STREETS FUND

It was proposed by Councillor Pugh, seconded by Councillor Robert Bayford and Members agreed the recommendations as shown in the report, namely that the Council:

“Approve the addition of a new scheme into the Capital Programme, funded from the MHCLG Future High Street Funds. The value of the scheme will be no more than the total £2,704,213; this being the maximum award from the Ministry of Housing, Communities and Local Government, for the delivery of pre-agreed projects within the Ramsgate Future High Street Funding programme.

That the Director of Regeneration and Director of Law and Democracy are authorised to agree appropriate contracts for works and grant payments, based on approval from the Director of Property Asset Management and Director of Finance.”

12. ANNUAL TREASURY MANAGEMENT REVIEW 2020-21

It was proposed by Councillor David Saunders, seconded by Councillor Robert Bayford and Members agreed the recommendations as shown in the report, namely that the Council:

“Notes the actual 2020-21 prudential and treasury indicators in this report.

Approves this Annual Treasury Management Report for 2020-21.”

13. STATEMENT OF COMMUNITY INVOLVEMENT REVIEW - RESULTS OF PUBLIC CONSULTATION AND ADOPTION

It was proposed by the Leader, seconded by Councillor Robert Bayford and Members agreed the recommendation as shown in the report, namely:

“That Council adopt and publish the revised Statement of Community Involvement”

14. EXECUTIVE APPOINTED OUTSIDE BODIES LIST 2021/22

It was proposed by the Chair, seconded by Councillor Leys and Members agreed that the recommendation set out in the report be agreed, namely:

“That the Manston Skills and Employment (MSE) Board be added to the list of Executive Outside Bodies.”

15. CHANGE TO THE CONSTITUTION - APPOINTMENT OF GRIEVANCE COMMITTEE AND GRIEVANCE APPEALS COMMITTEE

It was proposed by the Chair, seconded by Councillor David Saunders and Members agreed that the recommendations set out in the report be agreed, namely:

“To appoint a Grievance Committee and approve its terms of reference.
To appoint a Grievance Appeals Committee and approve its terms of reference.
To nominate and appoint 5 councillors to sit on the Grievance Committee as per proportionality.
To nominate and appoint 3 councillors to sit on the Grievance Appeals Committee as per proportionality.
To approve the changes to the Constitution to include these additional Committees.”

16. REVIEW OF CHANGES TO THE MEMBERS ALLOWANCES SCHEME 2021/22 BY EKJIRP

Members noted the report.

17. CHANGES TO COMMITTEES, PANELS AND BOARD

PROPORTIONALITY

Following consensus from the group leaders the Chair proposed, the Leader seconded and Members agreed to approve the proportionality between groups for committees, panels and boards for the remainder of the 2021/22 municipal year, as shown at paragraph 4.1.1 of the report.

NOMINATION OF MEMBERS TO SERVE ON COMMITTEES

Councillor Rev Piper advised of the following changes to the Thanet Independent Groups nominations:

Councillor Braidwood to sit on the Standards Committee.

Councillor Dennis to sit on the Licensing Board.

Councillor Potts to sit on the Housing Cabinet Advisory Board.

Councillor Garner advised that Councillor Wing would become a reserve on the Planning Committee.

18. EXCLUSION OF PUBLIC AND PRESS

It was proposed by the Chair, seconded by the Leader and Members agreed that the public and press be excluded from the meeting for agenda item 19 as it contained exempt information as defined in paragraphs 2 and 5 of Part 1 of Schedule 12a of the Local Government Act 1972 (as amended).

19. UPDATE ON A STAFFING MATTER

It was proposed by the Leader, seconded by Councillor Everitt and Members agreed that the recommendations set out in the report be approved.

Meeting concluded: 8.45pm

COUNCIL

Minutes of the Extraordinary meeting held on 2 November 2021 at 7.00 pm in Council Chamber, Council Offices, Cecil Street, Margate, Kent.

Present: Councillor Jason Savage (Chair); Councillors Albon, Ara, Ashbee, Austin, Bailey, Bambridge, Braidwood, Coleman-Cooke, Crittenden, Currie, Day, Dexter, Duckworth, Everitt, Farrance, Fellows, Garner, Gregory, Hart, Hopkinson, Keen, Kup, Leys, Paul Moore, Ovenden, Parsons, L Piper, Rev. S Piper, Potts, Pugh, Rattigan, Rawf, Rogers, Rusiecki, D Saunders, M Saunders, Scobie, Scott, Shrubbs, Tomlinson, Towing, Wallin, Whitehead, Wing, Wright and Yates.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors J Bayford, R Bayford, Boyd, Dennis, Green, Huxley and Shonk.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. AUDITOR'S STATUTORY RECOMMENDATIONS ISSUED UNDER S24 OF THE LOCAL AUDIT AND ACCOUNTABILITY ACT 2014

The Leader proposed and Councillor Everitt seconded that Council agreed to the four recommendations and actions proposed by the External Auditor Grant Thornton UK LLP, with the additional action that full Council would receive regular updates of the actions taken to address the recommendations, namely;

1. Commission an experienced, independent Monitoring Officer from a large local authority to report to the General Purposes Committee on:
 - A risk assessment of the current employment tribunal claims and proposed actions which safeguard the Council's best interests including a detailed financial analysis of the options available to the Council.
 - An assessment of the status of all outstanding grievances, alleged whistleblowing complaints and any continuing suspensions and propose a plan of action to address them.
 - A lessons learnt report collating themes and recommendations from all externally commissioned reports and any other appropriate evidence.
2. Bring the current IDSC process to a conclusion with clear actions that are reported and action monitored.
3. Revisit the financial plans and identify additional savings plans to address the further cost pressures created in resolving the grievances and whistleblowing complaints.
4. Agree an approach where the Council demonstrates that it is responding to the substance of concerns raised including a clear agreement on where Officer and Member responsibilities lie.
5. In addition to the recommendations proposed by the auditors, members agreed that regular updates of the actions to address the recommendations will be provided to full Council.

Mr Dossett, Head of Local Government and Ms Ironmonger, Director of Audit, from Grant Thornton, presented the report and responded to questions from Members.

After questions, Members then debated the recommendations.

Following the debate, Members agreed to conduct a recorded vote.

48 Councillors voted in favour of the motion, namely: Councillors Albon, Ara, Ashbee, Austin, Bailey, Bambridge, Braidwood, Coleman-Cooke, Crittenden, Currie, Day, Dexter, Duckworth, Everitt, Farrance, Fellows, Garner, Gregory, Hart, Hopkinson, Keen, Kup, Leys, Pat Moore, Paul Moore, Ovenden, Parsons, L Piper, S Piper, Potts, Pugh, Rattigan, Rawf, Rogers, Rusiecki, D Saunders, M Saunders, Savage, Scobie, Scott, Shrubbs, Tomlinson, Towning, Wallin, Whitehead, Wing, Wright, Yates.

0 Councillors voted against the recommendations.

0 Councillors abstained from voting.

The recommendations were carried

Meeting concluded: 8.00 pm



Do I have a Disclosable Pecuniary Interest and if so what action should I take?

Your Disclosable Pecuniary Interests (DPI) are those interests that are, or should be, listed on your Register of Interest Form.

If you are at a meeting and the subject relating to one of your DPIs is to be discussed, in so far as you are aware of the DPI, you **must** declare the existence **and** explain the nature of the DPI during the declarations of interest agenda item, at the commencement of the item under discussion, or when the interest has become apparent

Once you have declared that you have a DPI (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must**:-

1. Not speak or vote on the matter;
2. Withdraw from the meeting room during the consideration of the matter;
3. Not seek to improperly influence the decision on the matter.

Do I have a significant interest and if so what action should I take?

A significant interest is an interest (other than a DPI or an interest in an Authority Function) which:

1. Affects the financial position of yourself and/or an associated person; or
Relates to the determination of your application for any approval, consent, licence, permission or registration made by, or on your behalf of, you and/or an associated person;
2. And which, in either case, a member of the public with knowledge of the relevant facts would reasonably regard as being so significant that it is likely to prejudice your judgment of the public interest.

An associated person is defined as:

- A family member or any other person with whom you have a close association, including your spouse, civil partner, or somebody with whom you are living as a husband or wife, or as if you are civil partners; or
- Any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors; or
- Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000;
- Any body of which you are in a position of general control or management and to which you are appointed or nominated by the Authority; or
- any body in respect of which you are in a position of general control or management and which:
 - exercises functions of a public nature; or
 - is directed to charitable purposes; or
 - has as its principal purpose or one of its principal purposes the influence of public opinion or policy (including any political party or trade union)

An Authority Function is defined as: -

- Housing - where you are a tenant of the Council provided that those functions do not relate particularly to your tenancy or lease; or
- Any allowance, payment or indemnity given to members of the Council;
- Any ceremonial honour given to members of the Council
- Setting the Council Tax or a precept under the Local Government Finance Act 1992

If you are at a meeting and you think that you have a significant interest then you **must** declare the existence **and** nature of the significant interest at the commencement of the matter, or when the interest has become apparent, or the declarations of interest agenda item.

Once you have declared that you have a significant interest (unless you have been granted a dispensation by the Standards Committee or the Monitoring Officer, for which you will have applied to the Monitoring Officer prior to the meeting) you **must**:-

1. Not speak or vote (unless the public have speaking rights, or you are present to make representations, answer questions or to give evidence relating to the business being discussed in which case you can speak only)
2. Withdraw from the meeting during consideration of the matter or immediately after speaking.
3. Not seek to improperly influence the decision.

Gifts, Benefits and Hospitality

Councillors must declare at meetings any gift, benefit or hospitality with an estimated value (or cumulative value if a series of gifts etc.) of £25 or more. You **must**, at the commencement of the meeting or when the interest becomes apparent, disclose the existence and nature of the gift, benefit or hospitality, the identity of the donor and how the business under consideration relates to that person or body. However you can stay in the meeting unless it constitutes a significant interest, in which case it should be declared as outlined above.

What if I am unsure?

If you are in any doubt, Members are strongly advised to seek advice from the Monitoring Officer or the Committee Services Manager well in advance of the meeting.

If you need to declare an interest then please complete the declaration of [interest form](#).

QUESTIONS FROM THE PRESS AND PUBLIC

Council	12 January 2022
Report Author	Committee Services Manager
Portfolio Holder	Cabinet Member for Housing and Community Services
Classification:	Unrestricted
Key Decision	No

Executive Summary:

The Leader and Cabinet Members will receive questions from the press and public in accordance with Council Procedure Rule 13.

Recommendation(s):

This report is for information.

Corporate Implications

Financial and Value for Money

There are no identified financial implications from this report.

Legal

There are no legal implications directly from this report.

Corporate

Council Procedure Rule 13 affords members of the public the opportunity to ask questions of Members of the Cabinet at ordinary meetings of the Council.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

There are no specific equality issues arising from this report.

Corporate Priorities

This report relates to the following corporate priorities: -

- *Communities*

1.0 Introduction and Background

- 1.1 Council Procedure Rule 13 enables members of the public may ask questions of members of the Cabinet at ordinary meetings of the Council.
- 1.2 Any questions received in accordance with the Council's constitution will be available to view on the Council website:
<https://www.thanet.gov.uk/info-pages/speaking-at-council-meetings/>
- 1.3 Under Council Procedure Rule 13.6, the Chairman will invite the questioner to put their question to the Member named in the notice. If the questioner is not present, the question shall not be put and shall be answered in writing.
- 1.4 Under Council Procedure Rule 13.7, if the Member to whom the question is directed is present they will provide an oral answer. If that Member is not present, the question will be answered by the Leader or another Member nominated by the Leader for the purpose unless it is inappropriate for the Leader to give an oral answer or to nominate another Member to give an oral answer, in which case the question will be dealt with by a written answer.
- 1.5 The total time devoted to questions from the press and public shall not exceed 30 minutes. Any question which cannot be dealt with during that time will be replied to in writing.

Contact Officer: Nick Hughes, Committee Services Manager

Reporting to: Tim Howes, Director of Corporate Governance and Monitoring Officer

Annex List

There are no Annexes with this report.

Background Papers

There are no Background Papers with this report.

Corporate Consultation

Finance: Matt Sanham, Corporate Finance Manager

Legal: Tim Howes, Director of Corporate Governance and Monitoring Officer

QUESTIONS FROM THE MEMBERS OF THE COUNCIL

Council	12 January 2022
Report Author	Committee Services Manager
Portfolio Holder	Cabinet Member for Housing and Community Services
Classification:	Unrestricted
Key Decision	No

Executive Summary:

The Leader, Cabinet Members and Chairman of any Committee or Sub-Committee will receive questions from Members of the Council in accordance with Council Procedure Rule 14.

Recommendation(s):

This report is for information.

Corporate Implications

Financial and Value for Money

There are no identified financial implications from this report.

Legal

There are no legal implications directly from this report.

Corporate

Council Procedure Rule 14.3 affords Members of the Council the opportunity to ask questions of Members of the Cabinet at ordinary meetings of the Council.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

There are no specific equality issues arising from this report.

Corporate Priorities

This report relates to the following corporate priorities: -

- *Communities*

1.0 Introduction and Background

1.1 Council Procedure Rule 14.3 states that a Member of the Council may ask

- a Member of the Cabinet; or
- the Chairman of any Committee or Sub-Committee

A question on any matter in relation to which the Council has powers or duties or which affects the district.

1.2 Council Procedure Rule 14.7 states that an answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated within three working days to the questioner.

1.3 A Member may, in accordance with Council Procedure Rule 14.8, ask one supplementary question without notice to the Member to whom the first question was asked. The supplemental question must arise directly out of the original question or the reply.

1.4 The questioner shall have two minutes for the initial question and one minute for the supplementary question and the respondent shall have five minutes for the initial reply and two minutes for the supplementary reply. (Council Procedure Rule 14.9 refers)

1.5 The total time devoted to questions from Members of the Council shall not exceed 30 minutes. Any question which cannot be dealt with during that time will be replied to in writing.

1.6 Any questions received in accordance with the Council's constitution will be available to view on the Council's website:

<https://www.thanet.gov.uk/info-pages/speaking-at-council-meetings/>

Contact Officer: Nick Hughes, Committee Services Manager

Reporting to: Tim Howes, Director of Corporate Governance and Monitoring Officer

Annex List

There are no Annexes with this report.

Background Papers

There are no Background Papers with this report.

Corporate Consultation

Finance: Chris Blundell, Director of Financial Services

Legal: Tim Howes, Director of Corporate Governance and Monitoring Officer

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NOTICE OF MOTION REGARDING TOWN CENTRE PARKING

Council	12 January 2022
Report Author	Nick Hughes, Committee Services Manager
Portfolio Holder	Councillor D Saunders, Cabinet Member for Finance
Status	For Decision
Classification:	<i>Unrestricted</i>
Key Decision	No
Ward:	All Wards

Executive Summary:

This Council will consider a notice of motion requesting that the Council commits to conducting a district wide impact assessment that will assess the impact of town centre residential developments on the availability of on and off street parking, and to develop solutions that support the community in response to the findings.

Recommendation(s):

Council is invited to consider whether to debate the motion.

Corporate Implications

Financial and Value for Money

None arising directly from this report.

Legal

Council Procedure Rule 3.7 states that: “the Member whose name appears first on the notice will move the motion during his or her speech and call for a seconder. If seconded, a Member from the controlling political group will be entitled to a reply, after which the motion shall stand referred without further discussion to the Cabinet or appropriate committee for determination or report unless the Council decides to debate the motion in accordance with Rule 16” (*rules of debate*)

Corporate

Council Procedure Rule 3 provides the opportunity for Councillors to give advance notice of motions to be put to Council.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

There are no specific equalities issues arising from this report.

CORPORATE PRIORITIES

This report relates to the following corporate priorities: -

- *Communities*

1.0 Introduction and Background

- 1.1 The following motion has been received from Councillor Crittenden in accordance with Council Procedure Rule No. 3:

“The growth of town centre residential developments throughout the District are putting pressure on residential and visitor parking, to the detriment of both residents and visitors.

Whilst it is within the Local Plan, in accordance with National Policy and consistent with climate change targets, that parking facilities will not be required or expected for residential development planning applications within town centres, this does not take into account the needs of workers, especially keyworkers, or residents with disabilities, who genuinely need access to their own transport. Few of those most affected are in a position to pay for resident parking schemes or annual season tickets for car parks. The result has been increased pressure on what limited parking is available in the streets surrounding our town centres and beyond.

Thanet District Council recognises these challenges and commits to undertake a District wide impact assessment of increased pressures on both on and off street parking in our town centres arising from the expansion of town centre residential development, taking into account relevant factors such as access to electric vehicle charging, public transport links, cycle storage and pedestrian safety (especially at night), in consultation with KCC, ward councillors, other stakeholders (eg public transport providers) and the public, in order to develop solutions that support the community, recognising the need for some groups to have access to safe personal transport due to work conditions or disadvantage.”

2.0 Options

- 2.1 To debate the motion,
2.2 Not to debate the motion, in which case the motion will fall.

- 2.3 If debated, following the conclusion of the debate, the only action that may be taken is to refer the motion to Cabinet as the motion refers to an issue which would be considered as part of the Local Plan Review. Part 3.8 (v) of the Council Procedure Rules states:

"The Chair shall rule out of order any motion on notice that relates to the adoption of, or amendment to, a policy falling within the Council's adopted Policy Framework if that policy or amendment (as the case may be) has not first been proposed by the Cabinet..... "

Therefore, it is appropriate for Council to refer the issue to Cabinet for further consideration in its work for the Local Plan Review.

3.0 Decision Making Process

- 3.1 It is for Council to decide whether or not to debate the motion, and if it does so, to then refer it to Cabinet.

Contact Officer: Nick Hughes, Committee Services Manager
Reporting to: Estelle Culligan, Head of Law and Democracy

Annex List

There are no annexes with this report.

Background Papers

There are no background papers with this report.

Corporate Consultation

Finance: Chris Blundell, Director of Finance

Legal: Estelle Culligan, Director of Law and Democracy

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LEADER'S REPORT TO COUNCIL

Council	12 January 2022
Report Author	Nick Hughes, Committee Services Manager
Portfolio Holder	The Leader
Status	For Information
Classification:	Unrestricted
Key Decision	No

Executive Summary:

To receive a report from the Leader in accordance with Council Procedure Rule 2.4

Recommendation(s):

None - This report is for information only.

Corporate Implications

Financial and Value for Money

There are no identified financial implications from this report.

Legal

There are no legal implications directly from this report.

Corporate

The Leaders report helps to contribute to the promoting open communications corporate value.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

The Council demonstrates due regard to the aims of the Public Sector Equality Duty when conducting its business, this due regard is mirrored in the leaders report which provides an update on key issues arising since the last meeting of Council.

CORPORATE PRIORITIES

This report relates to the following corporate priorities: -

- Growth
- Environmental
- Communities

1.0 Introduction and Background

1.1 Council Procedure Rule 2.4 provides that:

“The Leader of the Council will make available in writing the content of his/her oral report to opposition group leaders no later than the Saturday before the meeting. The speech will not exceed ten minutes on key issues arising since the last meeting of Council.

The Leaders of any other political group may comment on the Leader’s report. The comments of the Leaders of the other political groups shall be limited each to five minutes. The other Group Leaders will comment in an order determined by the number of Councillors within those political groups, with the largest group commenting first, and so on.

The Leader has a right of reply to each Group Leader limited to two minutes, in hierarchical order, to any comments made on his/her report.

The Leader of the Council, the Leader of the Opposition and the Leader of any other political group may appoint substitutes to speak on their behalf.

No motions may be moved nor resolutions passed under this item.”

Contact Officer: Nick Hughes, Committee Services Manager

Reporting to: Tim Howes, Director of Corporate Governance and Monitoring Officer

Annex List

There are no Annexes with this report.

Background Papers

There are no Background Papers with this report.

Corporate Consultation

Finance: Chris Blundell, Director of Financial Services

Legal: Tim Howes, Director of Corporate Governance and Monitoring Officer

Overview & Scrutiny Panel Chair's report to Council

Council	12 January 2022
Report Author	Committee Service Manager
Status	For Information
Classification:	Unrestricted
Key Decision	No
Ward:	Thanet Wide

Executive Summary:

This report comments on the activities of the Overview & Scrutiny Panel for 2021/22 which were agreed by the Panel on 25 May 2021 as the work programme for the year..

Recommendation(s):

Members are being asked to comment on, make suggestions and note the report.

Corporate Implications

Financial and Value for Money

There are no financial implications arising directly from this report but elements of the suggested work programme may have financial and resource implications which would need to be managed within existing resources, or alternatively compensating savings found.

Legal

The role of scrutiny is set out in section 9F of the Local Government Act 2000. The council must also have regard to the statutory guidance on Overview and Scrutiny from the Department of Leveling Up, Housing and Communities when exercising its functions.

Corporate

The work programme should help to deliver effective policy decision making by scrutinising executive decisions before, and at times after, implementation.

The working parties assist with the work of scrutiny as they would carry-out an in-depth study of any issue referred to the groups under their terms of reference. An active Scrutiny programme is part of good governance.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the

decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

This report relates to the following aim of the equality duty: -

1. To eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act.
2. To advance equality of opportunity between people who share a protected characteristic and people who do not share it
3. To foster good relations between people who share a protected characteristic and people who do not share it.

No implications arise directly but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.

It was important to be aware of the Council's responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration has been given to the equalities impact that may be brought upon communities by the decisions made by Council.

CORPORATE PRIORITIES

This report relates to Communities.

1.0 Introduction and Background

- 1.1 At each ordinary Council meeting, the Chairman of the Overview and Scrutiny Panel presents a progress update report on the activities of the Panel since the last Council meeting. This is in accordance with Council Procedure Rule 15.1 of Part 4 of the Council Constitution. The report is subject to comment or debate by members.
- 1.2 This report updates the Council on the work of the Panel since the last Council meeting and allows for discussion of the work undertaken, therefore strengthening the Council's scrutiny function.
- 1.3 This report follows on from the update report that was presented at Council on 14 October 2021.

2.0 The Current Situation

Scrutiny Review Topics

- 2.1 In 2019/20 through to 2020/21, the Panel started working through the list of scrutiny review topics and agreed a prioritised list using the matrix that was established and agreed upon by members. Whilst some of the topics would be considered through conducting reviews, others would be expedited through one off reports (where appropriate).

Coastal Waste Scrutiny Review

- 2.2 At the meeting on 26 August, the Panel set up a five member Coastal Waste Review Working party to conduct a scrutiny review of coastal waste collection practices in the district. The working party met for their first formal meeting on 6 October and agreed a work programme for conducting their review work. They identified the key stakeholders (witness groups) to talk to in order to gather evidence for their report.
- 2.3 On 21 October the working party met council senior officers from Operational Services. These included the Corporate Director of Communities and Director of Operations. They also met the Cabinet Member for Environmental Services and Special Projects. On 4 November they met representatives from parish and town councils who oversee a portion of the district's coastline. On 10 November, the working party met two more council officers from the Tourism department (the Director of Regeneration and Tourism Manager). On Monday, 15 November met a number of volunteer litter group representatives.
- 2.4 The working party is also expected to contact other local councils who manage a coastline to share experiences. The working party is expected to report back their findings to the Panel in the early part of 2022. In the meantime, the Chair of the working party will give verbal updates at Panel meetings.

Memorial Plaques and Monuments

- 2.4 The review of memorial plaques and monuments was initially prioritised in order to expedite the review of what was then a topical issue nationwide. At the time, Cabinet expressed an interest in establishing a policy for managing memorial plaques and monuments in Thanet. Cabinet approached the Panel to contribute to the establishment of that policy. However due to the anticipated new legislation which will include new guidance on how councils can address the issue of monuments and plaques, it was not possible to continue with this work stream. On 20 April 2021, the Panel put the work of the Memorial Working Party on hold until an appropriate time.
- 2.5 Annex 1 details the current work programme before any new work has been added. All the scrutiny review topics that the Panel identified as ongoing work streams that may involve work during multiple municipal year periods are detailed in Annex 2 to the report.

Cabinet Presentations at OSP Meetings

- 2.6 Councillor George Kup, Cabinet Member for Community Safety and Youth Engagement, gave a presentation focused on the key projects currently being implemented under his portfolio and in particular those projects with a focus on youth engagement. It was interesting to note the partnership working between TDC and Thanet Community Safety Partnership to deliver a number of projects that included the following:

- The Community Shield - to assist victims of crime with safe spaces and medical help;
- The Safety Webpage - this will provide a map that locates using GPS where an individual who needs help is;
- Ladder of Risk - Initiative with schools to assist young people better assess risk about the activities they may engage in;
- Thanet Bike Project - This is hoped will occupy young people and move them away from Antisocial Behaviour (ASB);
- Bike Safety Campaign - To assist people better understand how to keep their bikes safe from thefts. This is because bikes are some of the items that are mostly targeted for theft;
- Loan A Cone - This enables residents living near schools to keep their driveways free of antisocial parking during school runs;
- Online exploitation awareness - This project targets children to build resilience in children about internet safety;
- Breaking the Cycle - This project engages young people to tackle ASB. To better tackle this problem agencies share information about areas of concern and hotspots;
- Amnesty Bins - This project has proven to be successful as it has seen people dropping offensive weapons at given locations mostly at train stations;
- Safer Streets - Home Office grant (£300k) has been used to refurbish CCTV facilities, clean up graffiti etc in Eastcliffe and Central Harbour areas to help reduce crime;

2.6 The presentation also highlighted future projects that the council was working on including setting up a Youth Cabinet Advisory Group made up of young people from the local communities who would be advising Cabinet on what they would like to see the council do for young people in Thanet.

2.7 Councillor Jill Bayford, Cabinet Member for Housing will give a presentation on “An Overview of the Housing Services” at the Panel on 17 February 2022. This presentation will assist the Panel to decide whether to conduct a review on a topic identified in 2020/21 about the private rented sector: ‘How does TDC regulate private landlords and letting agencies in Thanet?’

2.8 The rest of the work programme will be made up of items which have been referred to the Panel by Cabinet. These items are part of the Council Budget and Planning Framework and are identified from the Forward Plan. Other items which may have a significant public interest and which the Panel believes will enhance the decision making process may also be added to the work programme.

3.0 Pre Decision Scrutiny

Increasing provision of Housing Response Officers (HROs) at the tower blocks

3.1 On 23 November, the Panel reviewed proposals for “increasing provision of Housing Response Officers (HROs) at the tower blocks”. The proposals are aimed at improving service provision to tackle litter, weeds and fly tipping at the tower block areas. HROs would help improve housing services performance levels with repairs, maintenance and cleaning. Members supported these proposals.

Review Fees and Charges Proposals

- 3.2 Members also considered the proposals for 2022/23 fees and charges at the meeting on 23 November and concurred with the proposals as agreed by Cabinet on 18 November. The Panel was particularly pleased with cabinet efforts to start a pilot project that would see the introduction of reduced parking charges for electric vehicles in parts of the district in order to contribute towards the reduction of carbon emissions in the district and assist change consumer choices.

4.0 Options

- 4.1 Members may opt to offer suggestions for consideration by the Panel;
or
4.2 Members may simply wish to comment on and note the report.

Contact Officer: Charles Hungwe, Senior Democratic Services Officer, Tel: 01843 577186

Reporting to: Nick Hughes, Committee Services Manager, Tel: 01843 577208

Annex List

Annex 1: Overview & Scrutiny Panel Work Programme for 2021/22

Annex 2: Scrutiny Review Topics with the Scoring Matrix

Background Papers

None

Corporate Consultation

Finance: Chris Blundell, Director of Finance

Legal: Estelle Culligan (Director of Law and Democracy)

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Overview & Scrutiny Panel Work Programme for 2021/22		
Meeting Date	Indicative Agenda Items	Issue Source
23 November 2021	Cabinet Member Presentation - Youth Engagement	Standing Agenda Item
	TLS KPI Q1 & Q2 - Housing Performance report	Housing Services Item
	Fees and Charges 2022-23	Financial Services Item
	Increase provision of Housing Response Officers at the tower blocks	Housing Services Item
	Review of OSP Work Programme for 2021/22	Standing Agenda Item
	Forward Plan & Exempt Cabinet Report List	Standing Agenda Item
18 January 2022	Cabinet Member Presentation - Budget 2022-23	Standing Agenda Item
	Kent Police Presentation - Modern Slavery in Thanet	Scrutiny Review Topic Item
	HRA Budget 2022-23	Financial Services Item
	Review of OSP Work Programme for 2021/22	Standing Agenda Item
	Forward Plan & Exempt Cabinet Report List	Standing Agenda Item
17 February 2022	Cabinet Member Presentation - An overview presentation on the Council's Housing Services and commenting on how we regulate private sector housing in the district.	Standing Agenda Item
	Review of OSP Work Programme for 2021/22	Standing Agenda Item
	Forward Plan & Exempt Cabinet Report List	Standing Agenda Item
15 March 2022	Cabinet Member Presentation	Standing Agenda Item
	Review of OSP Work Programme for 2021/22	Standing Agenda Item
	Forward Plan & Exempt Cabinet Report List	Standing Agenda Item

19 April 2022	Cabinet Member Presentation	Standing Agenda Item
	Planning Enforcement Protocol Review - Update Report	Planning Enforcement Item
	Review of OSP Work Programme for 2021/22	Standing Agenda Item
	Forward Plan & Exempt Cabinet Report List	Standing Agenda Item

Table as at October 2021

Title Of the Scrutiny Review	Review Type	Date added to the scoring table	Membership	Is the topic related to a priority or value within the Council's Corporate Plan?	Is the topic of high public concern?	Is the topic currently under performing as per the Council's quarterly performance monitoring?	Will the topic result in recommendations that save that Council money or generate income?	Time on the list?	Implications for officer resource allocation	Total	Rank	Completion Status
Coastal waste clearance: How does Thanet ensure that its coastal promenades and beaches are kept clear of rubbish and in the best condition for both residents and visitors?	B	14/8/20	TBC	10	20	20	10	0	10	70	1st	Coastal Waste Scrutiny Review Working Party was set up on 26 August. The WP met on 06 October and agreed on a work programme for conducting their assignment. WP held 2 more meetings to gather evidence from council officers in Operational Services and the Cabinet Member for Environmental Services & Special Projects. WP met parish and town council reps on 4 November and two officers from the Tourism department on 10 November and will be meeting volunteer litter groups on 15 November.
Replacement bins for litter/dog waste: What is the council's reasoning behind complete removal of damaged bins and not replacing them?	A	14/8/20	TBC	10	20	-	10	0	20	60	2nd	This topic is being covered together with the coastal waste items above.
Empty Properties: Why does Thanet have the highest number of empty properties in Kent and what approaches can be used to put these properties to use in a timely manner?	A	14/8/20	TBC	10	10	0	10	0	20	50	=3rd	
Managing anti-social behaviour on Thanet beaches: Are beach inspectors the best way to control or manage beach behaviour?	B	14/8/20	TBC	10	20	-	10	0	10	50	=3rd	

Private rented sector: How does TDC regulate private landlords and letting agencies in Thanet?	B	14/8/20	TBC	10	10	-	10	0	10	40	=5th	
Weed killer usage: What is the best approach for managing grass and hedges in public open spaces in the district that can be used to replace the use of weed killers?	B	14/8/20	TBC	10	10	-	10	0	10	40	=5th	
Camper Vehicles being parked on the street for too long: What is the impact of parked Camper vans on the Thanet roads and can this be regulated by Thanet District Council?	B	14/8/20	TBC	10	10	-	10	0	10	40	=5th	
Promenades - safety concerns cyclists speeding and sharing the footpath: Would a dedicated cycle path (or markings) along the promenade help control bike/pedestrian placement (and cyclist speed)?	B	14/8/20	TBC	10	20	-	0	0	10	40	=5th	
Statues and Blue Plaques: What would be the best approach for managing the discussion on and review of suitability of statues and plaques in the district?	B	14/8/20	TBC	10	20	-	0	0	10	40	=5th	Panel received three update reports via the Memorials Working Group Chair. Panel agreed on 20 April to keep this activity in abeyance until after new legislation national monuments and heritage was enacted.
Water user group regulation: What role does TDC have in ensuring the safety of swimmers and other water users from the behaviour of boat and jet ski users in Thanet bays?	C	14/8/20	TBC	10	20	-	0	0	0	30	=10th	
Rough Sleepers: what are we doing about this as a long term plan of addressing the issue (post COVID-19)?	C	14/8/20	TBC	10	10	0	10	0	0	30	=10th	
Modern Slavery: - hand car washes. Is there any intervention the council can do to address the issue of modern slavery?	C	14/8/20	TBC	10	10	-	0	0	0	20	=12th	Kent Police to make a presentation on 18 January 2022 after which the Panel would decide if there is further action required with this topic.
Shellfish collection enforcement: How is the collection of shellfish from Thanet beaches regulated and how can enforcement be best managed?	C	14/8/20	TBC	10	10	-	0	0	0	20	=12th	

A:1 Day – 4 weeks Review: **limited officer resource allocations required** for a successful review

B:More than 4 weeks and up to 3 months – **significant officer resource allocations required** for a successful review

C:More than 3 months: **very significant officer resource allocation required** for a successful review

Completed Reviews

Title Of the Scrutiny Review	Review Type	Date added to the scoring table	Membership	Is the topic related to a priority or value within the Council's Corporate Plan?	Is the topic of high public concern?	Is the topic currently under-performing as per the Council's quarterly performance monitoring?	Will the topic result in recommendations that save that Council money or generate income?	Time on the list?	Implications for officer resource allocation	Total	Rank	Completion Status
Street Scene: Abandoned vehicles - how can TDC speed up time taken to clear abandoned vehicles?	B	14/8/20	TBC	10	10	-	10	0	10	40	=5th	officer report considered on 18 Feb 2021 and the Panel confirming the recommendation that Communications could be strengthened on the council's process to inform residents of the procedures and timescales that the council was confined to under the legislation. review completed.
Selective Licensing - Is selective licensing the best way forward for the improvement of the privately rented sector Thanet and if so, could it be replicated in other areas of the district?	C	14/8/20	TBC	10	10	-	20	0	0	40	=5th	officer report considered. review completed.
Planning enforcement in the district is slow: Why is the planning enforcement process seemingly so slow in Thanet and how can it be made more efficient?	C	14/8/20	TBC	10	10	-	20	0	0	40	=5th	officer report considered. Further scrutiny proposals being considered.

													<p>A Planning Enforcement Review Working Party was set up on 20 April 2021 and will have its first meeting on 25 June. Working party recommendations were adopted by the Panel on 20 July 2021. review completed. However a report will be brought to osp on 23 November 2021 on the results of the protocol review.</p>
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Mid Year Review 2021-22: Treasury Management and Annual Investment Strategy

Council	12 January 2022
Report Author	Chris Blundell, Director of Finance and Acting Section 151 Officer
Portfolio Holder	Councillor David Saunders, Cabinet Member for Finance
Status	For Decision
Classification	Unrestricted
Ward	Thanet Wide
Previously Considered by	Cabinet - 18 November 2021 Governance & Audit Committee - 1 December 2021

Executive Summary:

This report summarises treasury management activity and prudential/ treasury indicators for the first half of 2021-22.

The Chartered Institute of Public Finance and Accountancy (CIPFA) defines treasury management as:

“The management of the local authority’s borrowing, investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.”

The regulatory environment places responsibility on members for the review and scrutiny of treasury management policy and activities. This report is, therefore, important in that respect, as it provides details of the 2021-22 mid-year position for treasury activities.

Key reporting items to consider include:

- 2021-22 mid-year capital expenditure on long term assets was £5.1m (2020-21 mid-year: £5.4m), against a full-year budget of £31.0m.
- The council’s gross debt, also called the borrowing position, at 30 September 2021 was £20.4m (30 September 2020: £24.7m).
- The council’s underlying need to borrow to finance its capital expenditure, also called the Capital Financing Requirement (CFR), is estimated to be £54.6m at 31 March 2022 (31 March 2021: £56.7m).

- The council has held less gross debt than its CFR and accordingly has complied with the requirement not to exceed its authorised borrowing limit of £81m.
- As at 30 September 2021 the council's investment balance was £54.2m (30 September 2021: £42.3m).
- It is proposed that the 2021-22 Treasury Management Strategy Statement be amended as described in section 3 of this report.

Recommendation(s):

That council:

1. Makes comments on this report and annexes as appropriate;
2. Approves this report and annexes, including the prudential and treasury indicators that are shown and the proposed changes to the 2021-22 Treasury Management Strategy Statement.

Corporate Implications

Financial and Value for Money

The financial implications are highlighted in this report.

Legal

Section 151 of the 1972 Local Government Act requires a suitably qualified named officer to keep control of the council's finances. For this council, this is the Director of Finance, and this report is helping to carry out that function.

Corporate

Failure to undertake this process will impact on the council's compliance with the Treasury Management Code of Practice.

Equalities Act 2010 & Public Sector Equality Duty

There are no equity and equalities implications arising directly from this report, but the council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.

It is important to be aware of the council's responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration had been given to the equalities impact that may be brought upon communities by the decisions made by council.

CORPORATE PRIORITIES

This report relates to the following corporate priorities: -

- Growth

- Environment
- Communities.

1 Background

1.1 Treasury management

The Chartered Institute of Public Finance and Accountancy (CIPFA) defines treasury management as:

“The management of the local authority’s borrowing, investments and cash flows, its banking, money market and capital market transactions;

the effective control of the risks associated with those activities; and

the pursuit of optimum performance consistent with those risks.”

The council operates a balanced budget, which broadly means cash raised during the year will meet its cash expenditure. Part of the treasury management operation is to ensure this cash flow is adequately planned, with surplus monies being invested in low risk counterparties, providing adequate liquidity initially before considering optimising investment return.

The second main function of the treasury management service is the funding of the council’s capital plans. These capital plans provide a guide to the borrowing need of the council, essentially the longer term cash flow planning to ensure the council can meet its capital spending operations. This management of longer term cash may involve arranging long or short term loans, or using longer term cash flow surpluses, and on occasion any debt previously drawn may be restructured to meet council risk or cost objectives.

1.2 Capital Strategy

In December 2017, the Chartered Institute of Public Finance and Accountancy (CIPFA) issued revised Prudential and Treasury Management Codes. These require all local authorities to prepare a Capital Strategy which is to provide the following: -

- a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services;
- an overview of how the associated risk is managed;
- the implications for future financial sustainability.

2 Introduction

2.1 This report has been written in accordance with the requirements of the CIPFA Code of Practice on Treasury Management (revised 2017).

2.2 The primary requirements of the Code are as follows:

- a) Creation and maintenance of a Treasury Management Policy Statement which sets out the policies and objectives of the Council's treasury management activities.
- b) Creation and maintenance of Treasury Management Practices which set out the manner in which the Council will seek to achieve those policies and objectives.
- c) Receipt by the full council of an annual Treasury Management Strategy Statement - including the Annual Investment Strategy and Minimum Revenue Provision Policy (for the year ahead), a Mid-year Review Report (this report) and an Annual Report (stewardship report), covering activities during the previous year.
- d) Delegation by the council of responsibilities for implementing and monitoring treasury management policies and practices and for the execution and administration of treasury management decisions.
- e) Delegation by the council of the role of scrutiny of treasury management strategy and policies to a specific named body. For this council the delegated body is the Governance and Audit Committee.

2.3 This mid-year report has been prepared in compliance with CIPFA's Code of Practice on Treasury Management, and covers the following:

- An economic update for the first half of the 2021-22 financial year;
- A review of the Treasury Management Strategy Statement and Annual Investment Strategy;
- The council's capital expenditure (see also the Capital Strategy) and prudential indicators;
- A review of the council's investment portfolio for 2021-22;
- A review of the council's borrowing strategy for 2021-22;
- A review of any debt rescheduling undertaken during 2021-22;
- A review of compliance with Treasury and Prudential Limits for 2021-22.

3 Treasury Management Strategy Statement and Annual Investment Strategy Update

3.1 The Treasury Management Strategy Statement (TMSS) for 2021-22, which includes the Annual Investment Strategy, Capital Strategy and Non-Treasury Investment Report, was approved by the council on 11 February 2021.

3.2 The 2021-22 TMSS referred to in section 3.1 above requires revision as the implementation date of International Financial Reporting Standard 16 (IFRS16) on lease accounting has been deferred again to April 2022. The proposed change is to amend the 2021-22 TMSS so that the 2021-22 Operational Boundary for other long term liabilities is reduced from £35m to £10m and the 2021-22 Authorised Limit for other long term liabilities is reduced from £45m to £15m.

4 The Council's Capital Position (Prudential Indicators)

4.1 This part of the report is structured to update:

- The council's capital expenditure plans;
- How these plans are being financed;
- The impact of the changes in the capital expenditure plans on the prudential indicators and the underlying need to borrow; and
- Compliance with the limits in place for borrowing activity.

4.2 Prudential Indicator for Capital Expenditure

This table shows the revised budgets for capital expenditure and the changes since the capital programme was agreed at the Budget.

The revised budget includes net reprofiling of £14.682m (reflecting unspent budgets from 2020-21 that have been slipped into 2021-22) for General Fund, and a review of the HRA capital programme now that the in-house team has become established.

Capital Expenditure	2021-22 Original Budget £m	Current Position – Actual spend at 30-09-21 £m	2021-22 Revised Budget £m
General Fund	5.461	3.145	23.210
HRA	16.518	1.999	7.838
Total	21.979	5.144	31.048

General Fund 2021-22 budget: As at 30 September 2021 there had not yet been any spend on the following projects with budgets over £0.5m:

- Office Accommodation (£3m).
- Parkway Railway Station (£2m).
- Margate Town Deal (£1.66m).
- Ramsgate Future High Street Fund (£1.25m).
- Public Toilet Refurbishment (£0.75m).
- 51-57 High Street, Margate - Refurbishment (£0.75m).

HRA 2021-22 budget: As at 30 September 2021, actual spend for council dwelling major works/adaptations was £2.198m, against a 2021-22 budget of £5.936m, and purchase/replenishment schemes was negative £0.199m (i.e £0.199m less than total 2021-22 expenditure estimated to relate to work done in 2020-21), against a budget of £1.902m.

More detailed monitoring information on the capital programme at scheme level, including forecasts to the end of the financial year, is included in the regular Cabinet Budget Monitoring Reports.

4.3 Changes to the Financing of the Capital Programme

The table below takes the capital expenditure plans (as detailed in the previous table), and shows the expected financing arrangements of this capital expenditure.

The borrowing element of the table increases the underlying indebtedness of the council by way of the Capital Financing Requirement (CFR), although this will be reduced in part by revenue charges for the repayment of debt (the Minimum Revenue Provision). This direct borrowing need may also be supplemented by maturing debt and other treasury requirements.

Capital Expenditure	2021-22 Original Budget £m Total	Current Position – Actual at 30-09-21 £m	2021-22 Revised Budget £m GF	2021-22 Revised Budget £m HRA	2021-22 Revised Budget £m Total
Total spend	21.979	5.144	23.210	7.838	31.048
Financed by:					
Capital receipts	2.089		5.515	0.625	6.140
Capital grants	3.642		11.372	0.343	11.715
Reserves	12.313		2.646	6.045	8.691
Revenue	0.300		0.073	0.300	0.373
Total financing	18.344		19.606	7.313	26.919
Borrowing need	3.635		3.604	0.525	4.129

The table above shows that the revisions to the 2021-22 capital programmes are largely being financed by grants, with only a modest increase in borrowing.

4.4 Changes to the Prudential Indicators for the Capital Financing Requirement, External Debt and the Operational Boundary

The council's underlying need to borrow to fund its capital expenditure is termed the Capital Financing Requirement (CFR). The CFR can be thought of as the outstanding debt that still needs to be repaid in relation to the capital assets (buildings, vehicles etc) that the council has purchased or invested in. It can also be helpful to compare it to the outstanding balance that is still payable on a loan or a mortgage, in this case we are considering how much of the council's debt still needs to be paid for.

The table below shows the CFR, and also shows the expected debt position over the period, which is termed the Operational Boundary.

Prudential Indicator – Capital Financing Requirement

We are on target to achieve the forecast Capital Financing Requirement.

Prudential Indicator – the Operational Boundary for external debt

	2021-22 Original Estimate £m	Current Position – Actual at 30-09-21 £m	2021-22 Revised Estimate £m
Prudential Indicator – Capital Financing Requirement			
CFR –General Fund	48.249		26.039
CFR – HRA	32.216		28.511
Total CFR	80.465		54.550
Net movement in CFR	23.780		(2.135)
	2021-22 Original Indicator £m	Current Position – Actual at 30-09-21 £m	2021-22 Revised Indicator £m
Prudential Indicator - the Operational Boundary for External Debt			
Borrowing	76.000	20.385	76.000
Other long term liabilities*	35.000	1.339	10.000
Total debt	111.000	21.724	86.000

* Any 'on balance sheet' PFI schemes and finance leases etc (including the leisure centre deferred credit).

The original CFR estimate and original Operational Boundary indicator both include an allowance for the recognition of leases under International Financial Reporting Standard 16 (IFRS 16). This allowance has been removed from both the revised CFR estimate and revised Operational Boundary indicator, as the IFRS 16 implementation date has been deferred again to April 2022.

4.5 Limits to Borrowing Activity

The first key control over the treasury activity is a prudential indicator to ensure that over the medium term, borrowing will only be for a capital purpose. Gross external borrowing should not, except in the short term, exceed the total of CFR in the preceding year plus the estimates of any additional CFR for 2021-22 and next two financial years. This allows some flexibility for limited early borrowing for future years. The council has approved a policy for borrowing in advance of need which will be adhered to if this proves prudent.

	2021-22 Original Estimate £m	Current Position – Actual at 30-09-21 £m	2021-22 Revised Estimate £m
Gross borrowing	46.448	20.385	34.455
Plus other long term liabilities*	21.223	1.339	1.169
Total gross borrowing	67.671	21.724	35.624

CFR (year end position)	80.465		54.550
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The Section 151 Officer reports that no difficulties are envisaged for the current or future years in complying with this prudential indicator.

A further prudential indicator controls the overall level of borrowing. This is the Authorised Limit which represents the limit beyond which borrowing is prohibited, and needs to be set and revised by Members. It reflects the level of borrowing which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003.

Authorised Limit for external debt	2021-22 Original Indicator £m	Current Position – Actual at 30-09-21 £m	2021-22 Revised Indicator £m
Borrowing	81.000	20.385	81.000
Other long term liabilities*	45.000	1.339	15.000
Total	126.000	21.724	96.000

** Any 'on balance sheet' PFI schemes and finance leases etc (including the leisure centre deferred credit).*

The original CFR and Other Long Term Liabilities estimates and original Authorised Limit indicator all include an allowance for the recognition of leases under International Financial Reporting Standard 16 (IFRS 16). This allowance has been removed from the revised CFR and Other Long Term Liabilities estimates and revised Authorised Limit indicator, as the IFRS 16 implementation date has been deferred again to April 2022.

5 Annual Investment Strategy 2021-22

5.1 The Treasury Management Strategy Statement (TMSS) for 2021-22, which includes the Annual Investment Strategy, was approved by council on 11 February 2021. In accordance with the CIPFA Treasury Management Code of Practice, it sets out the council's investment priorities as being:

- Security of capital
- Liquidity
- Yield

5.2 The council will aim to achieve the optimum return (yield) on its investments commensurate with proper levels of security and liquidity and with the council's risk appetite. In the current economic climate it is considered appropriate to keep investments short term to cover cash flow needs, but also to seek out value available in periods up to 12 months with high credit rated financial institutions.

5.3 As shown by the interest rate forecasts in annex 1, it is now impossible to earn the level of interest rates commonly seen in previous decades as all short-term money market investment rates have only risen weakly since Bank Rate was cut to 0.10% in March 2020 until the Monetary Policy Committee (MPC) meeting on 24th September 2021 when 6 and 12 month rates rose in anticipation of Bank Rate going up in 2022. Given this environment and that Bank Rate may only rise marginally, or not at all, before mid-2023, investment returns are expected to remain low.

5.4 **Creditworthiness**

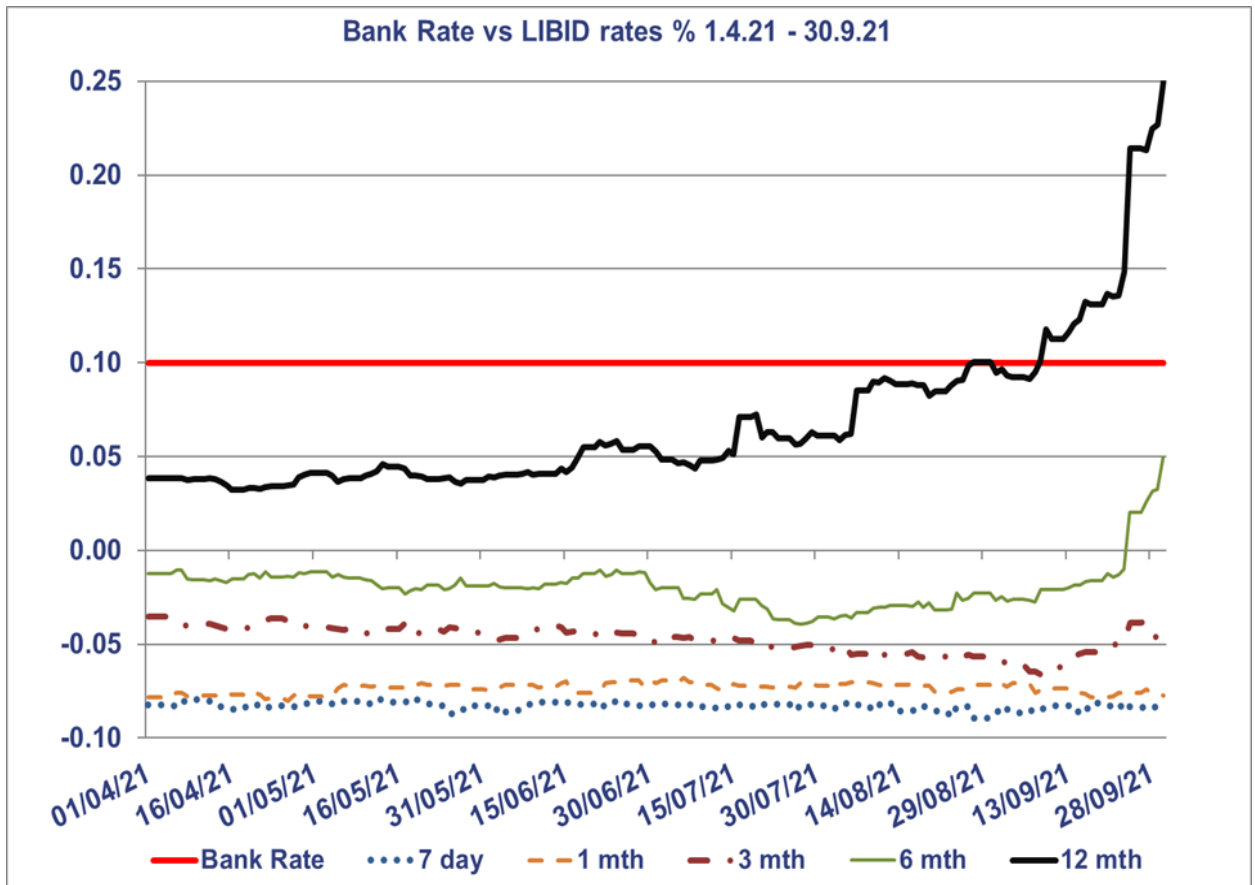
Significant levels of downgrades to Short and Long Term credit ratings have not materialised since the crisis in March 2020. In the main, where they did change, any alterations were limited to Outlooks. However, as economies are beginning to reopen, there have been some instances of previous lowering of Outlooks being reversed.

5.5 **Credit Default Swap (CDS) prices**

Although CDS prices (these are market indicators of credit risk) for banks (including those from the UK) spiked at the outset of the pandemic in 2020, they have subsequently returned to near pre-pandemic levels. However, sentiment can easily shift, so it remains important to undertake continual monitoring of all aspects of risk and return in the current circumstances.

5.6 **Investment rates during half year ended 30th September 2021**

The levels shown below use the traditional market method for calculating LIBID rates – i.e., LIBOR – 0.125%. Given the ultra-low LIBOR levels this year, this produces negative rates across some periods.



	Bank Rate	7 day	1 mth	3 mth	6 mth	12 mth
High	0.10	-0.08	-0.07	-0.04	0.05	0.25
High Date	01/04/2021	09/04/2021	06/07/2021	01/04/2021	30/09/2021	30/09/2021
Low	0.10	-0.09	-0.08	-0.07	-0.04	0.03
Low Date	01/04/2021	27/08/2021	26/04/2021	08/09/2021	27/07/2021	16/04/2021
Average	0.10	-0.08	-0.07	-0.05	-0.02	0.07
Spread	0.00	0.01	0.01	0.03	0.09	0.22

5.7 The council held £54.151m of investments as at 30 September 2021, with maturities all under one year (£31.325m at 31 March 2021). The investment portfolio yield for the first six months of the year is 0.07% against a benchmark (average 7-day LIBID rate) of negative 0.08%. The constituent investments are:

Sector	Country	Total £m
Banks	UK	4.894
Money Market Funds	UK	49.257
Total		54.151

5.8 The Section 151 Officer confirms that the approved limits within the Annual Investment Strategy were not breached during the first six months of 2021-22.

5.9 The council's budgeted investment return for 2021-22 is £0.017m (£0.009m half-year) and performance for the first half of the financial year is above budget at £0.017m. The revised estimate for 2021-22 is £0.030m.

5.10 Investment Risk Benchmarking

Investment risk benchmarks were set in the 2021-22 Treasury Management Strategy Statement (TMSS) for security, liquidity and yield. The mid-year position against these benchmarks is given below.

5.10.1 Security

The council's maximum security risk benchmark for the current portfolio, when compared to historic default tables, is:

- 0.05% historic risk of default when compared to the whole portfolio (excluding unrated investments).

The security benchmark for each individual year is (excluding unrated investments):

	1 year	2 years	3 years	4 years	5 years
Maximum	0.05%	0.05%	0.05%	0.05%	0.05%

Note: This benchmark is an average risk of default measure, and would not constitute an expectation of loss against a particular investment.

The Section 151 Officer can report that the investment portfolio was maintained within this overall benchmark for the first half of this financial year.

5.10.2 Liquidity

In respect of this area the council seeks to maintain:

- Liquid short term deposits of at least £10m available with a week's notice.
- Weighted Average Life benchmark is expected to be 0.5 years, with a maximum of 1.0 year.

The Section 151 Officer can report that liquidity arrangements were adequate for the first half of this financial year.

This authority does not currently place investments for more than 370 days due to the credit, security and counterparty risks of placing such investments.

5.10.3 Yield

Local measures of yield benchmarks are:

- Investments – Internal returns above the 7 day LIBID rate

The Section 151 Officer can report that the yield on deposits for the first half of the financial year is 0.07% against a benchmark (average 7-day LIBID rate) of negative 0.08%

5.11 Investment Counterparty criteria

The current investment counterparty criteria selection approved in the TMSS is meeting the requirement of the treasury management function.

6 Borrowing

- 6.1 The council's capital financing requirement (CFR) revised estimate for 2021-22 is £54.550m. The CFR denotes the council's underlying need to borrow for capital purposes. If the CFR is positive the council may borrow from the PWLB or the market (external borrowing) or from internal balances on a temporary basis (internal borrowing). The balance of external and internal borrowing is generally driven by market conditions. The council has borrowings of £20.385m (table 4.5) and has utilised an estimated £34.165m of cash flow funds in lieu of borrowing. This is a prudent and cost effective approach in the current economic climate but will require ongoing monitoring in the event that upside risk to gilt yields prevails.
- 6.2 No new external borrowing was undertaken from the PWLB during the first half of this financial year.
- 6.3 The council repaid £4.009m of maturing debt during the first half of this financial year using investment balances, as below:

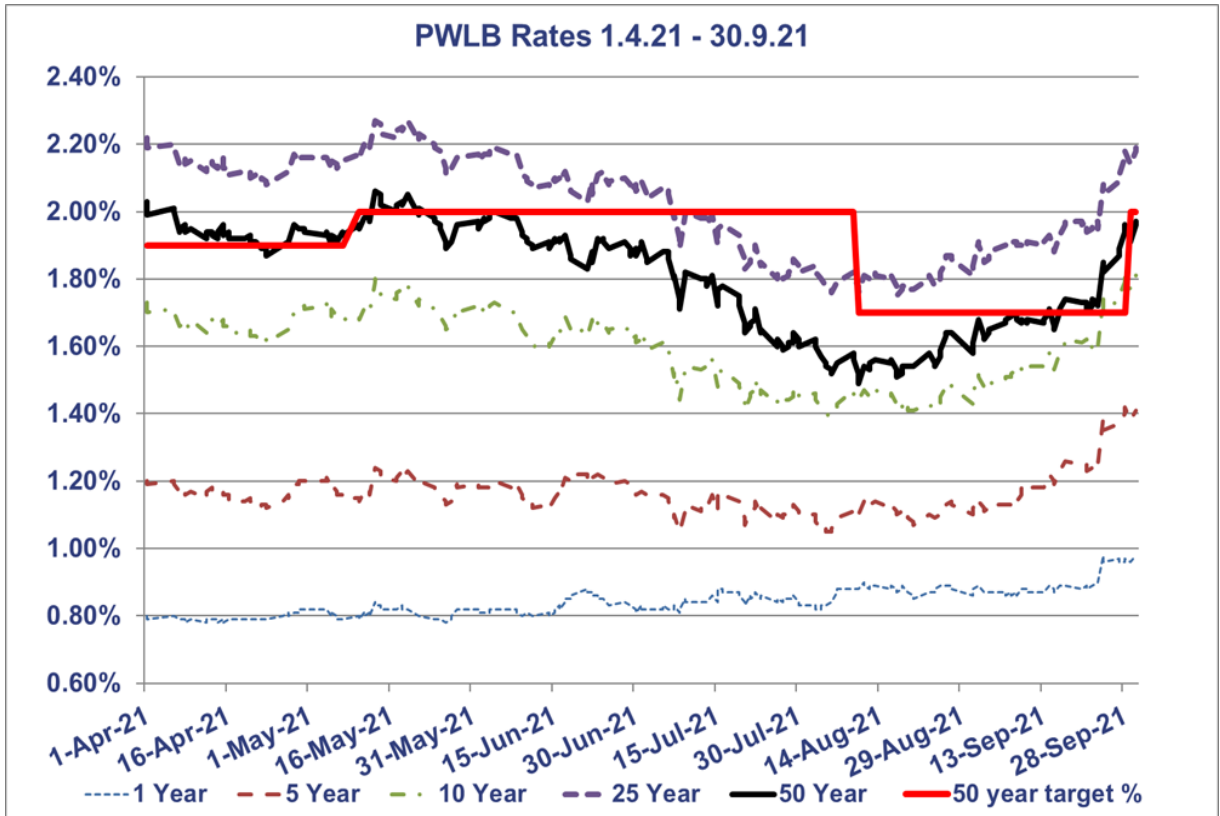
Lender	Principal £'000	Interest Rate	Repayment Date
Salix	4	0.00%	01-04-21
PWLB	43	3.08%	23-04-21
PWLB	50	2.48%	27-05-21
PWLB	72	1.28%	20-06-21
PWLB	3,840	3.31%	15-09-21
Total	4,009		

- 6.4 Borrowing may be undertaken during the second half of this financial year and options will be reviewed in due course in line with market conditions. The capital programme is being kept under regular review due to the effects of coronavirus and shortages of materials and labour. The council's borrowing strategy will therefore also be regularly reviewed and then revised, if

necessary, in order to achieve optimum value and risk exposure in the long-term.

6.5 The graph and table below show the movement in PWLB borrowing rates for the first six months of the year to 30 September 2021.

6.6 PWLB borrowing rates during half year ended 30th September 2021



	1 Year	5 Year	10 Year	25 Year	50 Year
Low	0.78%	1.05%	1.39%	1.75%	1.49%
Date	08/04/2021	08/07/2021	05/08/2021	17/08/2021	10/08/2021
High	0.98%	1.42%	1.81%	2.27%	2.06%
Date	24/09/2021	28/09/2021	28/09/2021	13/05/2021	13/05/2021
Average	0.84%	1.16%	1.60%	2.02%	1.81%
Spread	0.20%	0.37%	0.42%	0.52%	0.57%

6.7 Gilt yields and PWLB rates were on a falling trend between May and August. However, they rose sharply towards the end of September.

6.8 Link's 50 year PWLB target certainty rate for new long-term borrowing started 2021-22 at 1.90%, rose to 2.00% in May, fell to 1.70% in August and returned to 2.00% at the end of September after the MPC meeting of 23rd September.

- 6.9 The current PWLB rates are set as margins over gilt yields as follows: -
- **PWLB Standard Rate** is gilt plus 100 basis points (G+100bps)
 - **PWLB Certainty Rate** is gilt plus 80 basis points (G+80bps)
 - **PWLB HRA Standard Rate** is gilt plus 100 basis points (G+100bps)
 - **PWLB HRA Certainty Rate** is gilt plus 80bps (G+80bps)
 - **Local Infrastructure Rate** is gilt plus 60bps (G+60bps)
- 6.10 Debt rescheduling opportunities have been very limited in the current economic climate and following the various increases in the margins added to gilt yields which has impacted PWLB new borrowing rates since October 2010. No debt rescheduling has therefore been undertaken to date in the current financial year. The council is currently under-borrowed to address investment counterparty risk and the differential between borrowing and investment interest rates. This position is carefully monitored.
- 6.11 The council's budgeted debt interest payable for 2021-22 is £1.368m (£0.684m half-year) and performance for the first half of the financial year is below budget at £0.466m, reflecting the use of internal borrowing (see section 6.1). The revised estimate for 2021-22 is £1.056m.

7 Treasury Management Indicators

7.1 Ratio of financing costs to net revenue stream

This indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream.

%	2021-22 Original Indicator	2021-22 Revised Indicator
GF	11.7%	9.4%
HRA	6.2%	5.0%

7.2 Maturity Structures of Borrowing

These gross limits are set to reduce the council's exposure to large fixed rate sums falling due for refinancing.

	2021-22 Original Upper Limit	Current Position – Actual at 30-09-21	2021-22 Revised Upper Limit
Maturity structure of fixed rate borrowing			
Under 12 months	50%	24%	50%
1 year to under 2 years	50%	2%	50%
2 years to under 5 years	50%	13%	50%
5 years to under 10 years	50%	12%	50%
10 years to under 20 years	50%	35%	50%

20 years to under 30 years	50%	9%	50%
30 years to under 40 years	50%	0%	50%
40 years to under 50 years	50%	5%	50%
50 years and above	50%	0%	50%

The current position shows the actual percentage of fixed rate debt the authority has within each maturity span. None of the upper limits have been breached.

8 Options

8.1 The recommended option (to ensure regulatory compliance as set out in section 1 of this report) is that council:

- Makes comments on this report and annexes as appropriate.
- Approves this report and annexes (including the prudential and treasury indicators that are shown and the proposed changes to the 2021-22 Treasury Management Strategy Statement).

8.2 Alternatively, council may decide not to do this and advise the reason(s) why.

9. Disclaimer

9.1 This report (including annexes) is a technical document focussing on public sector investments and borrowings and, as such, readers should not use the information contained within the report to inform personal investment or borrowing decisions. Neither Thanet District Council nor any of its officers or employees makes any representation or warranty, express or implied, as to the accuracy or completeness of the information contained herein (such information being subject to change without notice) and shall not be in any way responsible or liable for the contents hereof and no reliance should be placed on the accuracy, fairness or completeness of the information contained in this document. Any opinions, forecasts or estimates herein constitute a judgement and there can be no assurance that they will be consistent with future results or events. No person accepts any liability whatsoever for any loss howsoever arising from any use of this document or its contents or otherwise in connection therewith.

Contact Officer: Chris Blundell, Director of Finance & Acting Section 151 Officer
Reporting to: Madeline Homer, Chief Executive

Annex List

Annex 1: Economic Update, Interest Rate Forecast and Debt Maturity
Annex 2: Guidance on the Treasury Management Strategy Statement and Annual Investment Strategy – Mid Year Review Report 2020-21

Corporate Consultation Undertaken

Finance: N/A

Legal: Estelle Culligan, Deputy Monitoring Officer

ANNEX 1 – ECONOMIC UPDATE, INTEREST RATE FORECAST AND DEBT MATURITY

1 Link's Economic Update (issued by Link on 6 October 2021)

1.1 Monetary Policy Committee (MPC) meeting 24.9.21

- The MPC voted unanimously to leave Bank Rate unchanged at 0.10% and made no changes to its programme of quantitative easing purchases due to finish by the end of this year at a total of £895bn; two MPC members voted to stop the last £35bn of purchases as they were concerned that this would add to inflationary pressures.
- There was a major shift in the tone of the MPC's minutes at this meeting from the previous meeting in August which had majored on indicating that some tightening in monetary policy was now on the horizon, but also not wanting to stifle economic recovery by too early an increase in Bank Rate. In his press conference after the August MPC meeting, Governor Andrew Bailey said, "the challenge of avoiding a steep rise in unemployment has been replaced by that of ensuring a flow of labour into jobs" and that "the Committee will be monitoring closely the incoming evidence regarding developments in the labour market, and particularly unemployment, wider measures of slack, and underlying wage pressures." In other words, it was flagging up a potential danger that labour shortages could push up wage growth by more than it expects and that, as a result, Consumer Price Index (CPI) inflation would stay above the 2% target for longer. It also discounted sharp increases in monthly inflation figures in the pipeline in late 2021 which were largely propelled by events a year ago e.g., the cut in VAT in August 2020 for the hospitality industry, and by temporary shortages which would eventually work their way out of the system: in other words, **the MPC had been prepared to look through a temporary spike in inflation.**
- So, in August the country was just put on alert. However, this time the MPC's words indicated there had been a marked increase in concern that more recent increases in prices, particularly the increases in gas and electricity prices in October and due again next April, are, indeed, likely to lead to **faster and higher inflation expectations and underlying wage growth, which would in turn increase the risk that price pressures would prove more persistent next year than previously expected. Indeed, to emphasise its concern about inflationary pressures, the MPC pointedly chose to reaffirm its commitment to the 2% inflation target in its statement;** this suggested that it was now willing to look through the flagging economic recovery during the summer to prioritise bringing inflation down next year. This is a reversal of its priorities in August and a long way from words at earlier MPC meetings which indicated a willingness to look through inflation overshooting the target for limited periods to ensure that inflation was 'sustainably over 2%'. Indeed, whereas in August the MPC's focus was on getting through a winter of temporarily high energy prices and supply shortages, believing that inflation would return to just under the 2% target after reaching a high around 4% in late 2021, now its primary concern is that underlying price pressures in the economy are likely to get embedded over the next year and elevate future inflation to stay significantly above its 2% target and for longer.

- Financial markets are now pricing in a first increase in Bank Rate from 0.10% to 0.25% in February 2022, but this looks ambitious as the MPC has stated that it wants to see what happens to the economy, and particularly to employment once furlough ends at the end of September. At the MPC's meeting in February it will only have available the employment figures for November: to get a clearer picture of employment trends, it would need to wait until the May meeting when it would have data up until February. At its May meeting, it will also have a clearer understanding of the likely peak of inflation.
- **The MPC's forward guidance on its intended monetary policy** on raising Bank Rate versus selling (quantitative easing) holdings of bonds is as follows: -
 1. Placing the focus on raising Bank Rate as "the active instrument in most circumstances".
 2. Raising Bank Rate to 0.50% before starting on reducing its holdings.
 3. Once Bank Rate is at 0.50% it would stop reinvesting maturing gilts.
 4. Once Bank Rate had risen to at least 1%, it would start selling its holdings.
- **COVID-19 vaccines.** These have been the game changer which have enormously boosted confidence that **life in the UK could largely return to normal during the summer** after a third wave of the virus threatened to overwhelm hospitals in the spring. With the household saving rate having been exceptionally high since the first lockdown in March 2020, there is plenty of pent-up demand and purchasing power stored up for services in hard hit sectors like restaurants, travel and hotels. The big question is whether mutations of the virus could develop which render current vaccines ineffective, as opposed to how quickly vaccines can be modified to deal with them and enhanced testing programmes be implemented to contain their spread.

1.2 US. See comments below on US treasury yields (section 2.13).

1.3 EU. The slow rollout of vaccines initially delayed economic recovery in early 2021 but the vaccination rate has picked up sharply since then. After a contraction in Gross Domestic Product (GDP) of -0.3% in Q1, Q2 came in with strong growth of 2%, which is likely to continue into Q3, though some countries more dependent on tourism may struggle. Recent sharp increases in gas and electricity prices have increased overall inflationary pressures but the European Central Bank (ECB) is likely to see these as being only transitory after an initial burst through to around 4%, so is unlikely to be raising rates for a considerable time.

German general election: With the CDU/CSU and SPD both having won around 24-26% of the vote in the September general election, the composition of Germany's next coalition government may not be agreed by the end of 2021. An SPD-led coalition would probably pursue a slightly less restrictive fiscal policy, but any change of direction from a CDU/CSU led coalition government is likely to be small. However, with Angela Merkel standing down as Chancellor as soon as a coalition is formed, there will be a hole in overall European Union (EU) leadership which will be difficult to fill.

1.4 China. After a concerted effort to get on top of the virus outbreak in Q1 2020, economic recovery was strong in the rest of the year; this enabled China to recover all the initial contraction. During 2020, policy makers both quashed the virus and implemented a programme of monetary and fiscal support that was particularly

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effective at stimulating short-term growth. At the same time, China's economy benefited from the shift towards online spending by consumers in developed markets. These factors helped to explain its comparative outperformance compared to western economies during 2020 and earlier in 2021. However, the pace of economic growth has now fallen back after this initial surge of recovery from the pandemic and China is now struggling to contain the spread of the Delta variant through sharp local lockdowns - which will also depress economic growth. There are also questions as to how effective Chinese vaccines are proving. In addition, recent regulatory actions motivated by a political agenda to channel activities into officially approved directions, are also likely to reduce the dynamism and long-term growth of the Chinese economy.

1.5 Japan. 2021 has been a patchy year in combating Covid. However, after a slow start, nearly 50% of the population are now vaccinated and Covid case numbers are falling. After a weak Q3 there is likely to be a strong recovery in Q4. The Bank of Japan is continuing its very loose monetary policy but with little prospect of getting inflation back above 1% towards its target of 2%, any time soon: indeed, inflation was negative in July. New Prime Minister Kishida has promised a large fiscal stimulus package after the November general election – which his party is likely to win.

1.6 World growth. World growth was in recession in 2020 but recovered during 2021 until starting to lose momentum more recently. Inflation has been rising due to increases in gas and electricity prices, shipping costs and supply shortages, although these should subside during 2022. It is likely that we are heading into a period where there will be a reversal of **world globalisation** and a decoupling of western countries from dependence on China to supply products, and vice versa. This is likely to reduce world growth rates from those in prior decades.

1.7 Supply shortages. The pandemic and extreme weather events have been highly disruptive of extended worldwide supply chains. At the current time there are major queues of ships unable to unload their goods at ports in New York, California and China. Such issues have led to mis-distribution of shipping containers around the world and have contributed to a huge increase in the cost of shipping. Combined with a shortage of semi-conductors, these issues have had a disruptive impact on production in many countries. Many western countries are also hitting up against a difficulty in filling job vacancies. It is expected that these issues will be gradually sorted out, but they are currently contributing to a spike upwards in inflation and shortages of materials and goods on shelves.

2 Link's Interest Rate Forecast (issued by Link on 6 October 2021)

2.1 The council's treasury advisor, Link Group, provided the following forecasts on 29th September 2021 (PWLB rates are certainty rates, gilt yields plus 80bps):

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Link Group Interest Rate View		29.9.21								
	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24
BANK RATE	0.10	0.10	0.25	0.25	0.25	0.25	0.50	0.50	0.50	0.75
3 month ave earnings	0.10	0.10	0.20	0.20	0.30	0.40	0.50	0.50	0.60	0.70
6 month ave earnings	0.20	0.20	0.30	0.30	0.40	0.50	0.60	0.60	0.70	0.80
12 month ave earnings	0.30	0.40	0.50	0.50	0.50	0.60	0.70	0.80	0.90	1.00
5 yr PWLB	1.40	1.40	1.50	1.50	1.60	1.60	1.60	1.70	1.70	1.70
10 yr PWLB	1.80	1.80	1.90	1.90	2.00	2.00	2.00	2.10	2.10	2.10
25 yr PWLB	2.20	2.20	2.30	2.30	2.40	2.40	2.40	2.50	2.50	2.60
50 yr PWLB	2.00	2.00	2.10	2.20	2.20	2.20	2.20	2.30	2.30	2.40

2.2 Additional notes by Link on this forecast table: -

- *LIBOR and LIBID rates will cease from the end of 2021. Work is currently progressing to replace LIBOR with a rate based on SONIA (Sterling Overnight Index Average). In the meantime, our forecasts are based on expected average earnings by local authorities for 3 to 12 months.*
- *Our forecasts for average earnings are averages i.e., rates offered by individual banks may differ significantly from these averages, reflecting their different needs for borrowing short term cash at any one point in time.*

2.3 The coronavirus outbreak has done huge economic damage to the UK and to economies around the world. After the Bank of England took emergency action in March 2020 to cut Bank Rate to 0.10%, it left Bank Rate unchanged at its subsequent meetings.

2.4 As shown in the forecast table above, one increase in Bank Rate from 0.10% to 0.25% has now been included in quarter 2 of 2022/23, a second increase to 0.50% in quarter 2 of 23/24 and a third one to 0.75% in quarter 4 of 23/24.

2.5 Significant risks to the forecasts

- COVID vaccines do not work to combat new mutations and/or new vaccines take longer than anticipated to be developed for successful implementation.
- The pandemic causes major long-term scarring of the economy.
- The Government implements an austerity programme that suppresses GDP growth.
- The MPC tightens monetary policy too early – by raising Bank Rate or unwinding QE.
- The MPC tightens monetary policy too late to ward off building inflationary pressures.
- Major stock markets e.g. in the US, become increasingly judged as being over-valued and susceptible to major price corrections. Central banks become increasingly exposed to the “moral hazard” risks of having to buy shares and corporate bonds to reduce the impact of major financial market sell-offs on the general economy.

- Geo-political risks are widespread e.g. German general election in September 2021 produces an unstable coalition or minority government and a void in high-profile leadership in the EU when Angela Merkel steps down as Chancellor of Germany; on-going global power influence struggles between Russia/China/US.

2.6 The balance of risks to the UK economy: -

- The overall balance of risks to economic growth in the UK is now to the downside, including residual risks from Covid and its variants - both domestically and their potential effects worldwide.

2.7 Forecasts for Bank Rate

Bank Rate is not expected to go up fast after the initial rate rise as the supply potential of the economy has not generally taken a major hit during the pandemic, so should be able to cope well with meeting demand without causing inflation to remain elevated in the medium-term, or to inhibit inflation from falling back towards the MPC's 2% target after the surge to around 4% towards the end of 2021. Three increases in Bank rate are forecast in the period to March 2024, ending at 0.75%. However, these forecasts may well need changing within a relatively short time frame for the following reasons:

- There are increasing grounds for viewing the economic recovery as running out of steam during the summer and now into the autumn. This could lead into stagflation which would create a dilemma for the MPC as to which way to face.
- Will some current key supply shortages e.g., petrol and diesel, spill over into causing economic activity in some sectors to take a significant hit?
- Rising gas and electricity prices in October and next April and increases in other prices caused by supply shortages and increases in taxation next April, are already going to deflate consumer spending power without the MPC having to take any action on Bank Rate to cool inflation. Then we have the Government's upcoming budget in October, which could also end up in reducing consumer spending power.
- On the other hand, consumers are sitting on around £200bn of excess savings left over from the pandemic so when will they spend this sum, in part or in total?
- There are 1.6 million people coming off furlough at the end of September; how many of those will not have jobs on 1st October and will, therefore, be available to fill labour shortages in many sectors of the economy? So, supply shortages which have been driving up both wages and costs, could reduce significantly within the next six months or so and alleviate the MPC's current concerns.
- There is a risk that there could be further nasty surprises on the Covid front, on top of the flu season this winter, which could depress economic activity.

2.8 In summary, with the high level of uncertainty prevailing on several different fronts, it is likely that these forecasts will need to be revised again soon - in line with what the new news is.

2.9 It also needs to be borne in mind that Bank Rate being cut to 0.10% was an emergency measure to deal with the Covid crisis hitting the UK in March 2020. At any time, the MPC could decide to simply take away that final emergency cut from 0.25%

to 0.10% on the grounds of it no longer being warranted and as a step forward in the return to normalisation. In addition, any Bank Rate under 1% is both highly unusual and highly supportive of economic growth.

2.10 Forecasts for PWLB rates and gilt and treasury yields

As the interest forecast table for PWLB certainty rates above shows, there is likely to be a steady rise over the forecast period, with some degree of uplift due to rising treasury yields in the US.

2.11 There is likely to be exceptional volatility and unpredictability in respect of gilt yields and PWLB rates due to the following factors: -

- How strongly will changes in gilt yields be correlated to changes in US treasury yields?
- Will the Fed take action to counter increasing treasury yields if they rise beyond a yet unspecified level?
- Would the MPC act to counter increasing gilt yields if they rise beyond a yet unspecified level?
- How strong will inflationary pressures turn out to be in both the US and the UK and so impact treasury and gilt yields?
- How will central banks implement their new average or sustainable level inflation monetary policies?
- How well will central banks manage the withdrawal of QE purchases of their national bonds i.e., without causing a panic reaction in financial markets as happened in the “taper tantrums” in the US in 2013?
- Will exceptional volatility be focused on the short or long-end of the yield curve, or both?

2.12 The forecasts are also predicated on an assumption that there is no break-up of the Eurozone or EU within our forecasting period, despite the major challenges that are looming up, and that there are no major ructions in international relations, especially between the US and China / North Korea and Iran, which have a major impact on international trade and world GDP growth.

2.13 Gilt and treasury yields

Since the start of 2021, there has been a lot of volatility in gilt yields, and hence PWLB rates. During the first part of the year, US President Biden’s, and the Democratic party’s determination to push through a \$1.9trn (equivalent to 8.8% of GDP) fiscal boost for the US economy as a recovery package from the Covid pandemic was what unsettled financial markets. However, this was in addition to the \$900bn support package already passed in December 2020 under President Trump. This was then followed by additional Democratic ambition to spend further huge sums on infrastructure and an American families plan over the next decade which are caught up in Democrat / Republican haggling. Financial markets were alarmed that all this stimulus, which is much bigger than in other western economies, was happening at a time in the US when: -

1. A fast vaccination programme has enabled a rapid opening up of the economy.
2. The economy had already been growing strongly during 2021.
3. It started from a position of little spare capacity due to less severe lockdown measures than in many other countries. A combination of shortage of labour and

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supply bottle necks is likely to stoke inflationary pressures more in the US than in other countries.

4. And the Fed was still providing monetary stimulus through monthly QE purchases.

These factors could cause an excess of demand in the economy which could then unleash stronger and more sustained inflationary pressures in the US than in other western countries. This could then force the Fed to take much earlier action to start tapering monthly QE purchases and/or increasing the Fed rate from near zero, despite their stated policy being to target average inflation. It is notable that some Fed members have moved forward their expectation of when the first increases in the Fed rate will occur in recent Fed meetings. In addition, more recently, shortages of workers appear to be stoking underlying wage inflationary pressures which are likely to feed through into CPI inflation. A run of strong monthly jobs growth figures could be enough to meet the threshold set by the Fed of “substantial further progress towards the goal of reaching full employment”. However, the weak growth in August, (announced 3.9.21), has spiked anticipation that tapering of monthly QE purchases could start by the end of 2021. These purchases are currently acting as downward pressure on treasury yields. As the US financial markets are, by far, the biggest financial markets in the world, any trend upwards in the US will invariably impact and influence financial markets in other countries. However, during June and July, longer term yields fell sharply; even the large non-farm payroll increase in the first week of August seemed to cause the markets little concern, which is somewhat puzzling, particularly in the context of the concerns of many commentators that inflation may not be as transitory as the Fed is expecting it to be. Indeed, inflation pressures and erosion of surplus economic capacity look much stronger in the US than in the UK. **As an average since 2011, there has been a 75% correlation between movements in 10 year treasury yields and 10 year gilt yields. This is a significant UPWARD RISK exposure to our forecasts for longer term PWLB rates. However, gilt yields and treasury yields do not always move in unison.**

- 2.14 There are also possible **DOWNSIDE RISKS** from the huge sums of cash that the UK populace have saved during the pandemic; when savings accounts earn little interest, it is likely that some of this cash mountain could end up being invested in bonds and so push up demand for bonds and support their prices i.e., this would help to keep their yields down. How this will interplay with the Bank of England eventually getting round to not reinvesting maturing gilts and then later selling gilts, will be interesting to keep an eye on.

2.15 The balance of risks to medium to long term PWLB rates: -

- There is a balance of upside risks to forecasts for medium to long term PWLB rates.

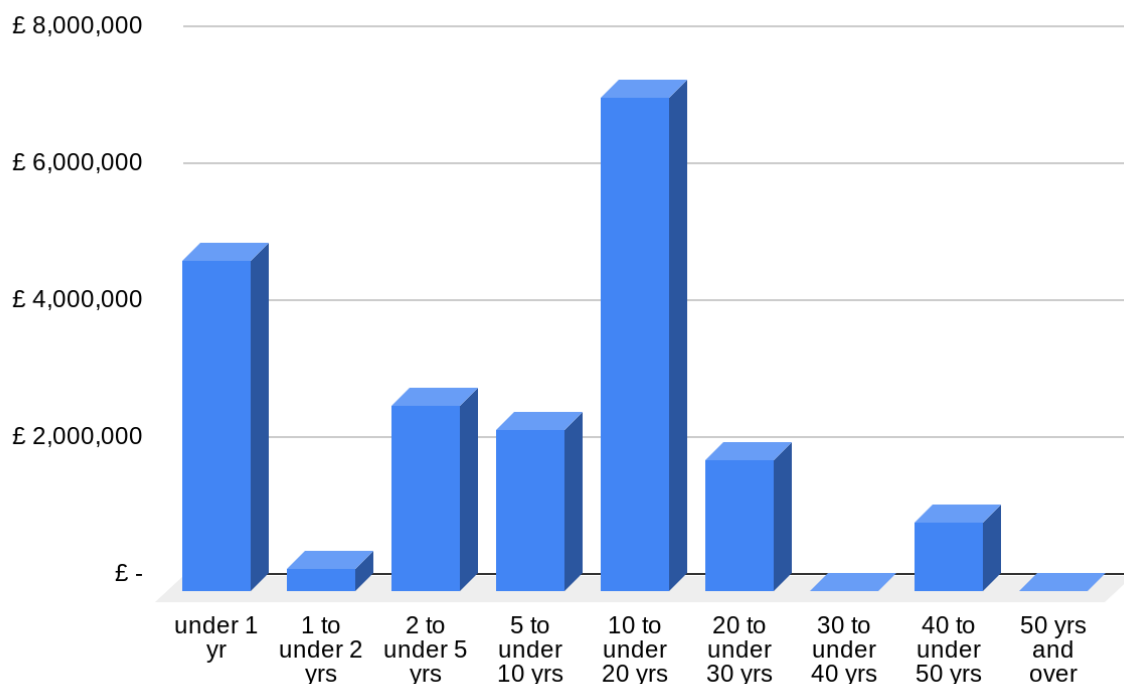
2.16 A new era – a fundamental shift in central bank monetary policy

One of the key results of the pandemic has been a fundamental rethinking and shift in monetary policy by major central banks like the Fed, the Bank of England and the ECB, to tolerate a higher level of inflation than in the previous two decades when inflation was the prime target to bear down on so as to stop it going above a target rate. There is now also a greater emphasis on other targets for monetary policy than just inflation, especially on ‘achieving broad and inclusive “maximum” employment in its entirety’ in the US before consideration would be given to increasing rates.

- The Fed in America has gone furthest in adopting a monetary policy based on a clear goal of allowing the inflation target to be symmetrical, (rather than a ceiling to keep under), so that inflation averages out the dips down and surges above the target rate, over an unspecified period of time.
- The Bank of England has also amended its target for monetary policy so that inflation should be ‘sustainably over 2%’ and the ECB now has a similar policy.
- **For local authorities, this means that investment interest rates and very short term PWLB rates will not be rising as quickly or as high as in previous decades when the economy recovers from a downturn and the recovery eventually runs out of spare capacity to fuel continuing expansion.**
- Labour market liberalisation since the 1970s has helped to break the wage-price spirals that fuelled high levels of inflation and has now set inflation on a lower path which makes this shift in monetary policy practicable. In addition, recent changes in flexible employment practices, the rise of the gig economy and technological changes, will all help to lower inflationary pressures.
- Governments will also be concerned to see interest rates stay lower as every rise in central rates will add to the cost of vastly expanded levels of national debt; (in the UK this is £21bn for each 1% rise in rates). On the other hand, higher levels of inflation will help to erode the real value of total public debt.

3 **Debt Maturity**

3.1 The maturity structure of the Council’s borrowing as at 30 September 2021 (as per section 7 of the main report) is shown below in graph format.



3.2 As per section 6.3 of the main report, £4.009m of council debt with the PWLB matured, and was repaid, during the first half of this financial year.

**ANNEX 2 – GUIDANCE ON THE TREASURY MANAGEMENT STRATEGY STATEMENT
AND ANNUAL INVESTMENT STRATEGY – MID YEAR REVIEW REPORT 2021-22**

Prudential Code

The Prudential Code was developed by the Chartered Institute of Public Finance and Accountancy (CIPFA) as a professional code of practice for capital finance, to which local authorities must have regard.

Capital Expenditure

The Capital Expenditure table (section 4.3 of report) is split between the Council's Housing Revenue Account (HRA) and General Fund (GF or non-HRA). The HRA is a 'ring-fenced' account for local authority housing.

The table also shows the resources used to fund the capital expenditure (being capital receipts from the sale of assets, capital grants, reserves and revenue) and any shortfall in resources. This shortfall represents the Council's borrowing need.

Borrowing Limits

The Capital Financing Requirement (CFR) represents the Council's aggregate borrowing need. i.e. the element of the capital programme that cannot be funded. Borrowing may only be undertaken for capital expenditure purposes.

The Limits to Borrowing Activity table (section 4.5 of report) shows that the Council's debt is not more than the CFR because, as above, the CFR represents the Council's aggregate borrowing need.

Borrowing limits (sections 4.5 and 7.2 of report) – there are various general controls on the Council's borrowing activity (operational boundary, authorised limit and maturity profiles).

Investments

General controls on the Council's investment activity to safeguard the security and liquidity of its investments (as set out in the Council's Annual Investment Strategy), include:

- Creditworthiness of investment counterparties.
- Counterparty money limits.
- Counterparty time limits.
- Counterparty country limits.

Borrowing Sources/ Types

PWLB (section 6 of report) is the Public Works Loan Board which is a statutory body operating within the UK Debt Management Office, an Executive Agency of HM Treasury. PWLB's function is to lend money from the National Loans Fund to local authorities, and to collect the repayments.

The Council has the following types of fixed rate loan with the PWLB:

- Annuity: fixed half-yearly payments to include principal and interest.
- Equal Instalments of Principal: equal half-yearly payments of principal together with interest on the outstanding balance.
- Maturity: half-yearly payments of interest only with a single payment of principal at the end of the term.

Financing Costs as a Proportion of Net Revenue Stream

This shows (section 7.1 of report), separately for HRA and GF, the percentage of the Council's revenue stream that is used to finance the CFR (net interest payable and Minimum Revenue Provision (MRP)).

MRP is the annual resource contribution from revenue which must be set against the CFR so that it does not increase indefinitely.

Budget Monitoring Report No.2, 2021-22

Council	12 January 2022
Report Author	Chris Blundell, Director of Finance and Acting s151 Officer
Portfolio Holder	Cllr David Saunders, Portfolio Holder for Finance
Status	For Decision
Classification:	Unrestricted
Key Decision	No
Ward:	All Wards

Executive Summary:

This report presents budget additions and amendments for Council approval, which have been recommended by Cabinet following the receipt of the second 2021-22 budget monitoring report for Quarter Two by Cabinet on 18 November 2021.

Recommendation(s):

1. Approval a one-off 2021-22 supplementary General Fund revenue budget of £60,000, for legal costs associated with a Private Sector Housing unlawful eviction case, to be funded from the Risk Management reserve;
2. Approval the 2021-22 supplementary capital budgets, as set out in section 3.1 and Annex 2; and
3. That a £897,000 supplementary HRA revenue budget be approved for 2021-22, for the deployment of a waking watch service at the five tower blocks period until fire alarm sounders are installed at each site, to be funded from HRA balances.

Corporate Implications

Financial and Value for Money

The financial implications have been reflected within the body of the report.

Legal

Section 151 of the 1972 Local Government Act requires a suitably qualified named officer to monitor and control the Council's finances in order to provide a balanced budget.

Corporate

Corporate priorities can only be delivered with robust finances and this report gives Members the opportunity to review the Council's current position.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

There are no direct equality implications arising from this report, however the delivery and implementation of and budgetary changes will consider this as part of the budget setting process and be reported to members in due course.

It is important to be aware of the Council's responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration had been given to the equalities impact that may be brought upon communities by the decisions made by Council.

Corporate Priorities

This report relates to the following corporate priorities: -

- Growth
- Environment
- Communities

1. Introduction

- 1.1. The Council's constitution requires that supplementary budgets must be approved by Council. In other words, only Council can agree to the overall size of the budget for the year to be increased.
- 1.2. The Quarter 2 Budget Monitoring report was received by Cabinet on 18 November 2021, within which a Cabinet agreed for a number of additions to the budgets to be recommended to Council for approval. This budget monitoring report is included at Annex 1 for reference.
- 1.3. The following sections set out the details of these budget amendments for Council approval.

2. General Fund Revenue Supplementary Budget Requests

- 2.1. A supplementary revenue budget of £60,000 has also been requested for legal costs associated with a complex Private Sector Housing unlawful eviction case. It may be possible for some of these to be recovered from the accused, if the Council is successful with this prosecution and the court deems that action appropriate. In the interim it is proposed that the costs are underwritten in full with a contribution from the Risk Management reserve £60,000.
- 2.2. Consequently, it is recommended a one-off £60,000 supplementary General Fund revenue budget be approved for 2021-22 only, to be funded from the Risk Management Reserve.

3. General Fund Capital Programme Additions 2021-22

- 3.1. It is proposed that the following changes to the capital programme be approved, as per recommendation 2 to this report.
- 1) **Covid Response:** Increase the budget by £72,000 (for electronic signage), which is externally funded.
 - 2) **Ramsgate Harbour - Toilet Cabin at Outer West Marina:** £25,000 budget addition, externally funded from Brexit grant monies.
 - 3) **Ramsgate Port - Transformer:** £60,000 budget addition, externally funded from Brexit grant monies.
 - 4) **Homelessness Accommodation:** A £130,000 budget increase is required for the Foy House project following the completion of the procurement process. This additional spend can be fully funded from housing capital receipts;
 - 5) **Ellington Park:** Increase the budget by £69,000, which is externally funded; and
 - 6) **Community Parks from Contain Outbreak Management Fund (COMF):** On 9 November 2021 the Council was notified of a £211,280 allocation from KCC from their COMF funding to be spent on community parks within the district. The funding must be spent by 31 March 2022 to deliver any of the below:
 - New children's play equipment in a community park that previously did not have children's play equipment
 - Enlarging children's play equipment in a community park
 - Refurbish existing children's play equipment in a community park
 - New outdoor seating/tables in a community park to create places for people to meet outside

The funding provided cannot be used to purchase or refurbish outdoor gym equipment.

Given the short timeframe appropriate schemes will be considered at pace and consequently, it is recommended that at this stage a high-level 'Community Parks' scheme is added to the 2021-22 Capital Programme, which can then set out in more detail as the specifics of the scheme(s) selection and design is determined at a later date.

4. Housing Revenue Account (HRA)

- 4.1. Five tower blocks are currently awaiting external wall insulation to be replaced with a fully non-combustible system. Following review of the fire break surveys by Kent Fire and Rescue, the advice is that a temporary simultaneous evacuation strategy is adopted until the wall insulation is removed, replacing the existing stay-put arrangements.
- 4.2. The advice also recommends that we deploy a waking watch service at these blocks during this period until fire alarm sounders are installed in each flat. However this additional provision comes at a cost of £897,000 for 2021-22.

- 4.3. It is recommended that a £897,000 HRA supplementary be approved to facilitate this programme of work, to be funded from HRA balances.

Contact Officer: *Matthew Sanham*

Reporting to: *Chris Blundell, Director of Finance and acting Section 151 Officer*

Annex List

Annex 1 Budget Monitoring Report presented to Cabinet on 18 November 2021

Annex 2 GF Capital Programme

Annex 3 HRA Capital Programme

Background Papers

Budget monitoring papers held in Financial Services

Corporate Consultation

Finance: *N/A*

Legal: Estelle Culligan, Deputy Monitoring Officer

Budget Monitoring Report No.2, 2021-22

Cabinet	18 November 2021
Report Author	Chris Blundell, Director of Finance and acting s151 Officer
Portfolio Holder	Cllr David Saunders, Portfolio Holder for Finance
Status	For Decision
Classification:	Unrestricted
Key Decision	No
Ward:	All Wards

Executive Summary:

This report provides the second 2021-22 budget monitor for Quarter Two General Fund revenue and capital, reflecting the latest forecasts in light of Covid-19 (hereafter referred to as "Covid") as well as the Housing Revenue Account.

Recommendation(s):

1. That Cabinet notes the following:
 - (i) The General Fund revenue budget 2021-22 forecast position.
 - (ii) The General Fund Capital Programme 2021-22 forecast position.
 - (iii) The Housing Revenue Account position.
 - (iv) The anticipated funding solution to the budget gap
2. That Cabinet recommends to Council for approval a one-off 2021-22 supplementary General Fund revenue budget of £60k, for legal costs associated with a Private Sector Housing unlawful eviction case, to be funded from the Risk Management reserve;
3. That Cabinet agrees to the 2021-22 Capital Programme budget adjustments and virements, numbered 1 to 6, as set out in section 5.3 and Annex 1 to this report;
4. That Cabinet recommends to Council for approval the 2021-22 supplementary capital budgets, numbered 7 to 11 as set out in section 5.4 and Annex 1; and
5. That Cabinet recommends to Council that a £897k supplementary HRA revenue budget be approved for 2021-22, for the deployment of a waking watch service at the five tower blocks period until fire alarm sounders are installed at each site, to be funded from HRA balances.

Corporate Implications

Financial and Value for Money

The financial implications have been reflected within the body of the report. Covid has continued to affect all of local government, Thanet's reserves remain relatively low even before Covid-19. Monies were aside in reserves last year with the specific purpose of addressing Covid and additional Government support is anticipated this year. If spend exceeds these allocations difficult decisions will need to be made to identify reserves to bridge this gap.

The Section 151 Officer needs to be confident that the impact of Covid-19 and the impact of drawing upon reserves does not leave the council exposed to excessive financial risk.

Legal

Section 151 of the 1972 Local Government Act requires a suitably qualified named officer to monitor and control the Council's finances in order to provide a balanced budget.

Corporate

Corporate priorities can only be delivered with robust finances and this report gives Members the opportunity to review the Council's current position.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

There are no direct equality implications arising from this report, however the delivery and implementation of and budgetary changes will consider this as part of the budget setting process and be reported to members in due course.

It is important to be aware of the Council's responsibility under the Public Sector Equality Duty (PSED) and show evidence that due consideration had been given to the equalities impact that may be brought upon communities by the decisions made by Council.

Corporate Priorities

This report relates to the following corporate priorities: -

- Growth
- Environment
- Communities

1.0 General Fund – Revenue Forecast 2021-22

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- 1.1 The 2021-22 General Fund budget of £17.165m was agreed at the Council meeting on 11 February 2021. It incorporated £840k of savings proposals to bridge the funding gap (progress against these savings is identified at 3.0 below).
- 1.2 Although early in the monitoring process we should now be in a position to forecast with a little more certainty what the outturn position will likely be, although the vast majority of information pertaining to overspends centres around Covid and what we know the impact to have been last year.
- 1.3 As was the case last year and continuing this, the council faces challenges as a result of Covid. Managers continue to estimate the financial impact of the restrictions and initiatives that have been implemented in response to the Covid pandemic. Monthly Government returns, based on managers' projections, will capture the estimated impact on revenue budgets. Government support will be essential to delivering a balanced position for this council. Any residual cost will rely on reserves for remedy, but the council's reserves were already comparatively low before Covid, so this places the council at further financial risk.
- 1.4 Table 1 below summarises the current projected General Fund spending position based on actuals to the end of September, and forecasts from budget holders. Paragraphs 2.1 - 2.4 explain variances between the budget and forecasts, including the projected cost of Covid.

Table 1 - General Fund - Forecast against Budget 2021-22

Function	2021-22 Budget £'000	2021-22 Forecast £'000	2021-22 Variance £'000	Paragraph
Chief Executive	437	437	0	n/a
Deputy Chief Executive and s151 Officer	6,550	7,013	+463	See paragraph 2.1
Corporate Governance	1,356	1,844.5	+488.5	See paragraph 2.2
Communities	5,091	5,971	+880	See paragraph 2.3
Other Fees and Charges	-	60	+60	See paragraph 2.4
Corporate Budgets	3,731	3,776	+45	See paragraph 2.4
Total Net Expenditure	17,165	19,101.5	1,936.5	

Note: + overspends or underachievement of income, - underspends or surplus income

2.0 General Fund detail by Directorate/Department:

Deputy Chief Executive and s151 Officer

2.1 A potential overspend of +£463k is currently forecast:

(i) **Housing Needs +£444k**

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Homelessness has grown as a challenge for many local authorities over the last year, Thanet included. There are additional pressures on Housing as the gap between supply and demand increases and previously plans have been developed to ensure that this pressure is minimised. The council has reviewed and is delivering its homelessness strategy action plan, is regularly monitoring the levels of homelessness and has commissioned new services to address the increasing need for support. This work will continue. The council has also successfully bid for new government funding to support homelessness services locally.

However the Council is seeing another surge of homelessness across the district as a result of Covid and in addition the eviction ban coming to an end on 1 June will add additional service and financial pressures.

The financial pressures are currently estimated at +£444k for 2021-22 based on current homelessness levels, although this excludes any potential impact of the evictions ban, as due to the 14 day notice periods the impact of this will only just be becoming evident.

It is worth noting that, as described in previous monitoring, there are a number of savings that have already been delivered in this area and the +£444k pressure is the net position after taking these savings into consideration.

A supplementary revenue budget of £60k has also been requested for legal costs associated with a complex Private Sector Housing unlawful eviction case. It may be possible for some of these to be recovered from the accused, if the Council is successful with this prosecution and the court deems that action appropriate. In the interim it is proposed that the costs are underwritten in full with a contribution from the Risk Management reserve -£60k.

(ii) **Administering Business Rates, Council Tax & Benefits £0k**

There are expected to be increased staffing costs to administer covid support schemes including; the council tax hardship fund, covid business support grants and business rates reliefs. These are all expected to total +£80k, but should be covered by additional New Burdens funding provided by central government.

Director of Corporate Governance

2.2 An overspend of **+£488.5k** is currently forecast:

(i) **Property +£166k**

To address long-standing income budget shortfalls, a contractor is being commissioned to undertake a review of the current portfolio. This review will cover the age and condition of stock, as well as market forces that are impacting rentals. After covering the cost of the review in 2022-23, this project is expected to provide a net uplift in income for the service from 2023-24 onwards.

In-year, the service has been significantly impacted by Covid, resulting in fewer disposals, slower review of rentals and less new take-up of vacant property. Current projections assume a loss of income of +£130k against budget. Over and above this, increased staff costs +£28k and other minor variations to income +£8k have resulted in a total projected overspend of +£166k.

(ii) **Building control +£141k**

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Income is forecast to be below budget, primarily as a result of Covid delaying changes in service delivery +£105k. Over and above this, the service will not meet its vacancy savings target +£13k and there has been an in-year write-off of income associated with emergency works completed under statute +£23k.

(iii) **Land Charges +£47k**

This relates to deficits for income earned from local land charge searches. The service management has undertaken action to address ongoing structural budget shortfalls, however, Covid uncertainty continues to have an impact.

(iv) **Facilities Management +£47k**

There has been a +£31k reduction in rental income at Dickens House arising from the pandemic, and there has also been +£47k of additional lost rental income due to the CCG vacating Cecil Street offices. This is offset by savings within staffing -£27k and supplies and services costs of -£4k.

(v) **Elections +£29k**

This represents the additional cost of running Covid compliant TDC elections.

(vi) **Committee Services +£6k**

To facilitate Covid compliant public meetings it has been necessary to hire venues with sufficient capacity to allow for social distancing.

(vii) **Your Leisure +£160k** - The council's leisure trust, Your Leisure, continues to face financial pressure as their planned recovery from Covid continues, as do all leisure trusts. The council will likely need to pay an additional £160k related to a previously agreed saving in the management fee that will not be achieved. Previous discussions resulted in the agreement of ongoing support for Your Leisure, for this year this included loan funding as and when required.

(viii) **Audit Fees for Governance Review +£36.5k** - As this is an ad hoc piece of work, it is outside the scope and over and above the usual Audit Fees, as a result there will be an overspend covering the initial review +£25k, the cost of the statutory recommendations +£6.5k and +£5k resulting from the subsequent legal advice that was commissioned by the external auditors.

(ix) **Assets General -£144k** - Business Rate refunds as well as work to bring Margate Harbour Arm back in house have resulted in one-off savings of -£116k in this financial year.

Director of Communities

2.3 An overspend of **+£880k** is currently forecast:

(i) **Parking +£100k**

Parking income was significantly affected as a result of social and economic restrictions implemented to address the Covid pandemic in 2020-21. It is expected that this will continue to be the case this year although not at the same levels.

Income is forecast to be +£100k below budget at year-end within the council's off-street car parks.

An additional +£90k adverse impact is forecast from on-street parking. However, this deficit will be met from the earmarked reserve associated with this activity.

(ii) **Domestic Waste Collection +£370k**

A +£370k overspend as a result of Covid, primarily due to the increased need for agency staff to ensure service delivery and the requirement for two additional rounds to cope with the increased levels of waste associated with the amount of people now working from home and the associated increase in domestic waste that is generated.

(iii) **Maritime and Technical Services +£280k**

Income is projected to be down compared to budget, this is represented by a +£210k shortfall within Port operations due to restricted opportunities as well as +£70k within the Harbours where visitors, both domestic and foreign continue to be down as a result of Covid.

(iv) **Clinical Waste +£20k**

Due to competing demands and pressures on the service area, it is anticipated the establishment of a clinical waste service will be deferred for another year and as such the forecast net income is unlikely to be achieved.

(v) **Toilets £0k**

Provision of additional toilets coupled with the earlier opening for the summer season to help mitigate the impact of increased visitor numbers due to the Covid effect +£66k. This was necessary due to public behaviour experienced following the relaxation of the lockdown and is expected to be covered from our Contain Outbreak Management Fund allocation.

(vi) **Coastal Development +£30k**

Additional costs associated with improved signage and lifeguard services to help manage the increased visitor numbers generated by the Covid effect.

(vii) **Licensing Income +£80k**

£80k of the income target is unlikely to be met due to the impact of Covid on customer demand for the service.

2.4 Other and Corporate

(i) Included within corporate budgets are such items as:

- East Kent Shared Services and their central charge,
- HRA recharges i.e. service costs that are recharged to the HRA but which are held centrally for monitoring purposes,
- Capital charges including recharges for staff time,
- External funding and
- The 2020-21 assumed collection fund deficit that hits 2021-22.

(ii) There is an estimated income shortfall in other fees and charges not listed above of +£60k. This will continue to be monitored during the remainder of the year, to refine the forecasts.

(iii) There are additional costs associated with staff working from home that the authority has a responsibility to contribute to, as a result of this there are +£45k worth of new costs associated with Covid.

(iv) **Council Tax income £0k**

The economic and inflationary pressures resulting in a 'cost of living crisis' are anticipated to lead to increased non-payment of Council Tax due. The council will take all necessary steps to recover debt where appropriate, but we may experience higher levels of non-recovery and debt write-off. In addition to an expected increase in the cost of Council Tax Support, total loss on our council tax income is expected to be +£267k.

In-year Council Tax losses are accounted for through the Collection Fund and are subsequently charged to the General Fund in future years. As such, it is proposed the +£267k pressure be funded by the equalisation reserve over the medium term.

(v) **Business Rates income £0k**

The on-going economic impact of Covid and the tailing-off of rate reliefs is expected to lead to further increase in business failures and an increase in non-payment of Business Rates due, estimated at +£400k. Again this in-year loss is accounted for through the Collection Fund and will be charged to the General Fund in later years with the costs covered through the equalisation reserve.

3.0 Government Support

3.1 The government continued to provide emergency funding nationally in 2021-22, to support local authorities' response to and impact of the pandemic. The Council has awarded additional emergency funding of £1.0m for 2021-22 and this was considered in the budget setting presented to Members in February 2021.

3.2 In addition the Council has submitted returns requesting support through the Sales, Fees and Charges compensation scheme, where authorities are compensated for 75% of their losses after meeting a 5% top slice. Funding from this scheme for 2021-22 will be clearer after our next monitoring report.

3.3 Funding was also announced to compensate local authorities for losses in council tax and business rates.

3.4 All of the above funding pots are either spent or committed, the £1m emergency funding having been committed as part of the recommendations of the report agreed by Cabinet at the end of July in order to cover off the anticipated impact of Covid.

4.0 Size of the gap

4.1 Although the earlier monitoring report forecast an anticipated overspend of £2.1m, current forecasts show a potential overspend primarily due to ongoing Covid pressures of +£1.9m.

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- 4.2 It was previously agreed that the anticipated overspend would be funded through the £1m remaining in the Covid reserve as at the end of 2020-21, along with the £1m forecast additional emergency funding, and anything received through Sales Fees and Charges compensation.
- 4.3 This small movement of -£200k means a slightly improved reserves position, however as we are only 6 months into the financial year it remains too early to forecast with real certainty. As a result, any shortfall in funding that subsequently materialises will require action to be taken to bridge the gap, this could be a further review of reserves, a moratorium on spending or even in-year targeted savings. To prepare for the 2022-23 budget setting process a recruitment freeze for all but essential business critical roles is now in place, and this should help to mitigate any further pressure on the 2021-22 budget.
- 4.4 Although the forecast overspend is a matter for concern, it is almost all due to Covid and most of the overspend is not anticipated to recur, once restrictions are fully lifted. Of more concern are the pressures and budget gaps to be addressed in 2022-23 as set out in the Budget Strategy report, included elsewhere on this Cabinet agenda.

5.0 General Fund Capital Programme – Forecast 2021-22

5.1 The council's 2021-22 revised General Fund capital programme of £23.422m (£23.256m as per annex 1 + £0.166m flexible use of capital receipts) is expected to be underspent by -£5.731m. This underspend includes the following relatively large projects which are not expected to incur any capital spend by 31 March 2022:

- **Public Toilet Refurbishment** -£0.750m: Expenditure on this programme is predicated on the receipt of existing toilets across the district. There has been no disposals (and hence capital receipts) and therefore no spending against the scheme.
- **Office Accommodation** - £3.000m: Accommodation requirements are still under review given scope for flexible working as highlighted by Covid.
- **Westbrook to St Mildred's Sea Wall Work** -£0.450m: Externally funded project dependent on cost-benefit analysis, then grant allocation and timing.

5.2 **Annex 1** shows that £5.477m has been committed against this year's budget as at 30 September 2021. It also shows the following changes that were recently approved by Members:

- **Margate Town Deal:** £1.660m budget has been added for a Towns Fund grant, which is externally funded. Additional externally funded amounts of £10.940m, £5.090m, £2.060m and £0.600m have been profiled for 2022-23, 2023-24, 2024-25 and 2025-26 respectively. Of the total £22.200m budget, the remaining £1.850m has been reallocated to revenue budgets.
- **Berth 4/5 Replacement:** budget increased by £380k; funded from revenue (£50k), borrowing (£275k), and budget transfers from Replacement of Lead Lights at Port (£25k) and Ramsgate Port & Harbour Utilities Supply Upgrade (£30k).
- **Ramsgate Future High Street Fund:** £1.247m budget has been added, which is externally funded. Additional externally funded amounts of £1.242m and £0.215m have also been profiled for 2022-23 and 2023-24 respectively.

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5.3 It is proposed that the following changes to the capital programme be approved by Cabinet, as per recommendation 2 to this report.

- 1) **Decarbonisation of Kent Innovation Centre:** Remove the £1.100m budget as this project is no longer viable in its current form as it did not meet the eligibility requirement for external funding. This was due to an oversight made by the original consultants and an increase in costs driven by inflationary pressures in the cost of materials.
- 2) **Pontoon Decking Improvements:** Reduce the budget by £96k comprised of £8k budget saving, and transfers to the following Ramsgate Port & Harbour projects: Utilities Supply Upgrade (£30k), Sluice Gate (£30k), Mobile Elevating Work Platform - MEWP (£28k).
- 3) **Property Enhancement Programme:** Reduce the budget by £80k (to remove the element historically funded from housing capital receipts).
- 4) **Westbrook Promenade Infrastructure Improvements:** Reduce the budget by £439k, to reflect a reduction in scope agreed with the external funding provider.
- 5) **Viking Bay to Dumpton Gap Sea Wall Work:** Reduce the budget by £44k to reflect the grant award.
- 6) **In-Cab System, Manston & Dane Park Depot:** A £1,658 budget virement from underspends on the 'In-Cab System' scheme to fund additional spend on the 'Manston and Dane Park Depot Improvements' scheme.

5.4 It is proposed that the following changes to the capital programme be recommended to Council for approval, as per recommendation 3 to this report.

- 7) **Covid Response:** Increase the budget by £72k (for electronic signage), which is externally funded.
- 8) **Ramsgate Harbour - Toilet Cabin at Outer West Marina:** £25k budget addition, externally funded from Brexit grant monies.
- 9) **Ramsgate Port - Transformer:** £60k budget addition, externally funded from Brexit grant monies.
- 10) **Homelessness Accommodation:** A £130k budget increase is required for the Foy House project following the completion of the procurement process. This additional spend can be fully funded from housing capital receipts;
- 11) **Ellington Park:** Increase the budget by £69,000, which is externally funded; and
- 12) **Community Parks from Contain Outbreak Management Fund (COMF):**
On 9 November 2021 the Council was notified of a £211,280 allocation from KCC from their COMF funding to be spent on community parks within the district. The funding must be spent by 31 March 2022 to deliver any of the below:
 - New children's play equipment in a community park that previously did not have children's play equipment
 - Enlarging children's play equipment in a community park
 - Refurbish existing children's play equipment in a community park
 - New outdoor seating/tables in a community park to create places for people to meet outside

The funding provided cannot be used to purchase or refurbish outdoor gym equipment.

Given the short timeframe appropriate schemes will be considered at pace and consequently, it is recommended that at this stage a high-level

'Community Parks' scheme is added to the 2021-22 Capital Programme, which can then set out in more detail as the specifics of the scheme(s) selection and design is determined at a later date.

6.0 Housing Revenue Account (HRA)

- 6.1 The HRA is currently forecasting a surplus against a budget of £108k. This would result in a year-end net deficit of £1.934m in 2021-22, which would be financed by drawing down from HRA balances.
- 6.2 Five tower blocks are currently awaiting external wall insulation to be replaced with a fully non-combustible system. Following review of the fire break surveys by Kent Fire and Rescue, the advice is that a temporary simultaneous evacuation strategy is adopted until the wall insulation is removed, replacing the existing stay-put arrangements. The advice also recommends that we deploy a waking watch service at these blocks during this period until fire alarm sounders are installed in each flat. However this additional provision comes at a cost of **+£897k** for 2021-22. It is recommended that a budget adjustment be approved to facilitate this programme of work.
- 6.4 In 2020-21 the main driver for the overspend on repairs and maintenance was the lack of a robust planned maintenance programme by East Kent Housing, this pressure remains and continues to be monitored and assessed, but at present is forecast to come in on budget.
- 6.6 Table 2 provides a summary of the projected spending position on the Housing Revenue Account compared to the original and revised budgets.

Table 2 - HRA – Forecast against Budget 2021-22

	2021-22 Budget	Move- ment 2	2021-22 Revised Budget	2021-22 Projected Forecast	2021-22 Variance
	£'000	£'000	£'000	£'000	£'000
Income:					
Dwelling Rents	(13,346)		(13,346)	(13,454)	(108)
Non-dwelling Rents	(227)		(227)	(227)	-
Charges for services and facilities	(540)		(540)	(540)	-
Contributions towards expenditure	(397)		(397)	(397)	-
TOTAL INCOME	(14,510)	-	(14,510)	(14,618)	(108)
Expenditure					
Repairs & Maintenance	4,325		4,325	4,325	-
Supervision & Management	4,898	897	5,795	5,795	-
Depreciation & Impairments	4,310		4,310	4,310	-
Allowance for bad or doubtful debts	233		233	233	-
Contribution to Capital	300		300	300	-
Non-service specific expenditure	259		259	259	-
Debt Management Costs	9		9	9	-
TOTAL EXPENDITURE	14,334	897	15,231	15,231	-
Other Adjustments:					
Share of Members and Democratic Core	148		148	148	-
HRA Investment Income	(15)		(15)	(15)	-
Debt Interest Charges	888		888	888	-
Government Grants and Contributions	0		0	0	-
Adjustments, accounting /funding basis	300		300	300	-
Deficit/ (Surplus) for HRA Services	1,145	897	2,042	1,934	(108)

7.0 Housing Revenue Account Capital Programme – Forecast 2021-22

7.1 **Annex 2** shows the revised 2021-22 Capital Programme. Significant budget amendments were approved by Cabinet at its meeting held on 29 July 2021, with the revised HRA capital programme now totalling £7.8m.

7.2 At the end of September 2021 £2.6m had been spent or committed, this represents 33% of the budget at the mid-year point. Currently it is forecast that the whole budget will be spent by the end of the financial year.

Contact Officer: *Matthew Sanham*

Reporting to: *Chris Blundell, Director of Finance and acting Section 151 Officer*

Annex List

Annex 1 GF Capital Programme
Annex 2 HRA Capital Programme

Background Papers

Budget monitoring papers held in Financial Services

Corporate Consultation

Finance: *N/A*

Legal: Estelle Culligan, Deputy Monitoring Officer

**ANNEX 2 - General Fund Capital Programme Report
No 2**

Capital Programme 2021-22	Capital Budget 2021-22 to Cabinet 29 July 2021 £	Additions / Removals £	Revised Capital Budget 2021-22 to Cabinet 18 November 2021 £	Estimated Outturn 2021-22 £	Variance Overspend / (Underspend) 2021-22 £	Committed Spend to 30 September 2021 £	Comments
Deputy Chief Executive (incl East Kent Services)							
Housing Assistance Policy (Disabled Facilities Grants & Better Care Fund)	4,221,058		4,221,058	4,221,058	0	1,920,134	
Margate Housing Intervention - Loan scheme	30,000		30,000	30,000	0	20,000	
Housing Assistance Policy (additional support for home owners and private sector landlords)	353,398		353,398	353,398	0	0	
Homelessness Accommodation	990,718	130,000	1,120,718	412,000	-708,718	61,651	£130,000 budget increase funded from housing capital receipts
SAMM Van	22,000		22,000	22,000	0	20,995	
Financial Management System	220,000		220,000	50,000	-170,000	0	
IT Infrastructure	316,321		316,321	316,321	0	157,223	
Total	6,153,495	130,000	6,283,495	5,404,777	-878,718	2,180,002	
Corporate Governance							
Dreamland	135,680		135,680	135,680	0	110,395	
Parkway Railway Station	2,000,000		2,000,000	2,000,000	0	0	
Public Toilet Refurbishment	750,000		750,000	0	-750,000	0	
Office Accommodation	3,000,000		3,000,000	0	-3,000,000	0	
High Street Heritage Action Zone Grant - Ramsgate	150,550		150,550	150,550	0	150,550	
51-57 High Street, Margate - Refurbishment	750,000		750,000	750,000	0	0	
Margate Town Deal	0	1,660,000	1,660,000	1,660,000	0	0	£22,200,000 budget externally funded (Cabinet meeting of 31 August 2021). Profiled as follows: 21-22 £1,660,000, 22-23 £10,940,000, 23-24 £5,090,000, 24-25 £2,060,000, 25-26 £600,000. The remaining £1,850,000 has been reallocated to Revenue budgets.
Ramsgate Future High Street Fund	0	1,246,580	1,246,580	1,246,580	0	0	£2,704,213 budget externally funded (Council meeting of 14 October 2021). Profiled as follows: 21-22 £1,246,580, 22-23 £1,242,278, 23-24 £215,355.
Decarbonisation of Kent Innovation Centre	1,100,000	-1,100,000	0	0	0	0	Project stopped as no longer eligible for external funding
Property Enhancement Programme	182,844	-80,000	102,844	102,844	0	21,910	£80,000 budget reduction, to remove element historically funded from housing capital receipts
Total	8,069,074	1,726,580	9,795,654	6,045,654	-3,750,000	282,855	
Operational Services							
Replacement of Lead Lights at Port	70,067	-25,000	45,067	45,067	0	7,500	£25,000 budget transfer to Berth 4/5 as per 29 July 2021 Cabinet meeting
Westbrook Promenade Infrastructure Improvements	750,000	-439,000	311,000	311,000	0	0	£439,000 budget decrease to reflect a reduction in scope agreed with the external funding provider
School Gate Safety Enforcement Partnership	222,500		222,500	122,500	-100,000	0	
CCTV & Street Lighting	240,000		240,000	240,000	0	0	
Ramsgate Harbour Sluice Gate	75,000	30,000	105,000	75,000	-30,000	0	£30,000 budget transfer from Pontoon Decking Improvements
Thanet District LED Lighting	88,000		88,000	44,000	-44,000	5,000	
Welfare Unit for Margate Cemetery	2,307		2,307	2,307	0	1,395	
Ellington Park	1,068,664	69,000	1,137,664	1,137,664	0	1,068,664	£69,000 budget increase externally funded
Pontoon Decking Improvements	162,997	-96,000	66,997	66,997	0	48,208	£96k comprised of £8k budget saving, and transfers to the following Ramsgate Port & Harbour projects: Utilities Supply Upgrade (£30k), Sluice Gate (£30k), MEWP (£28k).

**ANNEX 2 - General Fund Capital Programme Report
No 2**

Capital Programme 2021-22	Capital Budget 2021-22 to Cabinet 29 July 2021 £	Additions / Removals £	Revised Capital Budget 2021-22 to Cabinet 18 November 2021 £	Estimated Outturn 2021-22 £	Variance Overspend / (Underspend) 2021-22 £	Committed Spend to 30 September 2021 £	Comments
Jet Ski Berths	15,000		15,000	15,000	0	15,000	
Upgrade of Amenity Blocks	155,900		155,900	80,900	-75,000	80,009	
Manston and Dane Park Depot Improvements	90,796	1,658	92,454	92,454	1	92,216	£1,658 budget transfer from In-Cab System.
Ramsgate Port - Berth 2/3 & 4/5 Replacement	1,219,971	380,000	1,599,971	1,599,971	0	1,281,818	£380,000 budget increase as per 29 July 2021 Cabinet meeting; funded from revenue (£50,000), borrowing (£275,000), and transfers from Replacement of Lead Lights at Port (£25,000) and Ramsgate Port & Harbour Utilities Supply Upgrade (£30,000)
Mooring Spine Improvements	75,000	-137	74,863	74,863	0	74,863	Project finished
Vehicle & Equipment Replacement Programme	882,467		882,467	882,467	0	155,224	
Boat Wash Separator	45,000		45,000	45,000	0	0	
In-Cab System	4,250	-4,250	0	0	0	0	Project finished
Ramsgate Port & Harbour Utilities Supply Upgrade	55,117	0	55,117	55,117	0	43,659	£30,000 budget transfer to Berth 4/5 (as per 29 July 2021 Cabinet meeting) and £30,000 budget transfer from Pontoon Decking Improvements, giving a net budget transfer of nil.
Westbrook to St Mildred's Sea Wall Work	450,000		450,000	0	-450,000	0	
Ramsgate Harbour Railings	70,953		70,953	70,953	0	69,000	
Viking Bay to Dumpton Gap Sea Wall Work	450,000	-44,000	406,000	112,500	-293,500	0	£44,000 budget decrease to reflect the grant award
Replace Crematorium Chapel Roof	50,000		50,000	0	-50,000	0	
Royal Harbour Multi-Storey Lift Replacement	312,000		312,000	312,000	0	0	
Harbour Gate & Bridge	20,156		20,156	20,156	0	17,799	
Replacement Mobile Elevating Work Platform (MEWP) for Ramsgate Port & Harbour		28,000	28,000	28,000	0	0	£28,000 budget transfer from Pontoon Decking Improvements
Ramsgate Harbour - Toilet Cabin at Outer West Marina	0	25,000	25,000	25,000	0	0	£25,000 budget externally funded from Brexit grant monies
Ramsgate Port - Transformer	0	60,000	60,000	60,000	0	0	£60,000 budget externally funded from Brexit grant monies
Brexit Resilience	168,533		168,533	168,533	0	29,547	
Covid Response	28,794	72,001	100,795	100,795	0	23,995	£72,001 budget increase (for electronic signage) externally funded
Community Parks		211,280	211,280	211,280	0	0	£211,280 budget externally funded from KCC
Skatepark	59,487		59,487	0	-59,487	0	
Total	6,832,957	268,552	7,101,509	5,999,524	-1,101,985	3,013,897	
Total Programme	21,055,525	2,125,132	23,180,657	17,449,955	-5,730,702	5,476,755	
Capital Salaries	75,000		75,000	75,000	0	0	
Grand Total	21,130,525	2,125,132	23,255,657	17,524,955	-5,730,702	5,476,755	

Funded By	Capital Budget 2021-22 to Cabinet 29 July 2021 £	Additions / Removals £	Revised Capital Budget 2021-22 to Cabinet 18 November 2021 £
Revenue and Reserves	2,667,649	51,521	2,719,170
Capital Receipts	5,306,700	42,000	5,348,700
Prudential Borrowing	3,333,236	270,750	3,603,986

**ANNEX 2 - General Fund Capital Programme Report
No 2**

Capital Programme 2021-22	Capital Budget 2021-22 to Cabinet 29 July 2021 £ £	Additions / Removals £	Revised Capital Budget 2021-22 to Cabinet 18 November 2021 £ £	Estimated Outturn 2021-22 £	Variance Overspend / (Underspend) 2021-22 £	Committed Spend to 30 September 2021 £	Comments
External Funding	9,822,939	1,760,861	11,583,800				
Total	21,130,525	2,125,132	23,255,657				

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ANNEX 3 - HRA Capital Programme					
Capital Programme 2021-22	Revised Capital Budget 2021-22 to Cabinet 29 July 2021	Estimated Outturn 2021-22	Variance Overspend / (Underspend)	Committed Spend to 30 September 2021	Comments
	£	£	£	£	
MAJOR WORKS AND DISABLED ADAPTATIONS					
Re Roofing	270,000	270,000	0	40,336	
Replace Windows Doors	324,893	324,893	0	118,163	
Kitchen & Bath Replacements	624,000	624,000	0	467,597	
Electrical Rewiring	253,000	253,000	0	54,376	
Heating	367,000	367,000	0	298,061	
Tower Block Works	2,000,000	2,000,000	0	558,529	
Fire Precaution Works	90,000	90,000	0	4,725	
Planned Refurbishments	65,000	65,000	0	6,303	
Structural Repairs	250,000	250,000	0	5,209	
Thermal Insulation	10,000	10,000	0	9,947	
Lift Refurbishment	1,173,771	1,173,771	0	616,819	
Disabled Adaptations	300,000	300,000	0	79,093	
Cctv	26,400	26,400	0	38,561	
Garages	81,662	81,662	0	23,722	
Capital Salaries	100,000	100,000	0	100,000	
Total	5,935,726	5,935,726	0	2,421,440	
PURCHASE/REPLENISHMENT SCHEMES					
<u>Margate Housing Intervention</u>					
40-46 Sweyn Road	37,177	37,177	0	32,056	
1 Godwin Road	1,359	1,359	0	-28,120	
17-21 Warwick Road	26,366	26,366	0	71,811	

ANNEX 3 - HRA Capital Programme

Capital Programme 2021-22	Revised Capital Budget 2021-22 to Cabinet 29 July 2021	Estimated Outturn 2021-22	Variance Overspend / (Underspend)	Committed Spend to 30 September 2021	Comments
	£	£	£	£	
24 Ethelbert Crescent	69,283	69,283	0	600	
New Projects	650,150	650,150	0	0	
<u>New Build Programme</u>					
Phase 1	0	0	0	0	
Phase 2	0	0	0	0	
Phase 3	6	6	0	0	
Phase 4	750,000	750,000	0	77,755	
Acquisitions Programme	367,600	367,600	0	0	
St Johns Crescent	0	0	0	0	
Total	1,901,941	1,901,941	0	154,102	
Grand Total	7,837,667	7,837,667	0	2,575,542	

2022/23 Fees and Charges

Council	12 January 2022
Report Author	Chris Blundell, Acting S151 Officer
Portfolio Holder	Cllr David Saunders, Cabinet Member for Finance
Status	For Decision
Classification:	Unrestricted
Key Decision	Budget and Policy Framework
Ward:	All

Executive Summary:

A review of fees and charges has now been completed as part of the 2022-23 budget setting process. The review of fees and charges commenced in the early summer and proposed fees and charges (as detailed in Annex 1), were reviewed by the Cabinet Advisory Group in Sept and October, they were then received by Cabinet in November for recommendation through to Council. As a result of these meetings and where possible increases are based on a broad 3%, this is expected to generate additional income of around £172k. This excludes items such as Selective Licensing, On Street Parking and specific growth items covered elsewhere in the budget. It should also be noted that it is proposed to freeze the majority car parking charges for 2022-23.

Recommendation(s):

1. That Council consider and approve the fees and charges as listed in Annex 1.

CORPORATE IMPLICATIONS

Financial and Value for Money

The financial implications have been reflected within the body of the report. However, were members to decide to reject any of the proposals, then additional savings of the same value would be required to deliver a balanced budget.

Legal

Section 151 of the 1972 Local Government Act requires a suitably qualified named officer to keep control of the council's finances. For this council, it is the Director of Finance (Acting S151 Officer), and this report is helping to carry out that function.

Local authorities have a variety of powers to charge for specific statutory services as set out in section 42 of the Local Government Act 2003.

The power to charge for discretionary services is not available to local authorities if there is a statutory duty to provide the service or if there is a specific power to charge for it or if there is a prohibition on charging.

The Localism Act 2011 provides local authorities with a general power of competence that confers on them the power to charge for services but again subject to conditions/limitations similar to those noted above.

Any decision made by the council must give due regard to the Public Sector Equality Duty section 149 of the Equality Act 2010.

Corporate

Corporate priorities can only be delivered with robust finances and this report gives Members the opportunity to review the council's proposed fees and charges for 2022-23 as part of the budget process.

Equalities Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (PSED) (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

The Equality Act 2010 (the "Act") came into force on 1 October 2010 and brings together over 116 separate pieces of legislation in order to create a framework to protect the rights of individuals and advance equality of opportunity for all.

The Equality and Human Rights Commission recognises that with major reductions in public spending, local government has to make difficult and often unpopular decisions regarding funding and service provision. Thanet District Council has statutory public sector equality duties concerned with eliminating unlawful discrimination, advancing equality of opportunity and fostering good relations on the basis of protected characteristics such as gender, race, disability or age. These duties do not prevent the council reducing services or charging where necessary - provided that decisions are taken in accordance with the Act.

An Equality Impact Assessment ("EIA") is not a legal requirement in England, but it is an established and credible tool for demonstrating due regard to the public sector equality duty, which is required by law. Thanet District Council, taking its obligations as seriously as it does, had the Policy Owner for each proposed fee and charge, complete an EIA.

An analysis of the impacts fees and charges might have to the statutory equality duties encouraged Thanet District Council to take a proportionate approach to fees and charges. EIAs tailored the necessary mitigations and exceptions, for example.

The council is satisfied that, in all the circumstances, the Schedule of 2022-23 fees and charges, those subject to an EIA, are lawful for the purposes of the public sector equality duties in the Equality Act 2010.

The council recognises that EIAs are not an end in themselves. They are, of course, a way of showing that due regard has been paid to the general duties; but the council will continue, all-the-time, engaging with the equality considerations, accepting comments and opinions from stakeholders and maintain a positive relationship with the Equality and Human Rights Commission.

Corporate Priorities

This report relates to the following corporate priorities: -

- Growth
- Environment
- Communities

1. Introduction and Background

- 1.1. This report proposes the fees and charges for 2022-23. Fees and charges have historically been agreed early in the budget cycle so that they can be built into individual service estimates. This covering report summarises the main points, with the details being provided in Annex 1.
- 1.2. The fees and charges setting process for 2022-23 started early in the summer. A rigorous examination of all the council's fees and charges was undertaken by the service managers, using techniques such as benchmarking and other in-depth reviews. Fees and charges have also been reviewed by the Cabinet Advisory Group, Cabinet and Overview and Scrutiny with a broad 3% increase being applied where possible.
- 1.3. Service managers also completed Equality Impact Assessments as per the requirement of the Public Sector Equality Duty and hence informed their design of the service and price.
- 1.4. Key changes to bring to Members' attention include:
 - 1.4.1. **Parking Off Street** - A freeze in the majority of existing parking charges, plus the introduction of a new fee for Motorhome/Caravan and Barnes car park and an increase in Residents Voucher scheme.
 - 1.4.2. **Parking On-Street (Decrim)** - A freeze in the majority of existing parking charges, plus a new Residents Parking Permit areas at Margate Old Town and Ramsgate Harbour.
 - 1.4.3. **Crematorium** - Re-introduction of fee for under 18 years, however this charge can be recovered in full via a claim from the Children's Fund i.e. no cost to the families.
 - 1.4.4. **Cemeteries** - Re-introduction of fee for under 18 years, however this charge can be recovered in full via a claim from the Children's Fund i.e. no cost to the families.
 - 1.4.5. **Enforcement** - Introduction of Education Courses instead of Fixed Penalty Notice.
 - 1.4.6. **Cultural and Outside Events** - Realignment of the scheme.

1.4.7. **Planning** - New fees for further pre-application advice

2. Implications

- 2.1. Annex 1 to this report sets out the proposed level of fees and charges for 2022-23 in respect of services provided by the council. A target of a 2% increase was set for all charges at the outset of the fees and charges process, however this was changed to 3% as the fees and charges setting process developed and it became apparent that the rate of inflation in the economy was significantly higher than the 2% baseline that was applied for next year; with the Consumer Price Index (CPI) at 4.2% in October and forecast to peak around 5% over the coming months.
- 2.2. As a result of reviewing all the council's fees and charges, additional income of £172K is anticipated in 2022-23. This represents a change of £47k from that which was presented to Cabinet, with the main reasons for these changes being:
- Reviewed increases in line with inflation on Crems and Cems as per Cabinet recommendations.
 - Green waste increased from proposed £54 to £55 as per Cabinet recommendations.
 - Port and Harbour based on additional mooring.
- 2.3. The major changes proposed to fees and charges 2022-23 are summarised in Table 1.

Table 2 – Summary of major changes

2022-23 Fees & Charges		Major Changes		
Ref	Type of Fees & Charges	New Fees	Deleted Fees	Increased Fees
1.	Car Parks – Off Street	✓	▪	✓
2.	Car Parks – On Street	✓	▪	✓
4.	Crematorium	✓	✓	✓
5.	Cemeteries	✓	▪	✓
6.	Commercial Waste	▪	▪	✓
7.	Refuse - Bulky	▪	▪	✓
8.	Green Waste	▪	▪	✓
13.	Enforcement	✓	▪	▪
23.	Cultural and Outside Events	✓	✓	✓
27.	Planning	✓	▪	✓

Note: A tick shows that there has been a change. A blank means no change.

3. Options

- 3.1. Council accepts the fees and charges as submitted and recommends to Council for approval.
- 3.2. Council does not accept the fees and charges as submitted and proposes changes for the 2022-23 schedule. Council to notify officers of any changes required. If there are

changes to those recommended that result in reduced income, then this will create a shortfall in the budget that will need to be funded from another source.

4. Next Steps

- 4.1. If Council accepts the recommendations then the additional income generated by these proposals will be reflected in the 2022-23 budget report to the Council in February 2022.

Contact Officer: Matthew Sanham

Reporting to: Chris Blundell, Director of Finance and acting Section 151 Officer

Annex List

Fees and Charges Schedule 2022-23

Background Papers

None

Corporate Consultation

Finance: N/A

Legal: Estelle Culligan, Acting Monitoring Officer

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					Annex 1					
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
			1. OFF STREET PARKING							
		40,000	LONG TERM							40,000
		40,760								40,760
Free Saturdays		5,400	HAROLD ROAD, Cliftonville			Free Saturdays				5,400
Free Saturdays		28,000	ST PETER'S PARK ROAD, Broadstairs		1-Apr-19	Free Saturdays				28,000
Free Saturdays		21,000	CANNON ROAD, Ramsgate			Free Saturdays				21,000
		36,000	ALPHA ROAD Birchington							36,000
0.20	SR	55,000	ALBION ROAD, Birchington - First half hour			0.20	SR	0.00%	0.00	55,000
			7am - 10pm							
			Linear after 1st hour							
			Private motor cars							
1.00	SR		Per hour up to 4 hours	Discretionary	1-Apr-18	1.00	SR	0.00%	0.00	
5.50	SR		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	5.50	SR	0.00%	0.00	
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00	
		195,000	STAFFORDSHIRE STREET, Ramsgate							195,000
		96,000	TRINITY SQUARE, Margate							96,000
		20,000	QUEEN STREET/ELMS AVENUE, Ramsgate							20,000
		16,000	ALBION PLACE, Ramsgate							16,000
		27,000	VERE ROAD, Broadstairs							27,000
			7am - 10pm							
			Linear after 1st hour							
			Private motor cars							
1.40	SR		Per hour up to 4 hours	Discretionary	1-Apr-19	1.40	SR	0.00%	0.00	
7.50	SR		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	7.50	SR	0.00%	0.00	
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00	
			SEASONAL							
		195,000	ALBION STREET, Broadstairs							200,000
			7am - 10pm							
			Linear after 1st hour							
			Private motor cars							
			1st November to 31st March							
1.00	SR		Per hour up to 4 hours	Discretionary	1-Apr-18	1.00	SR	0.00%	0.00	
5.50	SR		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	5.50	SR	0.00%	0.00	
0.10			Each 10 minute slot between 1 hour and 5 hours rounded up to 10p	Discretionary	1-Apr-19	0.10	SR	0.00%	0.00	
3.50			Hotellers Charge (bulk purchase) - 24 hour ticket		1-Apr-20	3.50	SR	0.00%	0.00	
			1st April to 31st October							

											Annex 1
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
2.50	SR		First Hour	Discretionary	1-Apr-19	2.50	SR	0.00%	0.00		
2.50	SR		Per hour up to 4 hours		1-Apr-19	2.50	SR	0.00%	0.00		
12.50	SR		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	12.50	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00		
2.60	SR		Residents only- daily charge voucher scheme		1-Apr-19	5.00	SR	92.31%	2.40		
			Residents only- up to maximum 40 daily vouchers		1-Apr-20						
6.00			Hoteliers Charge (bulk purchase) - 24 hour ticket		1-Apr-20	6.00	SR	0.00%	0.00		
		20,000	MARINA ESPLANADE Area 2, Ramsgate							22,000	
		13,000	MARINA ESPLANADE Area 3, Ramsgate							15,000	
		18,000	MARINA ESPLANADE Area 4, Ramsgate							20,000	
			7am - 10pm								
			Linear after 1st hour								
			Private motor cars								
			1st November to 31st March								
1.00	SR		Per hour up to 4 hours	Discretionary	1-Apr-18	1.00	SR	0.00%	0.00		
5.50	SR		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	5.50	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00		
			1st April to 31st October								
1.00	SR		First Hour	Discretionary	1-Apr-20	1.00	SR	0.00%	0.00		
1.00	SR		Per hour up to 4 hours		1-Apr-20	1.00	SR	0.00%	0.00		
5.50	SR		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	5.50	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00		
2.60	SR		Residents only- daily charge voucher scheme		1-Apr-19	5.00	SR	92.31%	2.40		
			Residents only- up to maximum 40 daily vouchers		1-Apr-20						
			Motorhome/Caravan 24hr charge			10.00	SR				
										new	
		58,000	CHANDOS SQUARE, Broadstairs 7am - 10pm Linear after 1st hour							60,000	
			Private motor cars								
			1st November to 31st March								
1.40	SR		Per hour up to 4 hours	Discretionary	1-Apr-19	1.40	SR	0.00%	0.00		
7.50	SR		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	7.50	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00		
			1st April to 31st October								
2.50	SR		First Hour			2.50	SR	0.00%	0.00		
2.50	SR		Per hour up to 4 hours	Discretionary	1-Apr-19	2.50	SR	0.00%	0.00		
12.50	SR		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	12.50	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00		
2.60	SR		Residents only- daily charge voucher scheme		1-Apr-19	5.00	SR	92.31%	2.40		
			Residents only- up to a maximum of 40 daily vouchers		1-Apr-20						

											Annex 1
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
			MULTI STOREY CAR PARKS								
Free Saturdays		100,000	MILL LANE MULTI STOREY CAR PARK, Margate 7am-7pm Linear after 1st hour			Free Saturdays				100,000	
			7am - 7pm								
			Linear after 1st hour								
			Private motor cars								
1.40	SR		Per hour up to 4 hours	Discretionary	1-Apr-19	1.50	SR	7.14%	0.10		
7.50	SR		Over 5 hours (until 7.00 pm)	Discretionary	1-Apr-21	7.50	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00		
		178,000	ROYAL HARBOUR (LEOPOLD STREET) MULTI STOREY CAR PARK, Ramsgate							178,000	
			7am - 10pm								
			Linear after 1st hour								
			Private motor cars								
1.40	SR		Per hour up to 4 hours	Discretionary	1-Apr-19	1.40	SR	0.00%	0.00		
7.50	SR		Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	7.50	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00		
3.50	SR		Hoteliers Charge (bulk purchase) - 24 hour ticket	Discretionary	1-Apr-18	3.50	SR	0.00%	0.00		
50.00		900	Multi Storey car park release fee		1-Apr-19	50.00		0.00%	0.00	900	
		900								900	
1000		3,000	Rear of The Council Building - Annual Business License	Discretionary	1-Apr-21	1000		0.00%	0.00	3,000	
			SHORT TERM								
		55,000	CAVENDISH STREET, Ramsgate 7am -10pm							55,000	
		50,000	MEETING STREET, Ramsgate 7am -10pm							50,000	
		92,000	MARKET STREET, Margate 7am - 10pm Linear after 1st hour							92,000	
		65,000	CROFT'S PLACE, Broadstairs 7am - 10pm Linear after 1st hour							65,000	
			Linear after 1st hour								
			Private motor cars								
1.40	SR		Per hour up to 2 hours	Discretionary	1-Apr-19	1.40	SR	0.00%	0.00		
6.10	SR		4 hours (until 10.00 pm)	Discretionary	1-Apr-21	6.10	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 4 hours rounded up to 10p		1-Apr-19	0.10	SR	0.00%	0.00		
6.00			Market Street, Hotelier charge (bulk purchase) 24 hour ticket		1-Apr-20	6.00	SR	0.00%	0.00		
			MARGATE HARBOUR ARM								
			Private motor cars								

Annex 1
Agenda Item 13

											Annex 1	
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS		Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
			1st November to 31st March									
			Per hour up to 4 hours		new		1.40	SR				
			1st April to 31st October									
			Per hour up to 4 hours		new		2.50	SR			100,000	
			SEASONAL PAY AND DISPLAY									
		21,000	(a) MINNIS BAY, Birchington, 7am - 10pm								23,000	
			Linear after 1st hour									
			Summer Season 1 April to 31 October									
			Private motor cars									
1.00	SR		Per hour up to 4 hours		Discretionary	1-Apr-19	1.00	SR	0.00%	0.00		
5.50	SR		Over 5 hours (until 10.00 pm)		Discretionary	1-Apr-21	5.50	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p			1-Apr-19	0.10	SR	0.00%	0.00		
			Motorhome/Caravan 24hr charge		new		10.00	SR				
		61,000	(b) JOSS BAY, Broadstairs 7am- 10pm Linear after 1st hour								63,000	
			Summer Season 1 April to 31 October									
			Private motor cars									
1.00	SR		First Hour			1-Apr-20	1.00	SR	0.00%	0.00		
1.00	SR		Per hour up to 4 hours		Discretionary	1-Apr-20	1.00	SR	0.00%	0.00		
5.50	SR		Over 5 hours (until 10.00 pm)		Discretionary	1-Apr-21	5.50	SR	0.00%	0.00		
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p			1-Apr-19	0.10	SR	0.00%	0.00		
2.60	SR		Residents only- daily charge voucher scheme			1-Apr-19	5.00	SR	92.31%	2.40		
			Residents only- maximum 40 daily vouchers			1-Apr-20						
			Motorhome/Caravan 24hr charge		new		10.00	SR				
		5,000	(c) ST MILDRED'S BAY, Westgate, 7am-10pm								6,000	
			Linear after 1st hour									
			Summer Season 1 April to 31 October									
			Private motor cars									
1.00	SR		Per hour up to 4 hours		Discretionary	1-Apr-19	1.00	SR	0.00%	0.00		
5.50	SR		Over 5 hours (until 10.00 pm)		Discretionary	1-Apr-21	5.50	SR	0.00%	0.00		
0.10			Each 10 minute slot between 1 hour and 5 hours rounded up to 10p			1-Apr-19	0.10	SR	0.00%	0.00		
			Motorhome/Caravan 24hr charge		new		10.00	SR				
		15,000	(d) BARNES CAR PARK, Westbrook, 7am-10pm								16,000	
			Linear after 1st hour									
			Summer Season 1 April to 31 October									

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
			Private motor cars							
1.00			Per hour up to 4 hours	Discretionary	1-Apr-21	1.00	SR	0.00%	0.00	
5.50			Over 5 hours (until 10.00 pm)	Discretionary	1-Apr-21	5.50	SR	0.00%	0.00	
0.10			Each 10 minute slot between 1 hour and 5 hours rounded up to 10p		1-Apr-21	0.10	SR	0.00%	0.00	
			Motorhome/Caravan 24hr charge			10.00	SR			
			COACH PARKING							
		960	VERE ROAD, Broadstairs 7am- 10pm							1,000
		240	JOSS BAY, Broadstairs 7am - 10pm							250
		240	MINNIS BAY, Birchington 7am - 10pm							250
			Summer Season 1 April to 31 October							
12.00	SR		Up to 4 hours	Discretionary	1-Apr-19	12.00	SR	0.00%	0.00	
24.00	SR		Over 4 hours and up to 15 hours (until 10.00 pm)	Discretionary	1-Apr-19	25.00	SR	4.17%	1.00	
			Off Season 1st November to 31 March							
12.00	SR		Per entry (up to 15 hour stay)	Discretionary	1-Apr-19	12.00	SR	0.00%	0.00	
			VERE ROAD, Broadstairs 7am - 10pm							
1.00	SR		Up to 30 minutes (dropping off/picking up)	Discretionary	1-Apr-16	1.00	SR	0.00%	0.00	
		100	HGV's							100
			VERE ROAD, Broadstairs 7am - 10pm							
			MINNIS BAY, Birchington 7am - 10pm							
			Summer Season 1 April to 31 October							
12.00	SR		Up to 4 hours	Discretionary	1-Apr-19	12.00	SR	0.00%	0.00	
24.00	SR		Over 4 hours and up to 15 hours (until 10.00 pm)	Discretionary	1-Apr-19	25.00	SR	4.17%	1.00	
		120,000	SEASON TICKETS							120,000
			(a) Annual							
643	SR		All Car Parks	Discretionary	1-Apr-21	643	SR	0.00%	0.00	
490	SR		All long term car parks only	Discretionary	1-Apr-21	490	SR	0.00%	0.00	
388	SR		Selected Car Parks	Discretionary	1-Apr-21	388	SR	0.00%	0.00	
			(b) Half Year							
398	SR		All Car Parks	Discretionary	1-Apr-21	398	SR	0.00%	0.00	
306	SR		All long term car parks only	Discretionary	1-Apr-21	306	SR	0.00%	0.00	
235	SR		Selected Car Parks	Discretionary	1-Apr-21	235	SR	0.00%	0.00	

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS			Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
			(c)	Monthly								
82	SR			All Car Parks		Discretionary	1-Apr-21	82	SR	0.00%	0.00	
72	SR			All long term car parks only		Discretionary	1-Apr-21	72	SR	0.00%	0.00	
62	SR			Selected Car Parks		Discretionary	1-Apr-21	62	SR	0.00%	0.00	
			(d)	Weekly								
43	SR	1,680		All Car Parks		Discretionary	1-Apr-21	45	SR	4.65%	2.00	1,680
			(e)	Weekly Coach								
				Summer Season 1 April to 31 October								
92	SR			Vere Road, Joss Bay, Minnis Bay		Discretionary	1-Apr-21	95	SR	3.26%	3.00	
				Off Season 1st November to 31 March								
49	SR			Vere Road		Discretionary	1-Apr-21	50	SR	2.04%	1.00	
0	SR			Replacement Discs		Discretionary	11-Jun-15	0	SR	0.00%	0.00	
5	SR	1,100		Change of Registration		Discretionary	1-Apr-16	5	SR	0.00%	0.00	1,100
		180,000		FIXED PENALTY FINE - OFF STREET								180,000
				(Fixed by Central Government)								
70.00	NB		(a)	Higher level penalty charge		Statutory	1-Apr-08	70.00	NB	0.00%	0.00	
35.00	NB		(b)	Higher level penalty charge - Payment within fourteen days		Statutory	1-Apr-08	35.00	NB	0.00%	0.00	
50.00	NB		(c)	Lower level penalty charge		Statutory	1-Apr-08	50.00	NB	0.00%	0.00	
25.00	NB		(d)	Lower level penalty charge - Payment within fourteen days		Statutory	1-Apr-08	25.00	NB	0.00%	0.00	
				With effect from 31st March 2008								
			2. ON STREET PARKING									
		871,500		On Charge Everyday								871,500
				Maximum 2 hourly stay 9am - 6pm								
1.6	NB			Cecil Square, Margate		Discretionary	1-Apr-21	1.6	NB	0.00%	0.00	
				per half hour for up to 2 hours								
				Minimum 1 hour charge 9am - 6pm								
2.60	NB	-		Harbour Parade, Ramsgate		Discretionary	1-Apr-21	2.60	NB	0.00%	0.00	
2.60	NB	-		Victoria Parade, Broadstairs		Discretionary	1-Apr-21	2.60	NB	0.00%	0.00	
				Maximum 2 hourly stay								
				Linear Charging Maximum 2 hourly stay 9am - 6pm								
				Albert Terrace, Margate		Discretionary						
				Albion Place, Ramsgate		Discretionary						
				Belvedere Road, Broadstairs		Discretionary						
				Birchington		Discretionary						

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
			Broad Street, Margate	Discretionary							
			Broad Street, Ramsgate	Discretionary							
			Brunswick Street, Ramsgate	Discretionary							
			Carlton Ave, Broadstairs	Discretionary							
			Cavendish Street, Ramsgate	Discretionary							
			Charlotte Street, Broadstairs	Discretionary							
			Cliff Street, Ramsgate	Discretionary							
			Fort Road, Margate	Discretionary							
			Hardres Street, Ramsgate	Discretionary							
			Hawley Square/Churchfields Place	Discretionary							
			High Street, Broadstairs	Discretionary							
			High Street, Margate	Discretionary							
			King Street, Ramsgate	Discretionary							
			Lloyd Road, Broadstairs	Discretionary							
			Lombard Street, Margate	Discretionary							
			Marine Drive, Margate	Discretionary							
			Marine Terrace, Margate	Discretionary							
			Mill Lane, Margate	Discretionary							
			Nelson Crescent, Ramsgate	Discretionary							
			New Cross Street, Margate	Discretionary							
			New Street, Margate	Discretionary							
			Northdown Road	Discretionary							
			Paragon, Ramsgate	Discretionary							
			Pierremont Avenue, Broadstairs	Discretionary							
			Prospect Terrace, Ramsgate	Discretionary							
			Queen Street, Ramsgate	Discretionary							
			Rose Hill, Ramsgate	Discretionary							
			Sion Hill, Ramsgate	Discretionary							
			Station Road, Birchington	Discretionary							
			Surrey Gardens, Birchington	Discretionary							
			The Parade, Margate	Discretionary							
			Union Crescent, Margate	Discretionary							
			Vere Road, Broadstairs	Discretionary							
			Wellington Crescent, Ramsgate	Discretionary							
			Westfield Road, Birchington	Discretionary							
			Woodford Court, Birchington	Discretionary							
			York Street, Broadstairs	Discretionary							
0.20	NB		10 minutes	Discretionary	1-Apr-19	0.20	NB	0.00%	0.00		
4.60	NB		2 hours	Discretionary	1-Apr-19	4.60	NB	0.00%	0.00		
0.10	NB		Each 10 minute slot thereafter rounded up to 10p upto 2 hours	Discretionary	1-Apr-19	0.10	NB	0.00%	0.00		
			9am - 6pm								
			Lawn Road, Broadstairs								

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
1.00	NB		Up to 1 hour	Discretionary	1-Apr-20	1.00	NB	0.00%	0.00	
2.00	NB		Up to 2 hours	Discretionary	1-Apr-20	2.00	NB	0.00%	0.00	
3.00	NB		Up to 3 hours	Discretionary	1-Apr-20	3.00	NB	0.00%	0.00	
4.00	NB		Up to 4 hours	Discretionary	1-Apr-20	4.00	NB	0.00%	0.00	
0.20	NB		10 Minutes	Discretionary	1-Apr-16	0.20	NB	0.00%	0.00	
0.10	NB		Each 10 minute slot thereafter rounded up to 10p upto 4 hours	Discretionary	1-Apr-19	0.10	NB	0.00%	0.00	
			10am - 6pm							
			Elmwood Avenue, Broadstairs							
1.00	NB		Up to 1 hour	Discretionary	20-Jul-19	1.00	NB	0.00%	0.00	
2.00	NB		Up to 2 hours	Discretionary	20-Jul-19	2.00	NB	0.00%	0.00	
3.00	NB		Up to 3 hours	Discretionary	20-Jul-19	3.00	NB	0.00%	0.00	
4.00	NB		Up to 4 hours	Discretionary	20-Jul-19	4.00	NB	0.00%	0.00	
5.00	NB		Over 4 hours and up to 24 hours	Discretionary	20-Jul-19	5.00	NB	0.00%	0.00	
			RESIDENTS PARKING							
		50,000	RESIDENTS PARKING PERMITS Annual Fee							50,000
75.5	NB		Margate West zone	Discretionary	1-Apr-21	75	NB	-0.66%	-0.50	
75.5	NB		Belmont Road Broadstairs	Discretionary	1-Apr-21	75	NB	-0.66%	-0.50	
75.5	NB		Addington Road Margate	Discretionary	1-Apr-21	75	NB	-0.66%	-0.50	
75.50	NB		Birchington	Discretionary	1-Apr-21	75	NB	-0.66%	-0.50	
75.50	NB		Victoria Parade, Broadstairs	Discretionary	1-Apr-21	75	NB	-0.66%	-0.50	
75.50	NB		Madeira	Discretionary	1-Apr-21	75	NB	-0.66%	-0.50	
75.50			Margate Old Town	Discretionary	1-Apr-21	75	NB			new
75.50			Ramsgate Harbour	Discretionary	1-Apr-21	75	NB			new
		15,000	RESIDENTS PARKING AREAS							15,000
3.70	NB		Daily visitors vouchers	Discretionary	1-Apr-21	3.70	NB	0.00%	0.00	
2.70	NB		Daily visitors vouchers purchased in bulk (20 at a time, maximum 100)	Discretionary	1-Apr-21	2.70	NB	0.00%	0.00	
425	NB		Commercial premises sited in residential areas - per permit	Discretionary	1-Apr-21	425	NB	0.00%	0.00	
21.50	NB		Motorcycle permits	Discretionary	1-Apr-21	21.50	NB	0.00%	0.00	
0	NB		Replacement Permit	Discretionary	11-Jun-15	0	NB	0.00%	0.00	
5.00	NB		Change of registration	Discretionary	1-Apr-16	5.00	NB	0.00%	0.00	
			FIXED PENALTY FINE - ON STREET							
		170,000								170,000
		430,000								430,000
			(Fixed by Central Government)							
70.00	NB		Higher level penalty charge	Statutory	1-Apr-08	70.00	NB	0.00%	0.00	
35.00	NB		Higher level penalty charge - Payment within fourteen days	Statutory	1-Apr-08	35.00	NB	0.00%	0.00	

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
50.00	NB		Lower level penalty charge	Statutory	1-Apr-08	50.00	NB	0.00%	0.00		
25.00	NB		Lower level penalty charge - Payment within fourteen days With effect from 31st March 2008	Statutory	1-Apr-08	25.00	NB	0.00%	0.00		
			DECRIMINALISATION								
		15,000	ANNUAL DISPENSATION							15,000	
500.00	NB		Utility Companies	Discretionary	1-Apr-19	500.00	NB	0.00%	0.00		
76.00	NB		Professional Community Services	Discretionary	1-Apr-19	76.00	NB	0.00%	0.00		
25.00	NB		Voluntary Community Services	Discretionary	11-Jun-12	25.00	NB	0.00%	0.00		
5.00	NB		Change of registration	Discretionary	1-Apr-16	5.00	NB	0.00%	0.00		
120.00			Commercial Users		1-Apr-19	120.00	NB	0.00%	0.00		
		1,500	WEEKLY WAIVER							1,500	
46	NB		Builders	Discretionary	1-Apr-21	50.00	NB	8.70%	4.00		
			OTHER								
36	NB	100	Cones - Out of Hours Use/Less than 7 days notice/Lost Cones	Discretionary	1-Apr-21	36	NB	0.00%	0.00	100	
21			More than 7 days notice	Discretionary	1-Apr-21	21	NB	0.00%	0.00		
72	NB	2,000	Suspension of Bay - Administration Fee	Discretionary	1-Apr-21	100	NB	38.89%	28.00	3,000	
204		-	Abandoned Vehicles		1-Apr-21	204	NB	0.00%	0.00	0	
122			Early payment 7 days		1-Apr-21	122	NB	0.00%	0.00		
300		-	Dog Bone Installation		1-Apr-20	300	NB	0.00%	0.00	0	
100.00			Dog Bone Remark		1-Apr-20	100.00	NB	0.00%	0.00		
			Time Limited parkng bay suspension per bay per day			10.00	NB				
										new	
250.00	NB	1,000	DISABLED PERSONS BAY - set by KCC	Discretionary	1-Apr-10	250.00	NB	0.00%	0.00	1,000	
			MOBILE DISPLAYS - set by KCC								
150.00	NB		Weekly Charge	Discretionary	1-Apr-15	200.00	NB	33.33%	50.00		
30.00	NB		Day Charge	Discretionary	1-Apr-15	30.00	NB	0.00%	0.00		
75.00	NB	1,000	Additional Weeks	Discretionary	1-Apr-20	100.00	NB	33.33%	25.00	2,000	
			3. DISTRICT HIGHWAYS ACTIVITIES								
160	NB	2,800	ROAD CLOSURES (Street Fairs)	Discretionary	1-Apr-21	160	NB	0.00%	0.00	2,800	
			4. CREMATORIUM								
			CREMATION FEE								

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS			Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
359.68	EX		Child - stillborn including medical referee (claim from CFF only)				1-Apr-19	364.40	EX		4.72	
55.00	EX		Body Parts (med ref to be added)				1-Apr-17	55.00	EX	0.00%	0.00	
494.56	EX		Child - 5 - 9 years including medical referee (claim from CFF only)				1-Apr-21	501.05	EX	1.31%	6.49	
629.44	EX		Child - 10 - 17 years including medical referee (claim from CCF only)				1-Apr-21	637.70	EX	1.31%	8.26	
760.00	EX	1,216,000	Person over 18 years (after 10am) -use of chapel for 30 minutes				1-Apr-21	770.00	EX	1.32%	10.00	1,223,000
536.00	EX		Person over 18 years (before 10am) - use of chapel for 20 minutes				1-Apr-21	543.00	EX	1.31%	7.00	
435.00			Direct cremation service				1-Apr-20	435.00	EX	0.00%	0.00	
26.25	EX	43,000	Medical Referee				1-Apr-21	26.50	EX	0.95%	0.25	45,000
107.00	EX	175,000	Environmental Surcharge (additional to adult cremation fee)			Statutory	1-Apr-21	108.40	EX	1.31%	1.40	180,000
ADDITIONAL CHARGES - CREMATORIUM												
470.00	EX		Weekend service (by request only and in addition to cremation fee) by the funeral director				1-Apr-21	480.00	EX	2.13%	10.00	
			Weekend children service (claim from CFF only)		new			200.00	EX			
128.00	EX	15,000	Additional chapel hire - total 1 hour in chapel				1-Apr-21	133.00	EX	3.91%	5.00	16,000
190.00	EX		Service Overrun in excess of 35 minutes (20 minutes for 9.00 and 9.30 services)				1-Apr-21	200.00	EX	5.26%	10.00	
			Cancellation of cremation service with less than 5 days notice		new			50.00				
WESLEY MUSIC SYSTEM												
5.95	EX		Wesley music system (mandatory payment with all adult cremations)				1-Apr-21	6.10	EX	2.52%	0.15	
80.00	SR	7,000	Webcasting of Service (includes 7 days on demand)				1-Apr-20	60.00	SR	-25.00%	-20.00	15,000
50.00	SR		CD recording of service		delete				SR	-100.00%	-50.00	
30.00	SR		Additional copy of CD		delete				SR	-100.00%	-30.00	
WESLEY VISUAL TRIBUTE												
10.50	SR		Minute of video		delete				SR	-100.00%	-10.50	
			Family video file		new			18.00	SR			
			Slideshow max 25 images, no music		new			38.00	SR			
			for every additional 25 images, no music		new			21.00	SR			
			Slideshow max 25 images, with music		new			75.00	SR			
			for every additional 25 images, with music		new			21.00	SR			
			Single still image		new			18.00	SR			
			Downloadable video file		new			30.00	SR			
			Downloadable video file including visual tribute		new			45.00	SR			
			Urgent tribute fee normal fee plus £75 no vat)		new			90.00	EX			
56.25	SR		2-16 photos		delete				SR	-100.00%	-56.25	
66.00	SR		17-25 photos		delete				SR	-100.00%	-66.00	
102.00	SR		26-50 photos		delete				SR	-100.00%	-102.00	
26.00	SR		1 holding image during the service		delete				SR	-100.00%	-26.00	
72.00	SR		DVD recording of service				1-Apr-19	60.00	SR	-16.67%	-12.00	
30.00	SR		Additional copy of DVD		delete				SR	-100.00%	-30.00	

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28.00	SR		DVD of the tribute only				1-Apr-19	25.00	SR	-10.71%	-3.00	
108.00	SR		DVD recording of the service including the tribute				1-Apr-19	65.00	SR	-39.81%	-43.00	
			Late tribute fee		delete				SR			
35			Temp webcast fee		delete							
			DISPOSAL OF CREMATED REMAINS									
free			Scatter of ashes in crematorium grounds					free		0.00%	0.00	
free			Supply of container for release					free		0.00%	0.00	
80	SR		Memorial plaque in scattering area 1 year lease				1-Apr-21	82	SR	2.50%	2.00	
195	SR		Memorial plaque in scattering area 5 year lease				1-Apr-21	199	SR	2.05%	4.00	
			MEMORIAL PLAQUES IN CHILDRENS AREA									
150.00			Plaque purchase and five year lease				1-Apr-20	153.00	SR	2.00%	3.00	
70.00			Plaque purchase and one year lease				1-Apr-20	71.50	SR	2.14%	1.50	
			One year renewal		new			35.00	SR			
			Garden of rest Thanet Crematorium									
410.00	EX	25,000	Exclusive right of plot for the interment of ashes in caskets or urns (50 years)				1-Apr-21	425.00	EX	3.66%	15.00	22,000
590.00	EX		Exclusive right of plot for the interment of ashes in caskets or urns (75 years)				1-Apr-21	610.00	EX	3.39%	20.00	
170.00	NB	20,000	Interment of ashes in caskets or urns				1-Apr-21	175.00	NB	2.94%	5.00	25,000
182.00	NB		Interment of ashes in caskets or urns from other crematoria				1-Apr-21	192.00	NB	5.49%	10.00	
26.50	NB	-	Copy of deed				1-Apr-21	27.50	NB	3.77%	1.00	
52.50	EX	7,000	Transfer of EROB (in accordance with Probate)				1-Apr-21	55.00	EX	4.76%	2.50	3,000
70.00	EX		Transfer of EROB (additional transfer after Probate)				1-Apr-21	72.00	EX	2.86%	2.00	
72.00	EX		Transfer of EROB (with Statutory Declaration)				1-Apr-21	73.00	EX	1.39%	1.00	
72.00	EX		Assignment of EROB Living owners				1-Apr-21	73.50	EX	2.08%	1.50	
			Garden of Rest Memorial Thanet Crematorium									
150.00	EX	12,000	Right to erect memorial				1-Apr-21	155.00	EX	3.33%	5.00	14,000
190.00	EX		Right to erect memorial spanning two plots				1-Apr-21	195.00	EX	2.63%	5.00	
77.50	NB	5,000	Right to add Additional Inscription, Vase or Memorial under 12" tall (GoR)				1-Apr-21	81.00	NB	4.52%	3.50	5,000
31.50	SR	4,000	Memorial Inspection Fee				1-Apr-21	32.50	SR	3.17%	1.00	6,000
22.00	NB	1,500	Temporary number stone				1-Apr-21	25.00	NB	13.64%	3.00	1,500
			Woodlands									
210.00	EX	2,500	Exclusive right of burial (25 years)				1-Apr-21	215.00	EX	2.38%	5.00	3,500
112.00	NB		Interment				1-Apr-21	115.00	NB	2.68%	3.00	
120.00	NB		Interment in urn from other crematoria				1-Apr-21	124.00	NB	3.33%	4.00	
22.00	NB		Temporary number stone				1-Apr-21	25.00	NB	13.64%	3.00	
77.50	NB		Memorial application (under 12")				1-Apr-21	81.00	NB	4.52%	3.50	
52.50	EX		Transfer of EROB (in accordance with Probate)				1-Apr-21	55.00	EX	4.76%	2.50	
70.00	EX		Transfer of EROB (additional transfer after Probate)				1-Apr-21	72.00	EX	2.86%	2.00	

											Annex 1
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS		Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
72.00	EX		Transfer of EROB (with Statutory Declaration)			1-Apr-21	73.00	EX	1.39%	1.00	
72.00	EX		Assignment of EROB Living owners			1-Apr-21	73.50	EX	2.08%	1.50	
26.50	NB	600	Copy of deed			1-Apr-21	27.50	NB	3.77%	1.00	500
40	EX		Topping up of burial rights (not available until only 20 years remaining starting 2021 - 2022)			1-Apr-21	45	EX	12.50%	5.00	
at cost + 30% +VAT	SR		Forwarding ashes within Great Britain (including postage, packing & approved container)	delete	Discretionary			SR			
116.00	EX	1,600	Disposal of ashes from other crematoria (for scatter or auger plot)		Discretionary	1-Apr-21	120.00	EX	3.45%	4.00	2,000
165.00			Woodlands plots for cremated remains at Ramsgate Cemetery								
			Exclusive right of burial (25 years)			1-Apr-20	165.00	EX	0.00%	0.00	
108.50			Interment			1-Apr-20	108.50	NB	0.00%	0.00	
117.00			Interment in urn from other crematoria			1-Apr-20	117.00	NB	0.00%	0.00	
20.00			Temporary number stone			1-Apr-20	20.00	NB	0.00%	0.00	
75.00			Memorial application (under 12")			1-Apr-20	75.00	NB	0.00%	0.00	
			Attendance at witness cremated remains plots interments (if not accompanied by FD)	new			20.00	NB			
10.00	NB		Copy of green registrar's certificate	delete			0.00	NB	-100.00%	-10.00	
10.00	NB		Copy of cremated remains certificate			1-Apr-17	10.50	NB	5.00%	0.50	
25.00	SR	800	Family history searches			1-Apr-21	26.00	SR	4.00%	1.00	800
		15,000	Auger Plot - interment of ashes		Discretionary	1-Apr-21					16,000
112.00	NB		Auger interments			1-Apr-21	115.00	NB	2.68%	3.00	
48.00	EX		Permission for auger marker			1-Apr-21	49.00	EX	2.08%	1.00	
			Roses								
355.00	SR	2,000	Individual rose with granite style marker 10 year lease			1-Apr-21	365.00	SR	2.82%	10.00	4,500
410.00	SR		Standard rose with granite style marker 10 year lease			1-Apr-21	420.00	SR	2.44%	10.00	
	SR		Renewal of lease Individual rose for 10 years			1-Apr-17		SR	0.00%	0.00	
	SR		Renewal of lease standard rose for 10 years			1-Apr-17		SR	0.00%	0.00	
355.00	SR		Mature Tree (interment only) + granite style marker 10 year lease			1-Apr-21	365.00	SR	2.82%	10.00	
	SR		Renewal of lease (every 10 years)			1-Apr-17		SR	0.00%	0.00	
98.00	NB		Weekend cremated remains interment - usual fee +			1-Apr-21	102.00	NB	4.08%	4.00	
			Inscription in books of remembrance								
75.00	SR	12,000	Two lines		Discretionary	1-Apr-21	76.00	SR	1.33%	1.00	12,500
32.50	SR		Each additional line		Discretionary	1-Apr-21	33.00	SR	1.54%	0.50	
18.50			Pin for electronic book			1-Apr-21	18.75	SR	1.35%	0.25	

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS			Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
36.50			First additional page for electronic book				1-Apr-21	37.50	SR	2.74%	1.00	
30.50			Additional pages for electronic book of remembrance (maximum 3)				1-Apr-21	31.00	SR	1.64%	0.50	
		2,000	Memorial plaques									3,500
200.00	SR		Purchase and Lease for 5 years			Discretionary	1-Apr-21	204.00	SR	2.00%	4.00	
105.00	SR		Purchase and Lease for 1 year				1-Apr-21	107.25	SR	2.14%	2.25	
165.50	EX	9,000	Existing plaque - renewal per five years				1-Apr-21	168.00	EX	1.51%	2.50	9,200
46.50	EX		Existing plaque - renewal per 1 year			Discretionary	1-Apr-21	47.50	EX	2.15%	1.00	
			Memorial Bench Plaque (when available) - Lease of space for 5 years									
520.00	SR		Purchase and lease for 5 years				1-Apr-21	520.00	SR	0.00%	0.00	
198.00	SR		Purchase and lease for 1 year				1-Apr-21	198.00	SR	0.00%	0.00	
292.00	EX		Existing plaque - renewal per five years				1-Apr-21	292.00	EX	0.00%	0.00	
78.00	EX		Existing plaque - renewal per ONE year				1-Apr-21	78.00	EX	0.00%	0.00	
			Individual memorial bench (where space allows), 10 year lease		new			1,250.00				
			Private memorial garden (50 year lease)		new			1,280.00	SR			
			Buff Memorial Orbs (25 year lease)									
			Single orb		new			550.00	SR			
			Double orb		new			650.00	SR			
			Quad orb		new			775.00	SR			
			orb plaque and inscription up to 60 Characters		new			225.00	SR			
			additional characters on plaque		new			2.25	SR			
			additional motif		new			55.00	SR			
			Black and white photo plaque (5 x 7 cm)		new			65.00	SR			
			Colour photo plaque (5 x 7 cm)		new			90.00	SR			
			Kerb Memorials									
			Kerb block including vase and inscription 20 year EROB, two interments		new			150.00	SR			
			Engraved motif		new			45.00	SR			
			Photo plaque		new			80.00	SR			
			Interment		new			115.00	SR			
90.00	SR		Miniature books of remembrance				1-Apr-21	90.00	SR	0.00%	0.00	
38.00	SR		Memorial cards (folded)			Discretionary	1-Apr-21	38.00	SR	0.00%	0.00	
38.00	SR		Memorial cards (unfolded)			Discretionary	1-Apr-21	38.00	SR	0.00%	0.00	
20.50	SR		Photographic Images in miniature books or folded memorial cards per order				1-Apr-21	20.50	SR	0.00%	0.00	
8.25	SR		plus for each print				1-Apr-21	8.25	SR	0.00%	0.00	

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55.00	SR		Floral illustration	Discretionary	1-Apr-21	55.00	SR	0.00%	0.00		
75.00	SR		All other illustrations (badges, crests etc.)	Discretionary	1-Apr-21	75.00	SR	0.00%	0.00		
32.00	SR		Hymn book dedication	Discretionary	1-Apr-21	32.00	SR	0.00%	0.00		
5. CEMETERIES											
MARGATE CEMETERY											
90.00	EX	4,200	Use of Cemetery Chapel - for private memorial service - max 25 minutes (excluding NVF and contracted funerals)	Discretionary	1-Apr-21	95.00	EX	5.56%	5.00	5,000	
		45,000	Purchase of exclusive right of burial							47,500	
835.00	EX		Adult 50 Year EROB	Statutory	1-Apr-21	870.00	EX	4.19%	35.00		
1,085.00	EX		Adult 75 Year EROB	Statutory	1-Apr-21	1,130.00	EX	4.15%	45.00		
1,680.00	EX		Non Thanet Resident 50 year EROB	Discretionary	1-Apr-21	1,740.00	EX	3.57%	60.00		
2,180.00	EX		Non Thanet Resident 75 year EROB	Discretionary	1-Apr-21	2,260.00	EX	3.67%	80.00		
178.00	EX		Child under 12 years	Discretionary	1-Apr-21	182.00	EX	2.25%	4.00		
26.50	NB		Copy of Deed	Discretionary	1-Apr-21	27.50	NB	3.77%	1.00		
52.50	EX	2,000	Assignment of EROB (in accordance with Probate)	Discretionary	1-Apr-21	55.00	EX	4.76%	2.50	3,500	
70.00	EX		Assignment of EROB (additional transfer after Probate)	Discretionary	1-Apr-21	72.00	EX	2.86%	2.00		
72.00	EX		Assignment of EROB Living Owners	Discretionary	1-Apr-21	73.00	EX	1.39%	1.00		
72.00	EX		Assignment of EROB (with statutory declaration)	Discretionary	1-Apr-21	73.50	EX	2.08%	1.50		
		103,000	Interment - adult - pre-purchased grave only - hand or mechanically dug First interment (virgin graves only max 10ft)							103,000	
1,440.00	NB		4ft 3" grave	Statutory	1-Apr-21	1,486.00	NB	3.19%	46.00		
878.00	NB		6 ft grave	Statutory	1-Apr-21	906.00	NB	3.19%	28.00		
1,095.00	NB		8 ft grave	Statutory	1-Apr-21	1,129.00	NB	3.11%	34.00		
1,322.00	NB		Body Parts	Statutory	1-Apr-21	1,363.00	NB	3.10%	41.00		
155.00	NB		Body Parts	Statutory	1-Apr-17	155.00	NB	0.00%	0.00		
			Changes to coffin size with less than three working days notice			100.00	NB				
115.00	NB	12,000	Environmental surcharge (over 18 only)	Discretionary	1-Apr-21	120.00	NB	4.35%	5.00	12,000	
			Interment - single depth								
0.00	NB		nvf	Statutory	1-Apr-19	0.00	NB	0.00%	0.00		
397.20			stillborn to 4 years			410.04					
546.15			5 to 9 years			564.30					

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695.10			10 to 17 years			705.60					
22.00	NB	1,500	Temporary number stone	Discretionary	1-Apr-21	25.00	NB	13.64%	3.00	1,500	
180.00	NB	3,000	Cremated remains - per interment	Discretionary	1-Apr-21	185.00	NB	2.78%	5.00	3,500	
Burial fee + 70%	NB		Exhumation - burial charge +70% + vat where applicable	Discretionary		Burial fee + 70%	NB	0.00%	0.00		
			Miscellaneous charges								
550.00	NB		Additional charge for interment at weekends or public holidays [NOTE : per 3 hours, minimum charge is for 3 hours]	Discretionary	1-Apr-21	570.00	NB	3.64%	20.00		
360.00	NB		Additional charge for interment at less than 3 working days' notice	Discretionary	1-Apr-21	373.00	NB	3.61%	13.00		
77.00	NB		Late funerals - each 15 minutes delay	Discretionary	1-Apr-21	77.00	NB	0.00%	0.00		
25.00	SR		Family Search fee	Discretionary	1-Apr-21	26.00	SR	4.00%	1.00		
			Memorial Fees								
190.00	EX	18,000	Cemetery Headstone Memorial (Adult) (not exceeding 4ft)	Discretionary	1-Apr-21	194.00	EX	2.11%	4.00	14,000	
225.00	EX		Cemetery Headstone Memorial (Adult) (not exceeding 5ft)		1-Apr-21	230.00	EX	2.22%	5.00		
297.00	EX		Cemetery Headstone Memorial (Adult) (not exceeding 6ft)		1-Apr-21	305.00	EX	2.69%	8.00		
297.00	EX		Kerb Surround - single (Adult)	Discretionary	1-Apr-21	303.00	EX	2.02%	6.00		
440.00	EX		Kerb Surround - double (Adult)	Discretionary	1-Apr-21	448.50	EX	1.93%	8.50		
122.00	EX		Cemetery Headstone Memorial (Child's)	Discretionary	1-Apr-21	124.00	EX	1.64%	2.00		
122.00	EX		Kerb Surround (Child's)	Discretionary	1-Apr-21	124.00	EX	1.64%	2.00		
77.50	NB	3,500	Additional Inscription, Vase or Memorial under 12" tall	Discretionary	1-Apr-21	81.00	NB	4.52%	3.50	3,500	
85.00	EX		Landing memorials		1-Apr-21	87.00	EX	2.35%	2.00		
31.50	SR		Memorial Inspection Fee	Discretionary	1-Apr-21	32.50	SR	3.17%	1.00		
117.00	EX		Replacement of existing memorial		1-Apr-21	120.00	EX	2.56%	3.00		
			Private memorial bench			1,080.00	SR				
			RAMSGATE CEMETERY								
82.00	EX	2,500	Use of Cemetery Chapel - for private memorial service - max 25 minutes (excluding NVF and contracted funerals)	Discretionary	1-Apr-21	85.00	EX	3.66%	3.00	3,500	
			Purchase of exclusive right of burial								
745.00	EX	23,000	Adult 50 year EROB	Statutory	1-Apr-21	760.00	EX	2.01%	15.00	24,000	
990.00	EX		Adult 75 year EROB		1-Apr-21	1,010.00	EX	2.02%	20.00		
1,490.00	EX		Non Thanet Resident 50 Year EROB	Discretionary	1-Apr-21	1,520.00	EX	2.01%	30.00		
1,980.00	EX		Non Thanet Resident 75 Year EROB		1-Apr-21	2,020.00	EX	2.02%	40.00		
178.00	EX		Child under 12 years		1-Apr-21	182.00	EX	2.25%	4.00		
26.50	NB	1,700	Copy of Deed		1-Apr-21	27.50	NB	3.77%	1.00	500	

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52.50	EX		Assignment of EROB (in accordance with Probate)	Discretionary	1-Apr-21	55.00	EX	4.76%	2.50	
70.00	EX	1,800	Assignment of EROB (additional transfer after Probate)	Discretionary	1-Apr-21	72.00	EX	2.86%	2.00	2,500
72.00	EX		Assignment of EROB Living Owners	Discretionary	1-Apr-21	73.00	EX	1.39%	1.00	
72.00	EX		Assignment of EROB (with statutory declaration)		1-Apr-21	73.50	EX	2.08%	1.50	
			Interment - adult - pre-purchased grave only - hand or mechanically dug First interment (virgin graves only max 10ft)		1-Apr-21	1,385.00	NB	1.47%	20.00	
1,365.00	NB	38,000	4ft 3" grave	Statutory	1-Apr-21	830.00	NB	1.84%	15.00	49,000
815.00	NB		6 ft grave	Statutory	1-Apr-21	1,040.00	NB	1.46%	15.00	
1,025.00	NB		8 ft grave	Statutory	1-Apr-21	1,260.00	NB	1.61%	20.00	
1,240.00	NB		Body Parts	Statutory	1-Apr-21	155.00	NB	0.00%	0.00	
155.00	NB		Changes to coffin size less than three working days notice			100.00	NB			
										new
112.50	NB	5,000	Environmental surcharge (over 18 only)		1-Apr-21	114.50	NB	1.78%	2.00	6,000
			Interment - single depth							
0.00	NB		nvf	Statutory	1-Apr-19	0.00	NB		0.00	
371.00			stillborn to 4 years			377.80		1.83%		
512.13			5 to 9 years			519.48		1.44%		
649.25			10 to 17 years			661.15		1.83%		
			Interment - adult - general grave [NOTE: only available at Ramsgate Cemetery]							
800.00	NB		Per interment	Statutory	1-Apr-16	810.00	NB	1.25%	10.00	
22.00	NB	1,300	Temporary number stone	Discretionary	1-Apr-21	25.00	NB	13.64%	3.00	1,000
180.00	NB	3,500	Cremated remains - per interment	Discretionary	1-Apr-21	185.00	NB	2.78%	5.00	3,800
Burial charge + 70%	NB		Exhumation - burial charge +70% + vat where applicable	Discretionary		Burial charge + 70%	NB	0.00%	0.00	
			Miscellaneous charges							
525.00	NB		Additional charge for interment at weekends or public holidays [NOTE : per 3 hours, minimum charge is for 3 hours]	Discretionary	1-Apr-21	535.00	NB	1.90%	10.00	
360.00	NB		Additional charge for interment at less than 3 working days' notice	Discretionary	1-Apr-21	368.00	NB	2.22%	8.00	
75.00	NB		Late funerals - each 15 minutes delay	Discretionary	1-Apr-16	77.00	NB	2.67%	2.00	
25.00	SR		Family Search fee	Discretionary	1-Apr-21	26.00	SR	4.00%	1.00	
			Garden of Rest Ramsgate Cemetery							
355.00	EX	3,000	Exclusive right of burial for the interment of ashes in caskets or urns (50 years)		1-Apr-21	360.00	EX	1.41%	5.00	6,000
485.00	EX		exclusive right of burial for the interment of ashes in caskets or urns (75 years)		1-Apr-21	485.00	EX	0.00%	0.00	

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155.00	NB		Interment of ashes in caskets or urns		1-Apr-21	155.00	NB	0.00%	0.00	
165.00	NB		Interment of ashes in caskets or urns from other crematoria		1-Apr-21	165.00	NB	0.00%	0.00	
26.50	NB		Copy of deed		1-Apr-21	26.50	NB	0.00%	0.00	
52.50	EX		Transfer of EROB (in accordance with Probate)		1-Apr-21	52.50	EX	0.00%	0.00	
70.00	EX		Transfer of EROB (additional transfer after Probate)		1-Apr-21	70.00	EX	0.00%	0.00	
72.00	EX		Transfer of EROB (with Statutory Declaration)		1-Apr-21	72.00	EX	0.00%	0.00	
72.00	EX		Assignment of EROB Living owners		1-Apr-21	72.00	EX	0.00%	0.00	
			Garden of Rest Memorial Ramsgate Cemetery							
136.00	NB	1,000	Right to erect memorial		1-Apr-21	140.00	NB	2.94%	4.00	
180.00	NB		Right to erect memorial spanning two plots		1-Apr-21	180.00	NB	0.00%	0.00	
69.00	NB		Right to add Additional Inscription, Vase or Memorial under 12" tall (GoR)		1-Apr-21	69.00	NB	0.00%	0.00	
28.00	SR		Memorial Inspection Fee		1-Apr-21	28.00	SR	0.00%	0.00	
22.00	NB		Temporary number stone		1-Apr-21	25.00	NB	13.64%	3.00	
			Memorial Fees							
190.00	EX	12,000	Cemetery Headstone Memorial (Adult) (not exceeding 4ft)	Discretionary	1-Apr-21	194.00	EX	2.11%	4.00	12,000
225.00	EX		Cemetery Headstone Memorial (Adult) (not exceeding 5ft)		1-Apr-21	230.00	EX	2.22%	5.00	
297.00	EX		Cemetery Headstone Memorial (Adult) (not exceeding 6ft)		1-Apr-21	305.00	EX	2.69%	8.00	
297.00	EX		Kerb Surrond - single (Adult)	Discretionary	1-Apr-21	303.00	EX	2.02%	6.00	
440.00	EX		Kerb Surrond - double (Adult)	Discretionary	1-Apr-21	448.50	EX	1.93%	8.50	
122.00	EX		Cemetery Headstone Memorial (Child's)	Discretionary	1-Apr-21	124.00	EX	1.64%	2.00	
122.00	EX		Kerb Surround (Child's)	Discretionary	1-Apr-21	124.00	EX	1.64%	2.00	
77.50	NB	1,800	Additional Inscription, Vase or Memorial under 12" tall	Discretionary	1-Apr-21	81.00	NB	4.52%	3.50	2,900
85.00	EX		Landing memorials		1-Apr-21	87.00	EX	2.35%	2.00	
31.50	SR	1,000	Memorial Inspection Fee	Discretionary	1-Apr-21	32.50	SR	3.17%	1.00	5,000
117.00	EX		Replacement of existing memorial		1-Apr-21	120.00	EX	2.56%	3.00	
		0								
		137,050	6. COMMERCIAL WASTE							182,050
			Priced per lift. ad hoc collections or contracted price remains same.							
18	NB		1100L Refuse bin per collection			20	NB	11.11%	2.00	
16	NB		1100L mixed recycling bin per collection			16		0.00%	0.00	
16	NB		1100L paper and card bin per collection			16	NB	0.00%	0.00	
7	NB		240L Refuse bin per collection			8	NB	14.29%	1.00	
5	NB		240L mixed recycling bin per collection			5	NB	0.00%	0.00	
5	NB		240L paper and card bin per collection			5	NB	0.00%	0.00	
2.50	NB		Refuse sack per collection			2.5	NB	0.00%	0.00	
2	NB		Mixed recycling sack per collection			2	NB	0.00%	0.00	

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2	NB		Paper and card sack per collection			2	NB	0.00%	0.00	
10			360L Refuse bin per collection			11	NB	10.00%	1.00	
8			360L mixed recycling bin per collection			8	NB	0.00%	0.00	
OTHER COMMERCIAL SERVICES										
P.O.A.			Mechanical sweeping of private land		1-Apr-20	P.O.A.	NB			
CLINICAL WASTE										
		20,000	Clinical Waste Collection							0
7. BULKY WASTE COLLECTIONS										
26.00	NB	48,000	Charge including collection of up to 5 items or up to 15 black sacks of household waste		1-Apr-21	30	NB	15.38%	4.00	78,000
26.00	NB		Fridge Freezers		1-Apr-21	30	NB	15.38%	4.00	
26.00	NB	2,800	Three piece suite/ large furniture item		1-Apr-21	30	NB	15.38%	4.00	2,800
			All collections made on a number of items basis, no discounts offered for half or full loads.							
			All collections priced as to be made from the ground floor at the front of property.							
5.00			Cancellation fee of £5 to be deducted from refund when a collection is cancelled.		1-Apr-20	5.00				
8. GREEN GARDEN WASTE COLLECTION										
35.00	NB	21,800	Hire charge for wheeled bin: One-off charge for wheeled bin (non-refundable)		1-Apr-18	36	NB	2.86%	1.00	52,500
53.00	NB	575,050	Collection charges - for collections until end of March		1-Apr-21	55.00	NB	3.77%	2.00	729,000
9. REFUSE BINS										
		21,230	New Developments Waste							25,000
38.00	NB		Black 180Ltr Waste Bin		1-Apr-18	40.00	NB	5.26%	2.00	
55.00	NB		Black 360Ltr Waste Bin - plastic		1-Apr-18	58.00	NB	5.45%	3.00	
300.00	NB		Black 660 Ltr Waste Bin - metal		1-Apr-18	320.00	NB	6.67%	20.00	

					Annex 1					
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
325.00	NB		Black 940Ltr Chamberlain Bin - metal		1-Apr-18	346.00	NB	6.46%	21.00	
425.00	NB		Black 1280Ltr Waste Bin - metal		1-Apr-18	453.00	NB	6.59%	28.00	
10.00	NB		Seagull Sack		1-Apr-17	10.50	NB	5.00%	0.50	
			Recycling							
9.00	NB		Food Bin (Brown)		1-Apr-17	9.50	NB	5.56%	0.50	
8.00	NB		Kitchen Caddy (silver)		1-Apr-17	8.50	NB	6.25%	0.50	
8.00	NB		Red Sack		1-Apr-17	8.50	NB	6.25%	0.50	
9.50	NB		Blue Mixed Recycling Box		1-Apr-17	10.00	NB	5.26%	0.50	
48.00	NB		Red or Blue 240Ltr Mixed Recycling Bin		1-Apr-18	51.00	NB	6.25%	3.00	
55.00	NB		Red or Blue 360 Ltr Bin - plastic		1-Apr-18	58.00	NB	5.45%	3.00	
300.00	NB		Red or Blue 660 Ltr Bin - metal		1-Apr-18	320.00	NB	6.67%	20.00	
425.00	NB		Red or Blue 1280Ltr Bin - Metal		1-Apr-18	453.00	NB	6.59%	28.00	
38.00	NB		Food 180 Ltr Bin		1-Apr-18	40.00	NB	5.26%	2.00	
150.00	NB		Launch Pack for Standard Properties (180Ltr Black, 240Ltr Blue, 240Ltr Red, Food Bin, Kitchen Caddy)		1-Apr-18	150.00	NB	0.00%	0.00	
110.00	NB		Launch Pack for Standard Properties (180Ltr Black, 240Ltr Blue, Red Sack, Food Bin, Kitchen Caddy)		1-Apr-18	110.00	NB	0.00%	0.00	
50.00	NB		Launch Pack Non Standard Properties (Seagull Sack, Blue Box, Red Sack, Food Bin, Kitchen Caddy)		1-Apr-18	50.00	NB	0.00%	0.00	
			Replacement bins - including Delivery							
			Waste							
38.00	NB	8,000	Black 180Ltr Waste Bin		1-Apr-18	40.00	NB	5.26%	2.00	9,000
55.00	NB	500	Black 360Ltr Waste Bin -plastic		1-Apr-18	58.00	NB	5.45%	3.00	750
300.00	NB		Black 660Ltr Waste Bin - metal		1-Apr-18	320.00	NB	6.67%	20.00	
325.00	NB		Black 940Ltr Chamberlain Bin - metal		1-Apr-18	346.00	NB	6.46%	21.00	
425.00	NB	420	Black 1280Ltr Waste Bin = metal		1-Apr-18	453.00	NB	6.59%	28.00	500
10.00	NB	2,500	Seagull Sack		1-Apr-17	10.50	NB	5.00%	0.50	3,000
			Recycling							
9.00	NB		Food Bin (Brown)		1-Apr-17	9.50	NB	5.56%	0.50	
8.00	NB		Kitchen Caddy (silver)		1-Apr-17	8.50	NB	6.25%	0.50	
8.00	NB	10,000	Red Sack		1-Apr-17	8.50	NB	6.25%	0.50	10,000
9.50	NB		Blue Mixed Recycling Box		1-Apr-17	10.00	NB	5.26%	0.50	
48.00	NB	12,000	Red or Blue 240Ltr Mixed Recycling Bin		1-Apr-18	51.00	NB	6.25%	3.00	13,000
55.00	NB	1,580	Red or Blue 360 Ltr Bin - plastic		1-Apr-18	58.00	NB	5.45%	3.00	2,000
300.00	NB		Red or Blue 660 Ltr Bin - metal		1-Apr-18	320.00	NB	6.67%	20.00	
425.00	NB		Red or Blue 1280Ltr Bin - Metal		1-Apr-18	453.00	NB	6.59%	28.00	
38.00	NB		Food 180 Ltr Bin		1-Apr-18	40.00	NB	5.26%	2.00	
			10. STREET CLEANSING							
			Provision of Litter Bins for Events							

Annex 1
Agenda Item 13

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
			Delivery & collection combined							
10.00	SR	1,250	Price per lift per bin-240L wheeled bin		1-Apr-19	10.00	SR			1,250
30.00	SR	2,250	Price per lift per bin-1100L wheeled bin		1-Apr-19	30.00	SR			2,250
			Provision of Street Cleaning for Events							
21.318	SR	1,010	Cleansing Operative		1-Apr-21	21.74	SR	2.00%	0.43	1,010
22.6542	SR	530	7.5t Driver		1-Apr-21	23.11	SR	2.00%	0.45	530
24.0618	SR	570	HGV Driver		1-Apr-21	24.54	SR	2.00%	0.48	570
31.416	SR	740	Supervisor		1-Apr-21	32.04	SR	2.00%	0.63	740
			Rates are per hour Monday - Friday							
			Saturday Hourly rate x 1 1/2							
			Sunday Hourly rate x 2							
			11. PUBLIC CONVENIENCES							
11.8524	SR		Additional Opening hours outside schedule per operative per hour			12.09	SR			
			Rates are per hour Monday - Friday. - After 9pm Hourly rate x1 1/2							
			Saturday Hourly rate x 1 1/2							
			Sunday Hourly rate x 2							
			12. ALLOTMENTS							
4.68	NB	11,660	25sq metres, per annum (Payable on 1st October)		1-Apr-19	4.68	NB	0.00%	0.00	11,660
29.10	NB		Minimum charge per plot		1-Apr-19	29.10	NB	0.00%	0.00	
1.07	NB		Water charge per 25 sq meters		1-Apr-19	1.07	NB	0.00%	0.00	
			13. ENFORCEMENT							
			LITTERING							
100.00	NB	2,400	Of public places	statutory	1-Apr-19	100.00	NB	0.00%	0.00	2,400
			GRAFFITI & FLY-POSTING							
100.00	NB	200	Of public places	statutory	1-Apr-19	100.00	NB	0.00%	0.00	200
70.00	NB		Early Payment (Within 10 days)	statutory	1-Apr-19	70.00	NB	0.00%	0.00	
			EDUCATION OFFICER WORK							
			AQA Educational course cost	new		£37.50				
			Education course instead of FPN	new		60.00				

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			STRAY DOGS								
25.00	NB	450	Stray dog charge		statutory		25.00	NB	0.00%	0.00	450
80.00	NB	4,460	Stray dog collection and return			1-Apr-18	80.00	NB	0.00%	0.00	4,460
13.00	NB	1,390	Kennelling Fees per day in kennels			1-Apr-18	13.00	NB	0.00%	0.00	1,390
			DOG PUBLIC SPACE PROTECTION ORDER	UPDATE							
100.00	NB	1,800	Fouling the highways and public places	REMOVE	statutory	1-Apr-19		NB	-100.00%	-100.00	1,800
100.00	NB	600	Dog exclusion from designated beaches etc	REMOVE	statutory	1-Apr-19		NB	-100.00%	-100.00	600
60.00	NB	-	-early payment within 7 days	remove	statutory			NB	-100.00%	-60.00	0
		-	WASTE NOTICES								0
400.00	NB	7,200	Unauthorised Deposit of Waste		statutory	17-Jan-17	400.00	NB	0.00%	0.00	7,200
300.00	NB	4,500	early payment (within 10 days)		statutory	17-Jan-17	300.00	NB	0.00%	0.00	4,500
80.00	NB		Failure to comply with a waste receptacles notice S46		statutory	1-Apr-20	80.00	NB	0.00%	0.00	
60.00	NB		early payment (within 7 days)		statutory	1-Apr-19	60.00	NB	0.00%	0.00	
300.00	NB	1,500	Failure to produce waste documents		statutory	1-Apr-19	300.00	NB	0.00%	0.00	1,500
200.00	NB	600	early payment (within 7 days)		statutory	1-Apr-19	200.00	NB	0.00%	0.00	600
300.00	NB	600	Failure to produce authority to transport waste		statutory	1-Apr-19	300.00	NB	0.00%	0.00	600
200.00	NB	400	early payment (within 7 days)		statutory	1-Apr-19	200.00	NB	0.00%	0.00	400
400.00		1,200	Household duty of care S34		statutory	1-Apr-19	400.00	NB			1,200
300.00		600	early payment (within 10 days)		statutory	1-Apr-19	300.00	NB			600
			COMMUNITY PROTECTION NOTICE		statutory						
60.00	NB	240	early payment (within 10 days)			1-Apr-19	60.00	NB	0.00%	0.00	240
80.00	NB		failure to comply with notice			1-Apr-19	80.00	NB	0.00%	0.00	
		420	LANDLORD ENFORCEMENT NOTICES								420
			14 FORESHORE EVENTS								

										Annex 1
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		620	Seashore Safaris							620
175.00	SR		Thanet Coast Project for festivals/commercial activities (Two events/Full day charge)		1-Apr-17	175.00	SR	0.00%	0.00	
2.75	SR		OtherGroup Events/Activities		1-Apr-17	2.75	SR	0.00%	0.00	
80.00	SR		Half day per child		1-Apr-17	80.00	SR	0.00%	0.00	
			Minimum charge (one event/half day)		1-Apr-17					
		90	School Events/ Activities							90
3.00	SR		Half day per person		1-Apr-17	3.00	SR	0.00%	0.00	
90.00	SR		Minimum (one event/half day)		1-Apr-17	90.00	SR	0.00%	0.00	
3.25	SR		Outside of Thanet		1-Apr-17	3.25	SR	0.00%	0.00	
			15 VISITOR INFORMATION CENTRE							
		3,000	Room Hire							3,000
150.00	SR		Per day		1-Apr-16	150.00	SR	0.00%	0.00	
80.00	SR		Per half day		1-Apr-16	80.00	SR	0.00%	0.00	
			additional cost for refreshments (discretionary rates available for tourism businesses ie for training courses)							
		10	Photocopy official document, per page (plus administration charge, if applicable)							10
0.10	SR		Size A4			0.10	SR	0.00%	0.00	
0.20	SR		Size A3			0.20	SR	0.00%	0.00	
			Radar Keys							
3.50	ZO	500	Purchase of Radar Keys			3.50	ZO	0.00%	0.00	500
			16 COMMUNITY BEACH HUT							
			Coastal Community Beach Hut							
70.00	SR	300	One day charge		1-Apr-16	70.00	SR	0.00%	0.00	300
15.00	SR		£15 per hour up to 4 hours (1/2 day); £70/day		1-Apr-16	15.00	SR	0.00%	0.00	
			17 WATER USERS							
			Water user group authority to use slipways owned by TDC. Annual membership charge to register details and provide proof of Public Liability- inclu		1-Apr-21	72.00	SR	0.00%	0.00	3,600
			No replacement key fee from April 21/22- members who lose their key must re-register and pay full fee again							
			18 BROADSTAIRS & MARGATE HARBOUR							
			BROADSTAIRS HARBOUR *							

					Annex 1					
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2.18	SR		(1) COMMERCIAL VESSELS (a) Harbour charges - per metre per week or part thereof Commercial vessels only may have 1 tender up to 4m in length free of charge		1-Apr-21	2.23	SR	2.29%	0.05	
327.80	SR	2,260	(2) PLEASURE VESSELS - permanent (a) Harbour charges (for vessels up to 10m in length) Annual (pro rata quarterly)		1-Apr-21	334.38	SR	2.01%	6.58	2,300
258.50	SR		Summer (April to September inclusive)		1-Apr-21	263.70	SR	2.01%	5.20	
315.00	SR		(3) WINTER BERTHING AT RAMSGATE (OUTER WEST MARINA) Winter berthing for Broadstairs vessels at Ramsgate (1 October to 31 March or Good Friday whichever comes first) One off charge, non pro rata, for annual berth holders at Broadstairs that have occupied a licenced annual berth for a minimum of 3 months prior to the 1st October		1-Apr-21	321.30	SR	2.00%	6.30	
105.00			(4) SUMMER BERTHING AT RAMSGATE FOR COMMERCIAL VESSELS ONLY(SUBJECT TO AVAILABILITY) (OUTER WEST MARINA) Summer berthing for Broadstairs vessels at Ramsgate (1 July to 30 September only) One off charge, non pro rata, for annual berth holders at Broadstairs that have occupied a licenced annual berth for the 3 months prior to the 1st July		1-Apr-21	107.10	SR	2.00%	2.10	
		69,340	(5) CAR PARK Linear after 1st hour 1 November - 31 March Private Motor Cars Per hour up to 4 hours Over 5 hours (until 10.00pm) Each 10 minute slot between 1 hour and 5 hours rounded up to 10p							69,340
1.40	SR		1 April - 31st October Private Motor Cars First hour		1-Apr-19	2.50	SR	0.00%	0.00	
7.5	SR		Per hour up to 4 hours		1-Apr-19	2.50	SR	0.00%	0.00	
0.10			each minute between 1 hour and 5 hours		1-Apr-17	0.04	SR	0.00%	0.00	
			Over 5 hours (until 10.00pm)		1-Apr-21	12.50	SR	0.00%	0.00	
124.00	SR	2,410	Parking permit (Moorings & Stallholders only)		1-Apr-20	126.50	SR	2.02%	2.50	2,460
598.00	SR		Residents permits - Annual		1-Apr-20	610.00	SR	2.01%	12.00	
25.00	SR		Administration charge for replacing lost permits	Discretionary	11-Jun-15	25.00	SR	0.00%	0.00	
5.00	SR		Administration charge for changing registration no	Discretionary	1-Apr-16	5.00	SR	0.00%	0.00	
		1,580	FIXED PENALTY FINE - OFF STREET (Fixed by Central Government)							1,610

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70.00	NB		(a)	Higher level penalty charge			statutory	1-Apr-08	70.00	NB	0.00%	0.00	
35.00	NB		(b)	Higher level penalty charge - Payment within fourteen days			statutory	1-Apr-08	35.00	NB	0.00%	0.00	
50.00	NB		(c)	Lower level penalty charge			statutory	1-Apr-08	50.00	NB	0.00%	0.00	
25.00	NB		(d)	Lower level penalty charge - Payment within fourteen days With effect from 31st March 2008			statutory	1-Apr-08	25.00	NB	0.00%	0.00	
			(6)	SAND REMOVAL Only by prior arrangement with Ramsgate Harbour Office (Assistant Harbour Master)									
21.00	SR	210		Per tonne or part thereof				1-Apr-21	21.50	SR	2.38%	0.50	210
21.00	SR			Minimum charge				1-Apr-21	21.50	SR	2.38%	0.50	
			(7)	INTEREST Interest will be charged at 2% above NatWest Bank plc base rate from the date of billing on any invoices outstanding over 90 days									
				MARGATE HARBOUR									
			(1)	COMMERCIAL VESSELS									
2.18	SR	1,270	(a)	Harbour charges - per metre per week or part thereof Commercial vessels only may have 1 tender up to 4m in length free of charge				1-Apr-21	2.23	SR	2.29%	0.05	1,290
			(2)	PLEASURE VESSELS - permanent									
327.80	SR	4,200	(a)	Harbour charges (for vessels up to 10m in length) Annual (pro rata quarterly)				1-Apr-21	334.38	SR	2.01%	6.58	4,280
258.50	SR			Summer (April to September inclusive)				1-Apr-21	263.70	SR	2.01%	5.20	
			(3)	WINTER BERTHING AT RAMSGATE (OUTER WEST MARINA) Winter berthing for Margate vessels at Ramsgate (1 October to 31 March or Good Friday whichever comes first) One off charge, non pro rata for annual berth holders at Margate that have occupied a licenced annual berth for a minimum of 3 months prior to the 1st October				1-Apr-21	321.30	SR	2.00%	6.30	
			(4)	SUMMER BERTHING AT RAMSGATE FOR COMMERCIAL VESSELS ONLY(SUBJECT TO AVAILABILITY) (OUTER WEST MARINA) Summer berthing for Margate vessels at Ramsgate (1 July to 30 September only) One off charge, non pro rata, for annual berth holders at Margate that have occupied a licenced annual berth for the 3 months prior to the 1st July				1-Apr-21	107.10	SR	2.00%	2.10	
			(5)	INTEREST Interest will be charged at 2% above NatWest Bank plc base rate from the date of billing on any invoices outstanding over 90 days									

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19 RAMSGATE HARBOUR /PORT											
RAMSGATE HARBOUR - LEISURE											
(1) PERMANENT BERTHS											
Vessel Lengths - fractions of a metre of 0.5 and above are rounded up.											
Signed Vessel Mooring Licence required.											
(a) Inner Marina											
304.00	SR	606,310	Annual - per metre	Discretionary	1-Apr-21	310.08	SR	2.00%	6.08	634,430	
2% Discount if paid in full before 1st May											
5% Discount for vessels over 20 metres who pay in full before 1st May											
240.00	SR	11,030	Summer (April to September inclusive) - per metre - inch car park only**	Discretionary	1-Apr-21	244.80	SR	2.00%	4.80	11,250	
**Minimum 4 months or visitor rate applies.											
136.50	SR	24,170	Winter (October to March inclusive) - per metre - inch car park only**	Discretionary	1-Apr-21	139.26	SR	2.02%	2.76	24,650	
**Minimum 4 months or visitor rate applies.											
1810.00	SR	3,020	Boats under 7 metres - per annum (Limited Berth allocation) - non-refundable- [existing customers only]	Discretionary	1-Apr-21	1846.20	SR	2.00%	36.20	3,080	
40.00			Inner Marina berth holders only, berth in Outer Marina for Ramsgate Week only		1-Apr-21	40.80	SR	2.00%	0.80		
(b) Western Outer Marina											
334.00	SR	155,140	(1) Annual - per metre - Minimum 9 months - Summer and Winter Rates do not apply.	Discretionary	1-Apr-21	340.68	SR	2.00%	6.68	158,250	
2% Discount if paid in full before 1st May											
37516.50	SR	31,260	(2) Customs berth - Outer Western Marina	Discretionary	1-Apr-21	38270.00	SR	2.01%	753.50	31,890	
(c) Ancillary Services											
(1) Electricity - Inner Marina - subject to availability											
Metered supplies											
100.00	NB		Metered Lead - Refundable Deposit if returned undamaged	Discretionary	1-Apr-12	100.00	NB	0.00%	0.00		
140.00	FR	23,100	Annual Standing charge	Discretionary	1-Apr-21	142.80	FR	2.00%	2.80	23,560	
Charge per kWh - subject to electricity market											
Ad hoc use by those not paying for electricity in other ways - subject to market											
7.90	FR		Per day or part thereof	Discretionary	1-Apr-21	8.10	FR	2.53%	0.20		
40.50	FR		Per week	Discretionary	1-Apr-21	41.50	FR	2.47%	1.00		
15.00	SR	1,680	(2) Fobs - each (non-refundable)	Discretionary	1-Apr-21	15.30	SR	2.00%	0.30	1,710	
(d) Outer Harbour - RSBOA Members Leisure Boats Only											
80.71	SR	36,570	Boats up to 8 metres - per month or part thereof - minimum 3 months	Discretionary	1-Apr-20	80.71	SR	0.00%	0.00	36,570	
1724.26	SR	1,500	Ramsgate Small Boat Owners Association - Annual Water Space Fee	Discretionary	1-Apr-20	1724.26	SR	0.00%	0.00	1,500	
47516.84	SR	41,200	Ramsgate Small Boat Owners Association - Additional Finger Moorings	Discretionary	1-Apr-20	47516.84	SR	0.00%	0.00	41,200	

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29.00	SR		(e)	Additional fee to change billing method at request of customer				Discretionary	1-Apr-21	30.00	SR	3.45%	1.00	
29.00	SR			Insurance reminder charge for second and subsequent written request to see permanent berth holders third party insurance					1-Apr-21	30.00	SR	3.45%	1.00	
		420	(2)	INNER BASIN AND OUTER HARBOUR SLIPWAYS Boats irrespective of length (maximum weight 5 tonnes)									420	
42.50	SR			Non - Harbour users - per vessel per day				Discretionary	1-Apr-21	43.38	SR	2.07%	0.88	
28.50	SR			Harbour users - per vessel per day				Discretionary	1-Apr-21	29.10	SR	2.11%	0.60	
		207,770	(3)	VISITING PLEASURE CRAFT									211,930	
		-	(1)	Summer (April to September) including electricity (one lead only) per Metre of boat length per:-									0	
3.26	SR			24 Hours or part thereof				Discretionary	1-Apr-21	3.33	SR	2.15%	0.07	
19.33	SR			Week - additional part weeks pro rata'd at weekly rate (15% discount)				Discretionary	1-Apr-21	19.72	SR	2.02%	0.39	
74.55	SR			28 Days - additional weeks/days on pro rata'd 28 day rate (18% discount)				Discretionary	1-Apr-21	76.04	SR	2.00%	1.49	
				Winter (October to March) including electricity per Metre of boat length per:-										
2.68	SR			24 Hours or part thereof				Discretionary	1-Apr-21	2.74	SR	2.24%	0.06	
15.95	SR			Week - additional part weeks pro rata'd at weekly rate (15% discount)				Discretionary	1-Apr-21	16.29	SR	2.13%	0.34	
61.60	SR			28 Days - additional weeks/days on pro rata'd 28 day rate (18% discount)				Discretionary	1-Apr-21	62.83	SR	2.00%	1.23	
				Stays Less Than 4 Hours - 50% of daily rate										
	SR		(2)	Refuelling Only - No Charge - max stay 2 hours										
	SR		(3)	Block Bookings- visiting craft only - 5 or more boats - 10% discount on daily rate only - requires pre-registration										
	SR		(4)	Training Vessels and Registered Charities - pay 75% of the Daily rate										
	SR		(5)	Multi hulled vessels 50% surcharge if using finger moorings only										
29.00	SR		(6)	Additional Fee for visiting craft leaving Harbour without paying charges in full				Discretionary	1-Apr-21	30.00	SR	3.45%	1.00	
			(4)	JET SKI BERTH Jetski Berth (per annum, pro rata'd from arrival date with a minimum 4 months licence)				Discretionary	1-Aug-21	1,200.00	SR			8,000
				RAMSGATE HARBOUR - FACILITIES										
		92,000	(1)	BOAT LIFTING CHARGES									93,840	
			(a)	Boat Hoist max 40 tonnes, max beam 5.3m, over 20m length subject to approval Charges per metre of boat length or part thereof :-										
23.55	SR			Lift Out - Wash - Transport to Boat Park or Transport				Discretionary	1-Apr-21	24.00	SR	1.91%	0.45	
18.38	SR			Relaunch or lift onto / off of transport				Discretionary	1-Apr-21	18.72	SR	1.85%	0.34	
15.28	SR			Lift Out, Wash, Return to water - one hour limit				Discretionary	1-Apr-21	15.60	SR	2.09%	0.32	
10.22	SR			Blocking off				Discretionary	1-Apr-21	10.44	SR	2.15%	0.22	
8.04	SR			Hold in slings after wash off for inspection or additional cleaning as required - per 30 minutes or part thereof (subject to availability)				Discretionary	1-Apr-21	8.22	SR	2.24%	0.18	
9.66	SR			Move vessel in park area (First hour or part thereof)				Discretionary	1-Apr-21	9.84	SR	1.86%	0.18	
83.18	SR			Lift to clear fouled propeller(s) only - max 10 minutes - per lift				Discretionary	1-Apr-21	84.84	SR	2.00%	1.66	
			(b)	Boom Crane Lifting max 1 tonne										
12.97	SR			Mast Stepping and unstepping - per metre of boat length, per mast, per hour or part thereof				Discretionary	1-Apr-21	13.26	SR	2.24%	0.29	
83.94	SR			Engine Lift / use of jib arm - per hour or part thereof				Discretionary	1-Apr-21	85.62	SR	2.00%	1.68	

										Annex 1
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
41.97			Engine Lift / use of jib arm - additional half hour or part thereof		1-Apr-21	42.84		2.07%	0.87	
60.00	SR		(c) Other Services	Discretionary	1-Apr-21	61.2	SR	2.00%	1.20	
			Moving boat to/from marina berth from/to boat lift area							
			Above charges apply to job commencing 08.00-16.30 Mon -Fri, 08.00-12.00 Sat, except bank holidays, all other times add 30%							
53.50	SR	50	(d) Permission to bring crane not provided by Authority onto Harbour property	Discretionary	1-Apr-21	54.60	SR	2.06%	1.10	50
		78,000	(2) BOAT PARKING - Per metre per week or part thereof							79,560
7.28	SR		(a) Boat Park - Visitors rate	Discretionary	1-Apr-21	7.44	SR	2.20%	0.16	
2.78	SR		(b) Boat Park - Permanent berth holders rate (including Broadstairs and Margate - max 6 weeks) - two weeks FOC per annum for Ramsgate berth holders only - see terms and conditions for further detail	Discretionary	1-Apr-21	2.82	SR	1.44%	0.04	
7.28	SR		(c) Temporary Hard Standing - Commercial Quay - MAX 14 Days - then 50% surcharge							
2.78	SR		Visitors rate	Discretionary	1-Apr-21	7.44	SR	2.20%	0.16	
			Permanent berth holders (including Broadstairs and Margate - max 6 weeks) - two weeks FOC per annum for Ramsgate berth holders only - see terms and conditions for further detail	Discretionary	1-Apr-21	2.82	SR	1.44%	0.04	
74.50	SR		(e) Charge for cleaning boat park if left untidy - per man hour	Discretionary	1-Apr-21	76.00	SR	2.01%	1.50	
9.80	SR		(3) BOAT TRAILER or CRADLE STORAGE- subject to availability - per trailer per week or part thereof	Discretionary	1-Apr-21	10.00	SR	2.04%	0.20	
		3,830	(4) HIRE OF FORKLIFT AND OPERATOR							3,900
			(a) Hire of Forklift and Operator							
			Under 2.5 tonne							
79.54	SR		first half hour or part thereof	Discretionary	1-Apr-21	81.12	SR	1.99%	1.58	
39.77	SR		per additional half hour or part thereof	Discretionary	1-Apr-21	40.56	SR	1.99%	0.79	
			6 tonne							
90.20	SR		first half hour or part thereof	Discretionary	1-Apr-21	92.00	SR	2.00%	1.80	
45.10	SR		per additional half hour or part thereof	Discretionary	1-Apr-21	46.00	SR	2.00%	0.90	
			10 Tonne							
100.96	SR		first half hour or part thereof	Discretionary	1-Apr-21	102.98	SR	2.00%	2.02	
50.48	SR		per additional half hour or part thereof	Discretionary	1-Apr-21	51.48	SR	1.98%	1.00	
79.54	SR		(b) Hire of Forklift under 2.5 Tonne - per tonne or part thereof	Discretionary	1-Apr-21	81.12	SR	1.99%	1.58	
			(c) Hire of Cherry Picker and Operator							
96.60	SR		first half hour or part thereof	Discretionary	1-Apr-21	98.52	SR	1.99%	1.92	
48.30	SR		per additional half hour or part thereof	Discretionary	1-Apr-21	49.26	SR	1.99%	0.96	
450.80	SR		7 hour day rate	Discretionary	1-Apr-21	460.00	SR	2.04%	9.20	
			(d) Hire of Tugmaster / Maffi Truck							
			Tugmaster							
100.96	SR		first half hour or part thereof	Discretionary	1-Apr-21	102.98	SR	2.00%	2.02	
50.48	SR		per additional half hour or part thereof	Discretionary	1-Apr-21	51.48	SR	1.98%	1.00	
66.96	SR		Maffi Truck - per 24 hours	Discretionary	1-Apr-21	68.50	SR	2.30%	1.54	

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			(5) MARINA PUMP OUT FACILITY							
6.32	SR		Per use subject to availability	Discretionary	1-Apr-21	6.50	SR	2.85%	0.18	
			(6) DOCKMASTER CALLOUT CHARGE							
55.85	SR		Per hour or part thereof	Discretionary	1-Apr-21	60.00	SR	7.43%	4.15	
			(7) CALL OUT CHARGES-ELECTRICIAN							
			Outside of normal working hours, where the fault lies with the vessel owner							
97.58	SR	1,020	Callout fee plus first hours labour		1-Apr-21	100.00	SR	2.48%	2.42	1,040
48.80	SR		Labour charge per additional hour or part thereof		1-Apr-21	50.00	SR	2.46%	1.20	
			During working hours, where the fault lies with the vessel owner							
48.80	SR		Labour charge first hour or part thereof		1-Apr-21	50.00	SR	2.46%	1.20	
48.80	SR		Labour charge per additional hour or part thereof		1-Apr-21	50.00	SR	2.46%	1.20	
			RAMSGATE HARBOUR - COMMERCIAL (OUTER HARBOUR DUES)							
			These charges form part of Ships, Passengers and Goods Dues under the Harbours Act 1964.							
			VAT - Ships of 15 tons and over are zero rated (excluding ships used for recreation or pleasure)							
			N.B. Vessels paying following rates and entering Inner Basin Marina will be charged full Marina visitor's rate, except for stress of weather and seven days in any one year for repairs.							
1.26	ZO		(1) COMMERCIAL VESSELS - Undertaking Cargo Operations or Lay By	Discretionary	1-Apr-21	1.29	ZO	2.38%	0.03	
			For all commercial vessels other than those mentioned hereunder per gross registered tonne per entry. An entry shall permit a maximum stay of four days, after which further entry dues become payable every four days.							
7.21	SR		(2) COMMERCIAL VESSELS - Visiting Commercial Fishing Boats		1-Apr-21	7.35	SR	1.94%	0.14	
			Per metre of length overall per 24 hours or part thereof - now including Port Controls and Navigation Aids							
		30,000	(3) TUG BOATS and WORKBOATS - Non-Resident - Operational and non operational							30,600
		56,730	Including Navigation Aids and port Control							57,870
6.02	ZO	52,530	Per metre of length overall per 24 hours or part thereof		1-Apr-21	6.14	ZO	1.99%	0.12	53,580
30.07	ZO		Per metre of length overall per 7 days		1-Apr-21	30.67	ZO	2.00%	0.60	
			Annual Charges per Port Tariff							
			Stays Less Than 4 Hours - 50% of daily rate							
			WORKBOATS - Resident in the port - Operational and non operational							
421.37	ZO		Per metre of length overall per annum (excludes Port Control and Navigation Aids)		1-Apr-21	429.79	ZO	2.00%	8.42	
23.30	ZO		Port Control and Navigation Aids per arrival subject to maximum charge		1-Apr-21	23.76	ZO	1.97%	0.46	
8504.50	ZO		Port Control and Navigation Aids maximum charge per annum per vessel minimum 6 months pro rata		1-Apr-21	8674.59	ZO	2.00%	170.09	
			(4) COMMERCIAL FISHING BOATS - Resident at least 6 months							
			(Operational or Non-Operational)							
			Vessels of 6 metres in length and over							
4.33	SR	29,000	Per metre of length overall per week or part thereof - plus 10% fish landing dues		1-Apr-21	4.41	SR	1.85%	0.08	29,580
			Vessels under 6 metres in length							

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
4.33	SR	2,500	Per metre of length overall per week or part thereof - no fish landing dues		1-Apr-21	4.41	SR	1.85%	0.08	2,550
216.80	SR	24,460	(5) ANGLING BOATS Licensed To Ply For Hire Per metre of overall length per annum (at least 6 months resident)		1-Apr-21	221.14	SR	2.00%	4.34	24,950
			(6) WHARFAGE, CARGO HANDLING and STORAGE							
			(7) CONTAINER STORAGE - conditions apply - subject to availability							
10.50			In 10ft Containers (short term, per week or part thereof, in the Boat Park)		1-Apr-21	10.74	SR	2.29%	0.24	
30.80	SR	59,000	In 20ft Containers (per container per week or part thereof - minimum 2 weeks - no services)		1-Apr-21	31.44	SR	2.08%	0.64	60,180
		1,370								1,400
47.64	SR		In 40ft Containers (per container per week or part thereof - minimum 2 weeks - no services)		1-Apr-21	48.60	SR	2.02%	0.96	
10.50			Motorhome / Caravan storage (per week or part thereof - minimum 4 weeks)		1-Apr-21	10.74	SR	2.29%	0.24	
			(8) FUEL TRANSFER CHARGE - All Vessels							
53.50	SR		Permission to bring tanker onto Port or Harbour property - 24 hour notice and Harbour Master approval required		1-Apr-21	54.60	SR	2.06%	1.10	
0.0158	SR		Fuel delivered over the quay royalty - per litre		1-Apr-21	0.0161	SR	1.90%	0.00	
3.54	ZO	310	(9) FRESH WATER - per Tonne		1-Apr-21	3.62	ZO	2.26%	0.08	320
35.00	ZO		There is a minimum charge of £35 for water, over this will be charged at the tonnage rate		1-Apr-21	35.00	ZO	0.00%	0.00	
			(10) CONTAINERS ON PONTOONS							
7.94	SR		Charge for containers left on pontoons - per container per day		1-Apr-21	8.10	SR	2.02%	0.16	
45.00	SR		(11) Tradesmen working in Harbour Area - Annual Permit to Work Licence for non-resident tradesmen to work in harbour - subject to Insurance and Harbour Master approval from 1 April to 31 March each year	Discretionary	1-Apr-21	46.00	SR	2.22%	1.00	
			(12) Land hire within Royal Harbour							
2.86	SR		per square metre, per week or part thereof		1-Apr-21	2.92	SR	2.10%	0.06	
			RAMSGATE HARBOUR - CAR PARKING / MISCELLANEOUS							
		72,000	CAR PARKING - PIER YARD AND MILITARY ROAD PAY & DISPLAY							73,440
			(a) Summer Rates (April to September):							
3.00	SR	51,000	Up to 1 hour	Discretionary	1-Apr-17	3.00	SR	0.00%	0.00	52,020
6.00	SR		Up to 4 hours	Discretionary	1-Apr-17	6.00	SR	0.00%	0.00	
8.00	SR		Up to 8 hours	Discretionary	1-Apr-17	8.00	SR	0.00%	0.00	
10.00	SR		Up to 12 hours	Discretionary	1-Apr-17	10.00	SR	0.00%	0.00	

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17.50	SR		Up to 24 hours	Discretionary	1-Apr-17	17.50	SR	0.00%	0.00	
			(b) Winter Rates (October to March)							
1.40	SR		Up to 1 hour	Discretionary	1-Apr-18	1.40	SR	0.00%	0.00	
4.00	SR		Up to 4 hours	Discretionary	1-Apr-18	4.00	SR	0.00%	0.00	
5.50	SR		Up to 8 hours	Discretionary	1-Apr-18	5.50	SR	0.00%	0.00	
7.00	SR		Up to 12 hours	Discretionary	1-Apr-18	7.00	SR	0.00%	0.00	
10.00	SR		Up to 24 hours	Discretionary	1-Apr-17	10.00	SR	0.00%	0.00	
1050.00	SR	4,370	(c) Residents Parking in Pier Yard per annum	Discretionary	1-Apr-21	1071.00	SR	2.00%	21.00	4,460
		4,980	CAR PARKING PERMITS							5,080
7.00	SR		24 hour temporary parking permit	Discretionary	1-Apr-21	7.15	SR	2.14%	0.15	
12.50	SR		2 day temporary parking permit	Discretionary	1-Apr-21	12.75	SR	2.00%	0.25	
20.00	SR		5 day temporary parking permit	Discretionary	1-Apr-21	20.40	SR	2.00%	0.40	
30.00	SR		7 day temporary parking permit	Discretionary	1-Apr-21	30.60	SR	2.00%	0.60	
57.00	SR		28 day temporary parking permit	Discretionary	1-Apr-21	58.14	SR	2.00%	1.14	
153.00	SR	41,960	Annual - per space per annum - not refundable/pro rata - max.continual use without approval 2 weeks (Harbour users)	Discretionary	1-Apr-21	156.50	SR	2.29%	3.50	42,780
153.00	SR	19,330	Annual - per space per annum - not refundable/pro rata - max.continual use without approval 2 weeks (Commercial)	Discretionary	1-Apr-21	156.50	SR	2.29%	3.50	19,720
250.00	SR		Crew parking (within Royal Harbour (Leopold Street) Multi Storey Car Park)	Discretionary	1-Apr-21	255.00	SR	2.00%	5.00	
25.00	SR		Administration charge for replacing lost permits		1-Apr-16	25.00	SR	0.00%	0.00	
5.00	SR		Administration charge for changing registration no		1-Apr-16	5.00	SR	0.00%	0.00	
		13,560	FIXED PENALTY FINE - OFF STREET (Fixed by Central Government)							13,830
70.00	NB		(a) Higher level penalty charge	statutory	1-Apr-08	70.00	NB	0.00%	0.00	
35.00	NB		(b) Higher level penalty charge - Payment within fourteen days	statutory	1-Apr-08	35.00	NB	0.00%	0.00	
50.00	NB		(c) Lower level penalty charge	statutory	1-Apr-08	50.00	NB	0.00%	0.00	
25.00	NB		(d) Lower level penalty charge - Payment within fourteen days With effect from 31st March 2008	statutory	1-Apr-08	25.00	NB	0.00%	0.00	
			INTEREST The Council reserves the right to charge interest at 2% above NatWest plc. base rate from the date of billing on any invoices outstanding over 30 days							
			PORT OF RAMSGATE These charges form part of Ships, Passengers and Goods Dues under the Harbours Act 1964.							
			(1) VESSELS							
			(a) Berthing Fees							
0.0622	ZO		Conservancy* - Conventional Ro-Ro Vessels per arrival per tonne (1969 Rules GT)	Discretionary	1-Apr-21	0.0634	ZO	1.93%	0.00	
127.45	ZO		VTS / Navigation Aids* - per arrival	Discretionary	1-Apr-21	130.00	ZO	2.00%	2.55	
96.43	ZO		Tug subsidy per berthing vessels over 80m LOA	Discretionary	1-Apr-21	98.36	ZO	2.00%	1.93	

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1.06	ZO	34,670	Other Vessels (Not Conventional Ro-Ro) including VTS and Port Control per arrival per Tonne GT per 24 hours	Discretionary	1-Apr-21	1.08	ZO	1.89%	0.02	35,370	
0.54	ZO		Vessels undertaking bunkering, crew transfer, stores etc (not cargo operations)		1-Apr-21	0.55	ZO	1.85%	0.01		
			50% discount on published conservancy - other vessels tariff (per GRT per 24 hours)								
265.30	ZO		(b) Berth - unscheduled layover - per 24 hours or part thereof after 4 hours (subject to availability)	Discretionary	1-Apr-21	271.00	ZO	2.15%	5.70		
			(c) TUG BOATS and WORKBOATS - Non-Resident - Operational and non operational								
			Including Port Control and Navigation Aids								
6.02	ZO		Per metre of length overall per 24 hours or part thereof	Discretionary	1-Apr-21	6.14	ZO	1.99%	0.12		
30.07	ZO	350	Per metre of length overall per 7 days	Discretionary	1-Apr-21	30.68	ZO	2.03%	0.61	360	
		43,490	Tug Boats - London Array							44,360	
			(d) WORKBOATS - Resident in the port - Operational and non operational								
421.37	ZO		Per metre of length overall per annum (excludes Port Control and Navigation Aids)	Discretionary	1-Apr-21	429.80	ZO	2.00%	8.43		
23.30	ZO		Port Control and Navigation Aids per arrival subject to maximum charge	Discretionary	1-Apr-21	23.76	ZO	1.97%	0.46		
8504.50	ZO		Port Control and Navigation Aids maximum charge per annum per vessel minimum 6 months pro rata	Discretionary	1-Apr-21	8674.60	ZO	2.00%	170.10		
			(e) Pilotage - see Ramsgate Harbour pilotage tariff								
47.46	ZO	9,820	Vessels piloted to Ferry Terminal (per metre draft)	Discretionary	1-Apr-21	48.40	ZO	1.98%	0.94	10,010	
47.46	ZO		Vessels piloted to Royal Harbour (per metre draft)	Discretionary	1-Apr-21	48.40	ZO	1.98%	0.94		
1.18	ZO		Additional charge for length: per metre over 20 metres length	Discretionary	1-Apr-21	1.20	ZO	1.69%	0.02		
23.75	ZO		Vessels proceeding to anchor for operational reasons - 50% of appropriate pilotage rate	Discretionary	1-Apr-21	24.22	ZO	1.98%	0.47		
23.75	ZO		Vessels shifting berths within the Port - 50% of appropriate pilotage rate	Discretionary	1-Apr-21	24.22	ZO	1.98%	0.47		
60.50	ZO		Charges for cancellation of Pilotage requirement if less than 3 hours notice given	Discretionary	1-Apr-21	61.80	ZO	2.15%	1.30		
			Waiting time								
			- under 30 mins								
24.32	ZO		- 30 mins to 1 hour	Discretionary	1-Apr-21	24.82	ZO	2.06%	0.50		
24.32	ZO		- after 1 hour (per hour or part thereof)	Discretionary	1-Apr-21	24.82	ZO	2.06%	0.50		
75.37	ZO		Additional charge for handling vessels using tugs	Discretionary	1-Apr-21	76.88	ZO	2.00%	1.51		
75.37	ZO		Charge for issuing of Exemption Certificate	Discretionary	1-Apr-21	76.88	ZO	2.00%	1.51		
216.50	ZO		Charge for Pilotage Certificate Examination	Discretionary	1-Apr-21	220.84	ZO	2.00%	4.34		
28.00	ZO		Charge to be made for vessels navigating with a Master or Mate holding a Ramsgate Exemption Certificate	Discretionary	1-Apr-21	28.56	ZO	2.00%	0.56		
			Charge to be made for vessels navigating with a pilot:								
283.10	ZO	4,690	- vessels 20m to 100m	Discretionary	1-Apr-21	288.76	ZO	2.00%	5.66	4,790	
331.70	ZO		- vessels 100m to 120m	Discretionary	1-Apr-21	338.34	ZO	2.00%	6.64		
419.76	ZO		- vessels 120m to 150m	Discretionary	1-Apr-21	428.16	ZO	2.00%	8.40		
486.50	ZO		- vessels 150m to 175m	Discretionary	1-Apr-21	496.24	ZO	2.00%	9.74		
			Additional Pilotage surcharge:								
			Vessels under 80 metres in length, but over all 20 metres in length, not taking a pilot berthing and unberthing within Port of Ramsgate, will be charged 30% of pilotage fee for vessel of their size								
132.60	ZO	14,170	(f) Mooring - subject to prior arrangement	Discretionary	1-Apr-21	135.25	ZO	2.00%	2.65	14,460	
			Aggregate Barges								
			Use of 2 Linesmen (vessels up to 3000 GRT)								
236.38			Use of 4 Linesmen (vessels over 3000 GRT)		1-Apr-21	241.10	ZO	2.00%	4.72		
			(g) Waste disposal - standard charge per vessel arrival-								

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77.00			per cubic metre or part thereof	Discretionary	1-Apr-21	78.54		2.00%	1.54		
59.50			(i) Safety Boat		1-Apr-21	61.00	ZO	2.52%	1.50		
			(2) TRAFFIC								
1.92	ZO	80	(a) Freight Drivers* - per unit	Discretionary	1-Apr-21	1.96	ZO	2.08%	0.04	80	
1.92	ZO		(b) Additional Freight Passengers* - per unit	Discretionary	1-Apr-21	1.96	ZO	2.08%	0.04		
9.57	ZO	400	(c) Accompanied Freight* - per unit	Discretionary	1-Apr-21	9.77	ZO	2.09%	0.20	400	
5.77	ZO		(d) Unaccompanied Freight* - per unit	Discretionary	1-Apr-21	5.89	ZO	2.08%	0.12		
1.77	ZO		(e) Trade Cars - per unit	Discretionary	1-Apr-21	1.81	ZO	2.26%	0.04		
1.92	ZO		(f) Passengers - per unit	Discretionary	1-Apr-21	1.96	ZO	2.08%	0.04		
4.32	ZO		(g) Cars, Light Vehicles, Caravans & Trailers - seating capacity 10 or less - accompanied - per unit	Discretionary	1-Apr-21	4.41	ZO	2.08%	0.09		
28.71	ZO		(h) Coaches - vehicles with seating capacity over 10	Discretionary	1-Apr-21	29.29	ZO	2.02%	0.58		
P.O.A.			(i) Stevedoring Services			P.O.A.					
			(3) OTHER CHARGES - subject to availability								
			(a) Tug Stand-by or Assistance								
1074.40	ZO		- per first hour or part thereof	Discretionary	1-Apr-21	1095.88	ZO	2.00%	21.48		
537.25	ZO		- subsequent hours or part thereof	Discretionary	1-Apr-21	547.99	ZO	2.00%	10.74		
3.54	ZO	-	(b) Water - per tonne (metered)	Discretionary	1-Apr-21	3.62	ZO	2.26%	0.08	0	
35.00	ZO	-	There is a minimum charge of £35 for water, over this will be charged at the tonnage rate	Discretionary	1-Apr-21	35.00	ZO	0.00%	0.00	0	
28.60	SR		(c) Hire of Security Operative (including re detainees) - per man hour or part thereof	Discretionary	1-Apr-21	29.18	SR	2.03%	0.58		
			(d) Hire of Forklift and Operator								
			Under 2.5 Tonne	Discretionary							
66.28	NB		first half hour or part thereof	Discretionary	1-Apr-21	67.60	NB	1.99%	1.32		
33.14	NB		per additional half hour or part thereof		1-Apr-21	33.80	NB	1.99%	0.66		
			6 tonne								
75.17	NB		first half hour or part thereof	Discretionary	1-Apr-21	76.67	NB	2.00%	1.50		
37.58	NB		per additional half hour or part thereof	Discretionary	1-Apr-21	38.33	NB	2.00%	0.75		
			10 Tonne								
84.13	NB		first half hour or part thereof	Discretionary	1-Apr-21	85.82	NB	2.01%	1.69		
42.07	NB		per additional half hour or part thereof	Discretionary	1-Apr-21	42.90	NB	1.97%	0.83		
66.28	NB	630	(e) Hire of Forklift* under 2.5 Tonne - per hour or part thereof	Discretionary	1-Apr-21	67.60	NB	1.99%	1.32	650	
			(f) Hire of Cherry Picker and Operator								
			first half hour or part thereof	Discretionary	1-Apr-21	82.10	NB	1.99%	1.60		
80.50	NB		per additional half hour or part thereof	Discretionary	1-Apr-21	41.05	NB	1.99%	0.80		
40.25	NB		7 hour day rate	Discretionary	1-Apr-21	383.33	NB	2.04%	7.66		
375.67	NB		(g) Hire of Tugmaster / Maffi Truck								
			Tugmaster								
			first half hour or part thereof	Discretionary	1-Apr-21	85.82	NB	2.01%	1.69		
84.13	NB		per additional half hour or part thereof	Discretionary	1-Apr-21	42.90	NB	1.97%	0.83		
42.07	NB		Maffi Truck - per 24 hours	Discretionary	1-Apr-21	57.08	NB	2.29%	1.28		
55.80	NB										

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS			Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
74.42	NB		(h)	Hire of Terminal Tractor* - per hour or part thereof	Discretionary	1-Apr-21	75.90	NB	1.99%	1.48		
46.90	NB		(i)	Port Technician - per hour or part thereof	Discretionary	1-Apr-21	47.84	NB	2.00%	0.94		
		66,090	(j)	Aggregates Note; * Special agreements apply							67,410	
			(4)	DEMURRAGE - vehicles using ferry services - over 6 metres (under 6 metres half price)								
15.33	SR		(a)	Accompanied Freight - per 24 hours or part thereof Days 1 - 7	Discretionary	1-Apr-21	15.64	SR	2.02%	0.31		
30.66	SR			Days 8 and over	Discretionary	1-Apr-21	31.28	SR	2.02%	0.62		
			(b)	Unaccompanied Freight - per 24 hours or part thereof								
15.33	SR			Days 1 - 7	Discretionary	1-Apr-21	15.64	SR	2.02%	0.31		
30.66	SR			Days 8 and over	Discretionary	1-Apr-21	31.28	SR	2.02%	0.62		
			(5)	TRUCK AND/OR TRAILER PARKING - subject to availability								
18.20	SR		(a)	Per 24 hours or part thereof	Discretionary	1-Apr-21	18.60	SR	2.20%	0.40		
19.50	SR		(b)	Within passenger restricted area at the Port - 24 hours or part thereof	Discretionary	1-Apr-21	19.90	SR	2.05%	0.40		
		39,480	(c)	Tractor / Trailer parking ('O' licence) (Pro rata)			1500	SR			40,270	
			(6)	COACH PARKING - subject to availability - empty coaches only (no drop off facility) Per 24 hours or part thereof	Discretionary	1-Apr-21	20.00	SR	0.50%	0.10		
7.00	SR		(7)	CAR PARKING Daily	Discretionary	1-Apr-21	7.14	SR	2.00%	0.14		
176.50	SR			Annual Permit - Port only (Pro rata)	Discretionary	1-Apr-21	180.00	SR	1.98%	3.50		
2.86	SR		(8)	LAND HIRE WITHIN SECURE PORT AREA per square metre, per week or part thereof	Discretionary	1-Apr-21	2.92	SR	2.10%	0.06		
102.50	SR		(9)	PERMISSION TO LAND A HELICOPTER AT THE PORT per event per 24hrs or part thereof (subject to availability and/or frequency)		1-Apr-21	105.00	SR	2.44%	2.50		
15.30			(10)	Undercover storage (for caravans) at the Port Per week or part thereof		1-Apr-21	15.60	SR	1.96%	0.30		
20 ENVIRONMENTAL HEALTH SERVICES												
90 +costs	NB			Issue of unsound food certificate		1-Apr-11	90 +costs	NB	0.00%	0.00		
				IMPORTED FOOD INSPECTION CHARGES (Designated Point of Entry)								
				Office Hours: 08.30 to 17.00 Monday to Thursday and 08.30 to 16.30 Friday								

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
			Outside of Office Hours: any time outside of the above office hours, and at any time on weekends or Bank Holidays These charges will apply whether a consignment is cleared or rejected. These charges do not include any fees which the Cargo Handling Agent or BIP operator may impose.							
60.00	NB		Document Check		1-Apr-14	60.00	NB	0.00%	0.00	
160.00	NB		Document, physical and sampling check			160.00	NB	0.00%	0.00	
290.00	NB		Laboratory fees for sampling (set by lab)			290.00	NB	0.00%	0.00	
110.00	NB		Additional charge for Saturday service			110.00	NB	0.00%	0.00	
			Organic Produce Inspection Charges							
45.00	NB		Organic Product Release Notice	Statutory		45.00	NB	0.00%	0.00	
	NB		Export certificate (Foods)		1-Apr-11		NB			
50.00	NB		Basic Food Hygiene Training		1-Apr-19	50.00	NB	0.00%	0.00	
			FHRS Re-rating Fee							700
										new
82	NB	740	Issue of information to commercial organisations relating to previous land use, and other environmental information copies		1-Apr-21	82	NB	0.00%	0.00	740
350.00	NB	350	High Hedges Charge (For complaint requiring council investigation)	Statutory		350.00	NB	0.00%	0.00	350
			ENVIRONMENTAL PROTECTION ACT 1990 - AIR POLLUTION fees are set nationally by Government- details available on request							
1650.00	NB		(a) Initial application fee (Standard)	Statutory		1650.00	NB	0.00%	0.00	
1050.00	NB		(b) Substantial Changes Fee (Standard)	Statutory		1050.00	NB	0.00%	0.00	
N/A	NB		(c) Substantial Changes Fee (Section 10 & 11)	Statutory		N/A	NB			
	NB	8,060	(d) Annual Subsistence Charge (Standard)	Statutory						5,500
772.00			Low			772.00	NB	0.00%	0.00	
1161.00			Medium			1161.00	NB	0.00%	0.00	
1747.00			High			1747.00	NB	0.00%	0.00	
			ENVIRONMENTAL PROTECTION ACT - ALARM NOISE NUISANCE							
officer time + travel	NB		callouts, alarms etc. - to be reclaimed from offender			officer time + travel	NB			

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
180			Additional Callout fee for towing or disabling alarm on a nuisance vehicle - callout and recovery		1-Apr-21	180.00	SR	0.00%	0.00	
free			Storage, first seven days		1-Apr-21	free				
18			Storage, first seven days is free, then per day for the first 90 days,		1-Apr-21	18.00	SR	0.00%	0.00	
30			After the first 90 days, then charge per week.		1-Apr-21	30.00	SR	0.00%	0.00	
1854			Up to six months storage		1-Apr-21	1,854.00	SR	0.00%	0.00	
			PRIVATE WATER SUPPLIES (to max of)							
500.00	NB	-	a) Risk Assessments	Statutory		500.00	NB	0.00%	0.00	0
100.00	NB	-	b) Sampling (each visit) + analysis fees	Statutory		100.00	NB	0.00%	0.00	0
100.00	NB	-	c) Investigation	Statutory		100.00	NB	0.00%	0.00	0
100.00	NB	-	d) Granting an authorisation	Statutory		100.00	NB	0.00%	0.00	0
25.00	NB	-	e) Analysis under regulation 10	Statutory		25.00	NB	0.00%	0.00	0
100.00	NB	-	f) Analysis during check monitoring	Statutory		100.00	NB	0.00%	0.00	0
500.00	NB	-	g) Analysis during audit monitoring	Statutory		500.00	NB	0.00%	0.00	0
										0
			Community Protection Notice							
60			Early Repayment (within 10 days)			60				
80			Failiure to Comply with Notice			80				
			PUBLIC HEALTH FUNERALS							
306	NB	6,000	Investigation Fee for Public Health Funerals	Discretionary	1-Apr-21	306	NB	0.00%	0.00	6,000
Officer time + travel			WORKS IN DEFAULT OF A NOTICE			Officer time + travel				
officer time + travel			Officer time + travel to be added to fees to be reclaimed from offender			officer time + travel				
			21 COMMUNITY SAFETY							
	NB		SMOKE FREE				NB			
50.00			a) Smoking in a smoke free place	statutory		50.00	NB	0.00%	0.00	
30.00			- reduced if paid within 15 days	statutory		30.00	NB	0.00%	0.00	
200.00			b) Failing to display no-smoking signs	statutory		200.00	NB	0.00%	0.00	
150.00			- reduced if paid within 15 days	statutory		150.00	NB	0.00%	0.00	
			c) Failing to prevent smoking in a smokefree space - Court awarded fine							
			Community Protection Notice	Statutory						
60.00			a) Early Repayment			60.00	NB	0.00%	0.00	
100.00			b) Failiure to Comply with Notice			100.00	NB	0.00%	0.00	

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS		Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
			Public Spaces Protection Order (PSPO)		Statutory						
60.00		-	a) Early Repayment				60.00	NB	0.00%	0.00	0
100.00			b) Failure to Comply with Order				100.00	NB	0.00%	0.00	
22 SPORTS AND LEISURE											
23 CULTURAL AND OUTSIDE EVENTS											
			Fee for booking a Council Site (per day) - Payment in advance of permissions only.								
			Community Events								
75.00	SR	2,200	application fee (non refundable)			1-Apr-17	75.00	SR	0.00%	0.00	2,200
250.00	OS		Deposit (refundable after event if no damage is caused to the site)			1-Apr-17	250.00	OS	0.00%	0.00	
76.00	EX	16,400	Premium site	delete		1-Apr-21	DELETE	EX			16,400
51.00	EX		Standard site	delete		1-Apr-21	DELETE	EX			
25% of daily rate	EX		Build and de-rigs days			1-Apr-17	25% of daily rate	EX	0.00%	0.00	
			Small (day rate)	new			51.00				
			Medium (day rate)	new			76.00	EX			
			Large (day rate)	new			152.00	EX			
			Major (day rate)	new			304.00	EX			
			Active Recreation Sessions					EX			
75.00	SR		application fee			1-Apr-17	75.00	SR	0.00%	0.00	
250.00	OS		Deposit (refundable after event if no damage is caused to the site)			1-Apr-17	250.00	OS	0.00%	0.00	
n/a	EX		Premium site			1-Apr-17	n/a	EX			
n/a	EX		Standard site			1-Apr-17	n/a	EX			
n/a	EX		Build and de-rigs days			1-Apr-17	n/a	EX			
			National Charity								
75.00	SR		application fee			1-Apr-17	75.00	SR	0.00%	0.00	
250.00	OS		Deposit (refundable after event if no damage is caused to the site)			1-Apr-17	250.00	OS	0.00%	0.00	
155.00	EX		Premium site	delete		1-Apr-20	DELETE	EX			
105.00	EX		Standard site	delete		1-Apr-20	DELETE	EX			
25% of daily rate	EX		Build and de-rigs days			1-Apr-17	25% of daily rate	EX			
			Small (day rate)	new			106.00				
			Medium (day rate)	new			156.00				
			Large (day rate)	new			206.00				
			Major (day rate)	new			306.00				

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CHARGES 2021/2022	INC. VAT * [1]	ESTIMATED INCOME 2021/2022	DETAILS			Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023	INC. VAT *	% CHANGE	£ CHANGE	ESTIMATED INCOME 2022/2023
£		£						£			£	£
			Regional Charity									
75.00	SR		application fee				1-Apr-17	75.00	SR	0.00%	0.00	
250.00	OS		Deposit (refundable after event if no damage is cused to the site)				1-Apr-17	250.00	OS	0.00%	0.00	
102.00	EX		Premium site		delete		1-Apr-20	DELETE	EX			
77.00	EX		Standard site		delete		1-Apr-20	DELETE	EX			
25% of daily rate	EX		Build and de-rigs days				1-Apr-17	25% of daily rate	EX			
			Small (day rate)		new			78.00				
			Medium (day rate)		new			103.00				
			Large (day rate)		new			153.00				
			Major (day rate)		new			253.00				
			Enthusiast									
75.00	SR		application fee				1-Apr-17	75.00	SR	0.00%	0.00	
250.00	OS		Deposit (refundable after event if no damage is cused to the site)				1-Apr-17	250.00	OS	0.00%	0.00	
155.00	EX		Premium site		delete		1-Apr-20	DELETE	EX			
105.00	EX		Standard site		delete		1-Apr-20	DELETE	EX			
25% of daily rate	EX		Build and de-rigs days				1-Apr-17	25% of daily rate	EX			
			Small (day rate)		new			155.00				
			Medium (day rate)		new			225.00				
			Large (day rate)		new			425.00				
			Major (day rate)		new			625.00				
			Commercial									
75.00	SR		application fee				1-Apr-17	75.00	SR	0.00%	0.00	
500.00	OS		Deposit (refundable after event if no damage is cused to the site)				1-Apr-17	500.00	OS	0.00%	0.00	
325.00	EX		Premium site		delete		1-Apr-20	DELETE	EX			
225.00	EX		Standard site		delete		1-Apr-20	DELETE	EX			
50% of daily rate	EX		Build and de-rigs days				1-Apr-21	75% of daily rate	EX			
			Small (day rate)		new			225				
			Medium (day rate)		new			325				
			Large (day rate)		new			725				
			Major (day rate)		new			1025				
			24 LICENSING									
			Animal Licensing									
225.00	NB	1,350	Providing Home Boarding for dogs			Discretionary	1-Apr-21	240.00	NB	6.67%	15.00	1,350
			Licence fee (plus a veterinary inspector's fee if necessary)									

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225.00			Providing Boarding in Kennels for Dogs Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-21	240.00	NB	6.67%	15.00		
225.00			Providing Boarding for Cats Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-21	240.00	NB	6.67%	15.00		
225.00	NB	510	Selling of Animals as Pets Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-21	240.00	NB	6.67%	15.00	510	
307.00	NB	160	Dog Breeder Breeding Dogs Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-21	360.00	NB	17.26%	53.00	160	
307.00	NB	460	Riding Establishment Hiring out of horses Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-21	360.00	NB	17.26%	53.00	460	
236.00	NB	-	Dangerous Wild Animals Act Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-21	300.00	NB	27.12%	64.00	0	
545.00	NB	-	Zoo Licence Act Licence fee (plus a veterinary inspector's fee and Secretary of State Inspector(s) fee if necessary)	Discretionary	1-Apr-21	960.00	NB	76.15%	415.00	0	
225.00	NB	-	Performing Animals Keeping or training animals for exhibition Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-21	240.00	NB	6.67%	15.00	0	
225.00			Providing Day Care for Dogs Licence fee (plus a veterinary inspector's fee if necessary)	Discretionary	1-Apr-20	240.00		6.67%	15.00		
15			Replacement licence		1-Apr-21	15.00		0.00%	0.00		
125			Re-rating		1-Apr-21	125.00		0.00%	0.00		
Officer Hrly rate			Pre-application advice		1-Apr-21	125.00				250	
			Pre-application (Animal Activities - joint activities)			187.50					
see below	NB	3,170	Registration for Acupuncture/Tattooing/Electrolysis/Ear Piercing	Discretionary	1-Apr-21	see below	NB			3,170	
255			Premises Registration		1-Apr-21	260.00		1.96%	5.00		
55			Personal Registration		1-Apr-21	56.00		1.82%	1.00		
25.50			Variation to personal licence		1-Apr-21	26.00		1.96%	0.50		
			Sex Establishment Licence								
1061	NB		Grant of licence	Discretionary	1-Apr-21	1,082.00	NB	1.98%	21.00		

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
1061	NB	1,040	Annual renewal/transfer	Discretionary	1-Apr-21	1,082.00	NB	1.98%	21.00	1,080	
		6,030	Private Hire Vehicle Operator's Licence							6,030	
663.00	NB		Grant	Discretionary	1-Apr-21	676.00	NB	1.96%	13.00		
609.00	NB		Renewal - valid for 5 years		1-Apr-21	621.00	NB	1.97%	12.00		
		2,790	Hackney Carriage Driver's Licence							2,790	
179.50	NB		Hackney Carriage Driver Licence	Discretionary	1-Apr-21	175.00	NB	-2.51%	-4.50		
94.00	NB		Renewal Hackney Carriage Driver Licence (before expiry date)		1-Apr-21	120.00	NB	27.66%	26.00		
			Private Hire Vehicle Driver's Licence								
179.50	NB		Private Hire Driver Licence	Discretionary	1-Apr-21	175.00	NB	-2.51%	-4.50		
94.00	NB	12,780	Renewal Private Hire Driver - 3 year	Discretionary	1-Apr-21	120.00	NB	27.66%	26.00	12,780	
2.00	NB	350	replacement Drivers Identification badges	Discretionary	1-Apr-17	17.00	NB	750.00%	15.00	350	
15.50			Reissue of Driver Licences Following change of Name/Address	Discretionary	1-Apr-21	15.50	NB	0.00%	0.00		
41	NB	3,880	Taxi Driver Knowledge Test	Discretionary	1-Apr-21	41.00	NB	0.00%	0.00	3,880	
			Hackney Carriage Vehicle Licence								
349.00	NB	36,500	Grant (If vehicle is electric/hybrid or is wheelchair accessible there is a 10% reduction in fee)	Discretionary	1-Apr-21	320.00	NB	-8.31%	-29.00	36,500	
			Renewal (If vehicle is electric/hybrid or is wheelchair accessible there is a 10% reduction in fee)	Discretionary	1-Apr-21	260.00	NB	1.96%	5.00		
107.25	NB	5,180	Transfer following change of vehicle	Discretionary	1-Apr-21	109.00	NB	1.63%	1.75	5,180	
25.50			Change of Vehicle ownership		1-Apr-21	26.00	NB	1.96%	0.50		
15.30			Reissue of Vehicle Licences Following change of Name/Address		1-Apr-21	15.60	NB	1.96%	0.30		
			Plates & Badges								
15.3		-	Replacement Plate	Discretionary	1-Apr-21	17.00		11.11%	1.70		
10.2		-	Replacement Bracket	Discretionary	1-Apr-21	15.00		47.06%	4.80		
			Private Hire Vehicle Licence								
291.00	NB	130,920	Grant (If vehicle is electric/hybrid or is wheelchair accessible there is a 10% reduction in fee)	Discretionary	1-Apr-21	297.00	NB	2.06%	0.00	130,920	
208.00	NB		Renewal (If vehicle is electric/hybrid or is wheelchair accessible there is a 10% reduction in fee)	Discretionary	1-Apr-21	212.00	NB	1.92%	0.00		
			Transfer following change of vehicle	Discretionary	1-Apr-21	109.00					
			Change of Vehicle ownership		1-Apr-21	26.00					

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
			Reissue of Vehicle Licences Following change of Name/Address		1-Apr-21	15.60				
83.75	NB	17,110	Licensing of Temporary Vehicle Following Accident etc	Discretionary	1-Apr-21	85.00	NB	1.49%	0.00	17,110
89	NB	-	Permission to advertise on Hackney Carriage Vehicles/Private Hire Vehicles	Discretionary	1-Apr-21	90.00	NB	1.12%	1.00	0
508	NB	2,710	Scrap Metal Dealers Initial grant of Site licence	Discretionary	1-Apr-18	518.00	NB	1.97%	10.00	2,710
294.00	NB		Initial grant of Collectors licence	Discretionary	1-Apr-18	300.00	NB	2.04%	6.00	
455.00	NB		Renewal of Site licence	Discretionary	1-Apr-18	464.00	NB	1.98%	9.00	
295.00	NB		Renewal of Collectors licence	Discretionary	1-Apr-18	300.00	NB	1.69%	5.00	
215.00	NB		Variation Collector to Site licence	Discretionary	1-Apr-18	220.00	NB	2.33%	5.00	
65.00	NB		Variation Site to Collector licence	Discretionary	1-Apr-18	66.00	NB	1.54%	1.00	
33.00	NB		Variation (minor administrative, such as change of address)	Discretionary	1-Apr-18	34.00	NB	3.03%	1.00	
108.00	NB		Change of Site Manager	Discretionary	1-Apr-18	110.00	NB	1.85%	2.00	
10.50		-	Copy of any Licence	discretionary	1-Apr-20	11.00	NB	4.76%	0.50	0
			Miscellaneous Licences							
			Street Collection							
			House to House Collection							
			Street Trading							
		138,760	PREMISES LICENCES (The fees detailed below are statutory fees)	statutory						138,760
			Application for grant and variation of Premises Licences and Club premises certificate							
			Band A - Non Domestic RV £0 - £4,300							
100.00	NB		Fee	statutory		100.00	NB	0.00%	0.00	
70.00	NB		Annual Charge	statutory		70.00	NB	0.00%	0.00	
			Band B - Non Domestic RV £4,301 - £33,000							
190.00	NB		Fee	statutory		190.00	NB	0.00%	0.00	
180.00	NB		Annual Charge	statutory		180.00	NB	0.00%	0.00	
			Band C - Non Domestic RV £33,001 - £87,000							
315.00	NB		Fee	statutory		315.00	NB	0.00%	0.00	
295.00	NB		Annual Charge	statutory		295.00	NB	0.00%	0.00	

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
			Band D - Non Domestic RV £87,001 - £125,000							
450.00	NB		Fee			450.00	NB	0.00%	0.00	
900.00	NB		Large Town Centre Pubs	statutory		900.00	NB	0.00%	0.00	
320.00	NB		Annual Charge	statutory		320.00	NB	0.00%	0.00	
			Band E - Non Domestic RV £125,001 & over							
635.00	NB		Fee	statutory		635.00	NB	0.00%	0.00	
1,905.00	NB		Large Town Centre Pubs	statutory		1,905.00	NB	0.00%	0.00	
350.00	NB		Annual Charge	statutory		350.00	NB	0.00%	0.00	
			Premises with no domestic rateable value=Band A; premises under construction=Band C							
10.50	NB		Notification of change of name or address of premises licence holder or club	Statutory		10.50	NB	0.00%	0.00	
23.00	NB		Application to vary to specify individual as designated premises supervisor	Statutory		23.00	NB	0.00%	0.00	
10.50	NB		Notification of change of address of designated premises supervisor	Statutory		10.50	NB	0.00%	0.00	
10.50	NB		Notification of alteration of club rules	Statutory		10.50	NB	0.00%	0.00	
23.00	NB		Application to transfer premises licence	Statutory		23.00	NB	0.00%	0.00	
23.00	NB		Interim authority notice	Statutory		23.00	NB	0.00%	0.00	
10.50	NB		Application for copy or summary	Statutory		10.50	NB	0.00%	0.00	
315.00	NB		Application for making of a provisional statement	Statutory		315.00	NB	0.00%	0.00	
			Personal Licence Fees							
37.00	NB		Application for grant	Statutory		37.00	NB	0.00%	0.00	
10.50	NB		Application for copy	Statutory		10.50	NB	0.00%	0.00	
10.50	NB		Notification of change of name or address	Statutory		10.50	NB	0.00%	0.00	
			Temporary Event Notices Fees							
21.00	NB		Notification of a temporary event	Statutory		21.00	NB	0.00%	0.00	
10.50	NB		Application for copy	Statutory		10.50	NB	0.00%	0.00	
			Other Fees							
officer time and cost of copy			Supply of copy of information contained in licensing register			officer time and cost of copy				
21.00	NB		Notification of an interest in any premises	Statutory		21.00	NB	0.00%	0.00	
		20,110	Applications under the Gambling Act 2005							20,110
			Non-conversion application fee in respect of provisional statement premises							
985.00	NB		Bingo premises licence			985.00	NB	0.00%	0.00	

					Annex 1					
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985.00	NB		Adult gaming centre premises licence			985.00	NB	0.00%	0.00	
795.00	NB		Betting premises (track) licence			795.00	NB	0.00%	0.00	
795.00	NB		Family entertainment centre premises licence			795.00	NB	0.00%	0.00	
985.00	NB		Betting premises (other) licence			985.00	NB	0.00%	0.00	
			Non-conversion application fee in respect of other premises							
5,850.00	NB		Bingo premises licence			5,850.00	NB	0.00%	0.00	
1,640.00	NB		Adult gaming centre premises licence			1,640.00	NB	0.00%	0.00	
2,025.00	NB		Betting premises (track) licence			2,025.00	NB	0.00%	0.00	
1,640.00	NB		Family entertainment centre premises licence			1,640.00	NB	0.00%	0.00	
2,460.00	NB		Betting premises (other) licence			2,460.00	NB	0.00%	0.00	
			First annual fee and annual fee							
2,460.00	NB		Converted casino premises licence			2,460.00	NB	0.00%	0.00	
820.00	NB		Bingo premises licence			820.00	NB	0.00%	0.00	
820.00	NB		Adult gaming centre premises licence			820.00	NB	0.00%	0.00	
820.00	NB		Betting premises (track) licence			820.00	NB	0.00%	0.00	
615.00	NB		Family entertainment centre premises licence			615.00	NB	0.00%	0.00	
495.00	NB		Betting premises (other) licence			495.00	NB	0.00%	0.00	
			Fee for application to vary licence							
1,640.00	NB		Converted casino premises licence			1,640.00	NB	0.00%	0.00	
1,430.00	NB		Bingo premises licence			1,430.00	NB	0.00%	0.00	
820.00	NB		Adult gaming centre premises licence			820.00	NB	0.00%	0.00	
1,015.00	NB		Betting premises (track) licence			1,015.00	NB	0.00%	0.00	
820.00	NB		Family entertainment centre premises licence			820.00	NB	0.00%	0.00	
1,225.00	NB		Betting premises (other) licence			1,225.00	NB	0.00%	0.00	
			Fee for application to transfer a licence							
1,130.00	NB		Converted casino premises licence			1,130.00	NB	0.00%	0.00	
985.00	NB		Bingo premises licence			985.00	NB	0.00%	0.00	
985.00	NB		Adult gaming centre premises licence			985.00	NB	0.00%	0.00	
795.00	NB		Betting premises (track) licence			795.00	NB	0.00%	0.00	
795.00	NB		Family entertainment centre premises licence			795.00	NB	0.00%	0.00	
985.00	NB		Betting premises (other) licence			985.00	NB	0.00%	0.00	
			Fee for application for reinstatement of a licence							
1,130.00	NB		Converted casino premises licence			1,130.00	NB	0.00%	0.00	
985.00	NB		Bingo premises licence			985.00	NB	0.00%	0.00	
985.00	NB		Adult gaming centre premises licence			985.00	NB	0.00%	0.00	
795.00	NB		Betting premises (track) licence			795.00	NB	0.00%	0.00	
795.00	NB		Family entertainment centre premises licence			795.00	NB	0.00%	0.00	

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
		5,000	MILLMEAD HALL	Discretionary						5,000	
36.05	EX		Hire of Main Hall -Minimum charge for up to two hours*		1-Apr-20	36.05	EX	0.00%	0.00		
15.45	EX		Each additional hour or part there after		1-Apr-20	15.45	EX	0.00%	0.00		
20.6	EX		Hire of Smaller Room -Minimum charge for up to two hours*		1-Apr-20	20.60	EX	0.00%	0.00		
10.3	EX		Each additional hour or part there after		1-Apr-20	10.30	EX	0.00%	0.00		
41.2	EX		Hire of both Main Hall & Smaller Room - Minimum charge for up to 2 hours*		1-Apr-20	41.20	EX	0.00%	0.00		
15.45	EX		Each additional hour or part there after		1-Apr-20	15.45	EX	0.00%	0.00		
			* included in the hire cost of the Main Hall will be: tables, chairs, access to stage area, toilets and kitchen								
			CHARGES FOR DESIGNATED PARKING SPACES								
500.00	SR	8,000	Harbour Towers		1-Apr-19	500.00	SR	0.00%	0.00	8,000	
450.00	SR	1,800	Ramsgate General		1-Apr-19	450.00	SR	0.00%	0.00	1,800	
			OTHER HOUSING CHARGES								
			Leasehold Enquiries								
100.00	NB	8,000	Notice of Assignment (including notice of mortgage if submitted at the same time)	Statutory	1-Apr-14	100.00	NB	0.00%	0.00	8,000	
65.00	NB		Notice of Mortgage (where submitted separately to the notice of assignment)	Statutory	1-Apr-14	65.00	NB	0.00%	0.00		
900.00			Lease Extension			900.00	NB	0.00%	0.00		
200.00			Lease Variation			200.00	NB	0.00%	0.00		
40.00	NB		Copy of Fire Risk Safety Assessments	Statutory	1-Apr-14	40.00	NB	0.00%	0.00		
5.00			Copy of Lease			5.00	NB	0.00%	0.00		
135.00	NB		Solicitors and Leaseholders enquiries (per enquiry letter answered and excluding the leaseholder's annual statement)	Statutory	1-Apr-15	135.00	NB	0.00%	0.00		
128.00	NB		Sub-letting fee	Discretionary	1-Apr-15	128.00	NB	0.00%	0.00		
132.12	NB		Leasehold Management Fee	Discretionary	1-Apr-21	132.12	NB	0.00%	0.00		
50.00			Alteration & Improvement Consent			50.00	NB	0.00%	0.00		
12.00			Replacement Keys & Fobs			12.00	NB	0.00%	0.00		
			Tenant Enquiries								
40.00	NB		Rent Reference		1-Apr-19	40.00	NB	0.00%	0.00		
12.00			Replacement Keys & Fobs	Discretionary	1-Apr-19	12.00	NB	0.00%	0.00		
5.00			Replacement Payment Cards		1-Apr-19	5.00	NB	0.00%	0.00		
50.00			Alteration & Improvement Consent		1-Apr-19	50.00	NB	0.00%	0.00		
65.00			Forced Entry (warrant)		1-Apr-19	65.00	NB	0.00%	0.00		
95.00			Forced Entry & Lock Change		1-Apr-19	95.00	NB	0.00%	0.00		
25.00			Wasted Emergency Call Out Fee		1-Apr-19	25.00	NB	0.00%	0.00		
At Cost + 7.5% Admin			Rubbish Clearance		1-Apr-19	At Cost + 7.5% Admin	NB				
75.00			Additional TV/Sat Ariel Points		1-Apr-19	75.00	NB	0.00%	0.00		

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CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
At Cost + 7.5% Admin			Boarding of windows and doors (police in attendance or damage caused by occupant)		1-Apr-19	At Cost + 7.5% Admin	NB				
100.00		1,000	Other								
200.00			Lease a shed or store		1-Apr-19	100.00	NB	0.00%	0.00	1,000	
200.00			Easements/Wayleaves/ Right of Access		1-Apr-19	200.00	NB	0.00%	0.00		
200.00			Variation of Easements/Wayleaves/ Right of Access		1-Apr-19	200.00	NB	0.00%	0.00		
250.00			Sale of Land		1-Apr-19	250.00	NB	0.00%	0.00		
26 HMO/PRIVATE SECTOR HOUSING LICENSING											
LICENCE FEES FOR HOUSES IN MULTIPLE OCCUPATION (HMOs)											
(Mandatory HMO Licensing)											
SUPERSEDED											
			(a) HMOs with 2 to 8 units of accommodation							22,580	
979.00	NB		Standard HMO application	Discretionary	1-Apr-21	0	NB	-100.00%	-979.00		
879.00	NB		Standard HMO application (Accredited landlord)	Discretionary	1-Apr-21	0	NB	-100.00%	-879.00		
750.00	NB		Early renewal application	Discretionary	1-Apr-21	0	NB	-100.00%	-750.00		
650.00	NB		Early renewal application (Accredited landlord)	Discretionary	1-Apr-21	0	NB	-100.00%	-650.00		
			(a) HMOs with 2 to 8 units of accommodation								
			Standard HMO application - Part 1 Fee (Application Fee)			822.00					
			Standard HMO application - Part 2 Fee (Compliance Fee)			529.00					
			Standard HMO application - Part 1 Fee (Application Fee) - Accredited landlord			822.00					
			Standard HMO application - Part 2 Fee (Compliance Fee) - Accredited landlord			329.00					
			Early renewal HMO application - Part 1 Fee (Application Fee)			678.00					
			Early renewal HMO application - Part 2 Fee (Compliance Fee)			529.00					
			Early renewal HMO application - Part 1 Fee (Application Fee) - Accredited landlord			678.00					
			Early renewal HMO application - Part 2 Fee (Compliance Fee) - Accredited landlord			329.00					
			(b) HMOs with more than 8 units of accommodation								
44.00	NB		Fee per additional unit of accommodation over 8 (In addition to standard or early renewal fees for 2-8 units)	Discretionary	1-Apr-21	40	NB	-9.09%	-4.00		
		106,790	SELECTIVE LICENSING FEES (FOR NON-HMOs)							0	
679.00	NB		(a) House/flat occupied by single household - Standard application		1-Apr-21	0	NB	-100.00%	-679.00	0	
579.00	NB		House/flat occupied by single household - Standard application (Accredited landlord)		1-Apr-21	0	NB	-100.00%	-579.00	0	
579.00	NB		House/flat occupied by single household - Early renewal application		1-Apr-21	0	NB	-100.00%	-579.00	0	
479.00	NB		House/flat occupied by single household - Early renewal application (Accredited landlord)		1-Apr-21	0	NB	-100.00%	-479.00	0	
			(b) Buildings containing flats - Single licence required for whole building								
679.00	NB		First flat fee - Standard application		1-Apr-21	0	NB	-100.00%	-679.00	0	

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579.00	NB		First flat fee - Standard application (Accredited landlord)		1-Apr-21	0	NB	-100.00%	-579.00	0
253.00	NB		Per additional flat - Standard application (Accredited and non-accredited landlord)		1-Apr-21	0	NB	-100.00%	-253.00	0
579.00	NB		First flat fee - Early renewal application		1-Apr-21	0	NB	-100.00%	-579.00	0
479.00	NB		First flat fee - Early renewal application (Accredited landlord)		1-Apr-21	0	NB	-100.00%	-479.00	0
253.00	NB		Per additional flat - Early renewal application (Accredited and non-accredited landlord)		1-Apr-21	0	NB	-100.00%	-253.00	0
			Buildings containing flats - Capped fees (Multiple flats in building and separate licences required)							
679.00	NB		First flat fee - Standard application		1-Apr-21	0	NB	-100.00%	-679.00	0
579.00	NB		First flat fee - Standard application (Accredited landlord)		1-Apr-21	0	NB	-100.00%	-579.00	0
329.00	NB		CAPPED Per additional flat - Standard application (Accredited and non-accredited landlord)		1-Apr-21	0	NB	-100.00%	-329.00	0
579.00	NB		First flat fee - Early renewal application		1-Apr-21	0	NB	-100.00%	-579.00	0
479.00	NB		First flat fee - Early renewal application (Accredited landlord)		1-Apr-21	0	NB	-100.00%	-479.00	0
329.00	NB		CAPPED Per additional flat - Early renewal application (Accredited and non-accredited landlord)		1-Apr-21	0	NB	-100.00%	-329.00	0
			NON-STATUTORY INSPECTIONS							
151.00	SR	20,000	Immigration inspections	Discretionary	1-Apr-21	154.00	SR	1.99%	3.00	460
151.00	SR	-	Other non-statutory inspections		1-Apr-21	154.00	SR	1.99%	3.00	0
N/A	NB	5,000	FINANCIAL PENALTIES (HOUSING ACT 2004 AND HOUSING AND PLANNING ACT 2016)			N/A	NB			10,000
		-	Financial penalties for certain housing offences (Variable from £375 to £30,000)							
375.00			(a) Minimum financial penalty			375.00				0
30,000.00			(b) Maximum financial penalty (statutory maximum)			30,000.00				0
			(Penalties are issued in accordance with the council's adopted policy for imposing financial penalties)							
			CHARGING FOR ENFORCEMENT ACTION (HOUSING ACT 2004)							
572.00	NB	1,030	Fixed charge for council expenses; however, external expenditure (if applicable) will be charged at cost. (Charges are made in accordance with the council's adopted Private Sector Housing Enforcement Policy)	Discretionary	1-Apr-21	580	NB	1.40%	8.00	1,740
			MONETARY PENALTY (REDRESS SCHEMES FOR LETTINGS AGENCY WORK AND PROPERTY MANAGEMENT WORK)							
5000.00	NB	-	Fixed charge for failure to belong to an approved scheme		1-Apr-17	5000.00	NB	0.00%	0.00	
			PENALTY CHARGES (THE SMOKE AND CARBON MONOXIDE ALARM (ENGLAND) REGULATIONS 2015)							
2500.00	NB	-	First penalty charge		1-Apr-17	2500.00	NB	0.00%	0.00	0
1250.00	NB	-	First penalty charge (if paid within 14 days)		1-Apr-17	1250.00	NB	0.00%	0.00	0
5000.00	NB	-	Any subsequent penalty charge		1-Apr-17	5000.00	NB	0.00%	0.00	0
2500.00	NB	-	Any subsequent penalty charge (if paid within 14 days)		1-Apr-17	2500.00	NB	0.00%	0.00	0
			FINANCIAL PENALTIES (The Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020)							

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			Financial penalties for electrical safety breaches (Variable from £375 to £30,000)							
375.00	-		(a) Minimum financial penalty			375.00				0
30,000.00	-		(b) Maximum financial penalty (statutory maximum)			30,000.00				0
			(Penalties to be issued in accordance with the council's adopted policy for imposing financial penalties)							
			FINANCIAL PENALTIES (Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015)							
			Breaching the ban on letting a property with an F or G rating for less than three months							
1,000.00	-		First financial penalty			1,000.00				0
750.00	-		First financial penalty (if paid within 21 days)			750.00				0
2,000.00	-		Any subsequent financial penalty			2,000.00				0
1,500.00	-		Any subsequent financial penalty (if paid within 21 days)			1,500.00				0
			Breaching the ban on letting a property with an F or G rating for more than three months							
2,000.00	-		First financial penalty			2,000.00				0
1,500.00	-		First financial penalty (if paid within 21 days)			1,500.00				0
4,000.00	-		Any subsequent financial penalty			4,000.00				0
3,000.00	-		Any subsequent financial penalty (if paid within 21 days)			3,000.00				0
			Registering false or misleading information on the PRS Exemptions Register							
500.00	-		First financial penalty			500.00				0
375.00	-		First financial penalty (if paid within 21 days)			375.00				0
1,000.00	-		Any subsequent financial penalty			1,000.00				0
750.00	-		Any subsequent financial penalty (if paid within 21 days)			750.00				0
			Failing to provide information to the council demanded by a Compliance Notice							
1,000.00	-		First financial penalty			1,000.00				0
750.00	-		First financial penalty (if paid within 21 days)			750.00				0
2,000.00	-		Any subsequent financial penalty			2,000.00				0
1,500.00	-		Any subsequent financial penalty (if paid within 21 days)			1,500.00				0
			27 PLANNING							
P.O.A	NB	920,000	Fees for Applications -Town & Country Planning Act 1990			P.O.A	NB			920,000
	NB		Planning Approvals etc. per copy				NB			
			Copies of planning documents, decisions etc. per page		1-Apr-09					
		48,000	Pre-application planning advice							48,960
			Major Developments							
390.00	SR		Written Advice only 10-49 dwellings		1-Apr-19	400.00	SR	2.56%	10.00	

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780.00	SR		Meeting and written confirmation 10-49 dwellings				1-Apr-19	800.00	SR	2.56%	20.00	
600.00	SR		Written Advice only 50-199 dwellings				1-Apr-19	615.00	SR	2.50%	15.00	
1200.00	SR		Meeting and written confirmation 50-199 dwellings				1-Apr-19	1,225.00	SR	2.08%	25.00	
1200.00	SR		Written Advice only 200 dwellings or more				1-Apr-19	1,225.00	SR	2.08%	25.00	
2400.00	SR		Meeting and written confirmation 200 dwellings or more				1-Apr-19	2,450.00	SR	2.08%	50.00	
			Minor Developments									
216.00	SR		Written Advice only				1-Apr-19	221.00	SR	2.31%	5.00	
360.00	SR		Meeting and written confirmation				1-Apr-19	368.00	SR	2.22%	8.00	
			Householder pre-application advise									
72.00	SR		Written advice				1-Apr-19	74.00	SR	2.78%	2.00	
144.00	SR		Meeting with written confirmation				1-Apr-19	147.00	SR	2.08%	3.00	
			Further advice after pre-application meeting/written response issued for same submission									
			Major Developments									
			Written Advice only 10-49 dwellings		new		1-Apr-22	200.00	SR			
			Meeting and written confirmation 10-49 dwellings		new		1-Apr-22	400.00	SR			
			Written Advice only 50-199 dwellings		new		1-Apr-22	307.00	SR			
			Meeting and written confirmation 50-199 dwellings		new		1-Apr-22	612.00	SR			
			Written Advice only 200 dwellings or more		new		1-Apr-22	612.00	SR			
			Meeting and written confirmation 200 dwellings or more		new		1-Apr-22	1,225.00	SR			
			Minor Developments		new							
			Written Advice only		new		1-Apr-22	110.50	SR			
			Meeting and written confirmation		new		1-Apr-22	184.00	SR			
			Householder pre-application advise		new							
			Written advice		new		1-Apr-22	37.00	SR			
			Meeting with written confirmation		new		1-Apr-22	73.50	SR			
150.00	NB		Research of Planning History				1-Apr-17	150.00	NB	0.00%	0.00	
0.10	SR		Photocopy official document, per page				1-Apr-08	0.10	SR	0.00%	0.00	
0.10	NB		Tree Preservation Order copies per page				1-Apr-08	0.10	NB	0.00%	0.00	
			Copy Plans									
0.10	SR		A4 size per page				1-Apr-17	0.10	SR	0.00%	0.00	
0.20	SR		A3 size per page				1-Apr-17	0.20	SR	0.00%	0.00	
37.00	SR		A1 size per page				1-Apr-17	37.00	SR	0.00%	0.00	
37.00	SR		A0 size per page				1-Apr-17	37.00	SR	0.00%	0.00	
			Local Plan									
55.00	NB		New Local Plan				1-Apr-09	55.00	NB	0.00%	0.00	

											Annex 1
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS		Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
28 FINANCIAL SERVICES											
176.00	EX	-	House Purchase Advances Redemption fee (Early redemption)			1-Apr-17	176.00	EX	0.00%	0.00	0
60.00	NB	698,340	Council Tax								698,340
50.00	NB		Summons Liability Order			1-Apr-18 1-Apr-11	60.00 50.00	NB NB	0.00% 0.00%	0.00 0.00	
60.00	NB	20,040	Business Rates								20,040
50.00	NB		Summons Liability Order			1-Apr-18 1-Apr-11	60.00 50.00	NB NB	0.00% 0.00%	0.00 0.00	
10.00	NB		Payment of Housing Benefit								
25.00	NB	100	Replacement of lost payment card			1-Apr-09	10.00	NB	0.00%	0.00	
50.00	NB	100	Replacement of landlord payment schedule - single financial year			1-Apr-09	25.00	NB	0.00%	0.00	100
			Replacement of landlord payment schedule - multiple financial years			1-Apr-09	50.00	NB	0.00%	0.00	100
10.00	NB	30	Assessment of Housing Benefit Request for Housing Benefit file outside of Freedom of information request				10.00	NB	0.00%	0.00	30
29 CORPORATE MARKETING											
All Minimum Charges		23,100	Charges for Film Location works (n.b. exclusive use of land/property is vat exempt, filming in a public place is vatable at standard rate)				All Minimum Charges				23,100
0	EX		Student films, local community groups - per day		Discretionary	1-Apr-11	0.00	EX	0.00%	0.00	
50.00	EX		Administration - complex enquiries - per hour		Discretionary	1-Apr-12	60.00	EX	20.00%	10.00	
1000.00			Production with crews of 150 people or over (this category is being removed)	delete	Discretionary	1-Apr-21	0.00	EX	-100.00%	-1000.00	
500.00			Production with crews of 100 to 149 people (this category is being removed)	delete	Discretionary	1-Apr-21	0.00	EX	-100.00%	-500.00	
400.00			Production with crews of 75 or more people (this category has been changed)		Discretionary	1-Apr-21	1000.00	EX	150.00%	600.00	
300.00			Production with crews of 25 to 74 people		Discretionary	1-Apr-21	500.00	EX	66.67%	200.00	
150.00			Productions with crews of 10 to 24 people		Discretionary	1-Apr-21	250.00	EX	66.67%	100.00	
50.00			Productions with crews up to 9 people		Discretionary	1-Apr-21	135.00	EX	170.00%	85.00	
125.00			Filming with a drone per day		Discretionary	1-Apr-21	135.00	EX	8.00%	10.00	
0.00			Local Charity Groups		Discretionary	1-Apr-21	0.00	EX			
			Unit base (small) - per day	new	Discretionary		300.00	EX			
			Unit base (large) - per day	new	Discretionary		500.00	EX			
			Prep/strike days are charged at 50% of the agreed filming day fee.			1-Apr-21					

											Annex 1
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS		Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
30. LAND CHARGES											
11.00	NB	11,840	Personal Searches Administration Fee		Discretionary	1-Apr-11	11.00	NB	0.00%	0.00	11,840
P.O.A.	SR		Con 29 and optional enquiries				P.O.A.	SR			
117.60	SR	171,220	Land Charges Search including Official Certificate of Search (one parcel of land) from 1 January 2017			1-Jan-17	117.60	SR	0.00%	0.00	171,220
45.00	NB	82,500	** (fee split, CON29 £98 + vat and £45 non-vatable)				45.00	NB	0.00%	0.00	82,500
117.60	SR		electronically received request for search		Discretionary	1-Jan-17	117.60	SR	0.00%	0.00	
45.00	NB		** (fee split, CON29 £98 + vat and £45 non-vatable)				45.00	NB	0.00%	0.00	
16.80	SR		additional parcels of land (per parcel)		Discretionary	1-Apr-12	16.80	SR	0.00%	0.00	
6.00	NB		** (fee split, CON29 £14 + vat and £6 non-vatable)				6.00	NB	0.00%	0.00	
62.40		6,000	Fee for commercial property (to be charged on top of CON29 fee, new fee non-vatable)			1-Apr-21	62.40	NB	0.00%	0.00	6,000
31. OFF STREET PARKING - Dreamland											
		-	DREAMLAND, Margate 7am-10pm Linear after 1st hour								0
			Private motor cars								
			Same All Year								
2.50	SR		First Hour	deleted	Discretionary	1-Apr-19	deleted	SR			
2.50	SR		Per hour up to 4 hours	deleted	Discretionary	1-Apr-19	deleted	SR			
12.00	SR		Over 5 hours (until 10.00 pm)	deleted	Discretionary	1-Apr-17	deleted	SR			
0.10	SR		Each 10 minute slot between 1 hour and 5 hours rounded up to 10p	deleted	Discretionary	1-Apr-19	deleted	SR			
32. BUILDING CONTROL											
51.50	SR		Copies of Building Regulation (Decision notices & Completions)		Discretionary	1-Apr-20	51.50	SR	0.00%	0.00	
411.99	SR	2,000	Demolition Inspection (during working hours and up to a maximum of 3 hours)		Discretionary	1-Apr-20	412.00	SR	0.00%	0.01	2,000
27.83	SR		Additional fee for receipt (of notice)		Discretionary	1-Apr-20	28.00	SR	0.61%	0.17	
154.50	SR		Written request for Building Control inspection notes (limited to owner of property) Per enquiry letter answered		Discretionary	1-Apr-20	154.50	SR	0.00%	0.00	
92.70			Research of Building Regulation Information - (not Land Registry, Land Charges or Local Land Charges) (per hour) On line free of charge		Discretionary	1-Apr-20	93.00		0.32%	0.30	
51.50			Subsequent Approval Notice copies following research		Discretionary	1-Apr-20	51.50		0.00%	0.00	
	SR	443,000	All Other Building Regulation Fees (Further details from Building Control)		Statutory			SR			443,000
90.00	SR		Hourly rate for Building Control Surveyor in office hours For out of hours rates contact Building Control		Discretionary	1-Apr-19	90.00	SR	0.00%	0.00	

											Annex 1
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
33. MUSEUMS											
			Dickens House Museum temp vat rate 5% 1 Apr-30 Sept 2021 temp vat rate 12.5% 1 Oct-31 March 2022								
			1 April - 30 September 2021								
3.5	SRt	18,320	Admission - Adult		1-Apr-20	3.50	SRt	0.00%	0.00	18,320	
1.90	SRt	760	Admission - Child (under 16)		1-Apr-20	1.90	SRt	0.00%	0.00	760	
2.30	SRt	3,200	Students		1-Apr-20	2.30	SRt	0.00%	0.00	3,200	
9.00	SRt	3,360	Family Ticket - 2 Adults and 2 Children		1-Apr-20	9.00	SRt	0.00%	0.00	3,360	
1.90	SRt	400	Under 16s Group ticket - min 10 persons (including max 2 adults per group) - price per person		1-Apr-20	1.90	SRt	0.00%	0.00	400	
2.90	SRt	360	Over 16s/Adults Group ticket - min 10 persons- price per person		1-Apr-20	2.90	SRt	0.00%	0.00	360	
			1 October - 31 March 2022								
3.75	SRt2		Admission - Adult		1-Apr-20	3.75	SRt2	0.00%	0.00		
2.00	SRt2		Admission - Child (under 16)		1-Apr-20	2.00	SRt2	0.00%	0.00		
2.40	SRt2		Students		1-Apr-20	2.40	SRt2	0.00%	0.00		
9.60	SRt2		Family Ticket - 2 Adults and 2 Children		1-Apr-20	9.60	SRt2	0.00%	0.00		
2.00	SRt2		Under 16s Group ticket - min 10 persons (including max 2 adults per group) - price per person		1-Apr-20	2.00	SRt2	0.00%	0.00		
3.00	SRt2		Over 16s/Adults Group ticket - min 10 persons- price per person		1-Apr-20	3.00	SRt2	0.00%	0.00		
4.00	SR		Admission - Adult		1-Apr-20	4.00	SR	0.00%	0.00		
2.20	SR		Admission - Child (under 16)		1-Apr-20	2.20	SR	0.00%	0.00		
2.60	SR		Students		1-Apr-20	2.60	SR	0.00%	0.00		
10.30	SR		Family Ticket - 2 Adults and 2 Children		1-Apr-20	10.30	SR	0.00%	0.00		
2.20	SR		Under 16s Group ticket - min 10 persons (including max 2 adults per group) - price per person		1-Apr-20	2.20	SR	0.00%	0.00		
3.30	SR		Over 16s/Adults Group ticket - min 10 persons- price per person		1-Apr-20	3.30	SR	0.00%	0.00		
34. COUNCIL PUBLICATIONS											
corporate p/c charge	NB		Council agendas & Committee minutes - per page		1-Apr-08	corporate p/c charge	NB				
corporate p/c charge	NB		Committee agenda per single committee per single copy			corporate p/c charge	NB				
corporate p/c charge	NB		Committee agenda per page			corporate p/c charge	NB				
corporate p/c charge	NB		Planning Committee or Cabinet		1-Apr-08	corporate p/c charge	NB				

											Annex 1
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £	
corporate p/c charge	NB		All other Committees		1-Apr-08	corporate p/c charge	NB				
corporate p/c charge	NB		Photocopy official document, per page (plus administration charge, if applicable) Income included in other departmental charges		1-Apr-07	corporate p/c charge	NB				
5.00	SR	40	Recording of Council Meeting		1-Apr-20	5.00	SR	0.00%	0.00	40	
35. ELECTORAL SERVICES											
25.00	NB		Electoral Index of Streets		1-Apr-04	25.00	NB	0.00%	0.00		
10.00	NB		Marked copy of Register - Basic Charge plus per 1000 entries charge below		1-Apr-08	10.00	NB	0.00%	0.00		
5.00	NB		Marked copy of Register per 1000 entries in addition to basic charge		1-Apr-10	5.00	NB	0.00%	0.00		
10.00	NB	2,140	Register price list (paper copy) Basic Charge plus cost per 1,000 entries charge below			10.00	NB	0.00%	0.00	2,140	
5.00	NB		Register price list (paper copy) per 1,000 entries in addition to basic charge		1-Apr-09	5.00	NB	0.00%	0.00		
20.00	NB		Register price list (data copy) Basic Charge plus cost per 1,000 entries charge below			20.00	NB	0.00%	0.00		
1.50	NB		Register price list (data copy) per 1,000 entries in addition to basic charge			1.50	NB	0.00%	0.00		
FREE			Inspection of marked copy of Register - per register		1-Apr-06	FREE					
36. EXTERNAL PRINTING											
		2,500								2,500	
0.06	SR		A4 single sided black and white photo copy quantity 1 - 99		1-Apr-17	0.06	SR	0.00%	0.00		
0.04	SR		A4 single sided black and white photo copy quantity 100 - 499		1-Apr-17	0.04	SR	0.00%	0.00		
0.03	SR		A4 single sided black and white photo copy quantity 500+		1-Apr-17	0.03	SR	0.00%	0.00		
0.07	SR		A4 single Double sided black and white photo copy quantity 1-99		1-Apr-17	0.07	SR	0.00%	0.00		
0.05	SR		A4 single Double sided black and white photo copy quantity 100-499		1-Apr-17	0.05	SR	0.00%	0.00		
0.04	SR		A4 single Double sided black and white photo copy quantity 500+		1-Apr-17	0.04	SR	0.00%	0.00		
0.10	SR		A3 single sided black and white photo copy quantity 1 - 99		1-Apr-17	0.10	SR	0.00%	0.00		
0.08	SR		A3 single sided black and white photo copy quantity 100 - 499		1-Apr-17	0.08	SR	0.00%	0.00		
0.05	SR		A4 single sided black and white photo copy quantity 500+		1-Apr-17	0.05	SR	0.00%	0.00		
0.11	SR		A3 single Double sided black and white photo copy quantity 1-99		1-Apr-17	0.11	SR	0.00%	0.00		
0.09	SR		A3 single Double sided black and white photo copy quantity 100-499		1-Apr-17	0.09	SR	0.00%	0.00		
0.06	SR		A3 single Double sided black and white photo copy quantity 500+		1-Apr-17	0.06	SR	0.00%	0.00		
0.19	SR		A4 single sided colour photo copy quantity 1 - 99		1-Apr-17	0.19	SR	0.00%	0.00		
0.15	SR		A4 single sided colour photo copy quantity 100 - 499		1-Apr-17	0.15	SR	0.00%	0.00		
0.08	SR		A4 single sided colour photo copy quantity 500+		1-Apr-17	0.08	SR	0.00%	0.00		
0.25	SR		A4 single Double sided colour photo copy quantity 1-99		1-Apr-20	0.25	SR	0.00%	0.00		
0.21	SR		A4 single Double sided colour photo copy quantity 100-499		1-Apr-20	0.21	SR	0.00%	0.00		

					Annex 1					
CHARGES 2021/2022 £	INC. VAT * [1]	ESTIMATED INCOME 2021/2022 £	DETAILS	Statutory/ Discretionary	DATE LAST CHANGED	CHARGES 2022/2023 £	INC. VAT *	% CHANGE	£ CHANGE £	ESTIMATED INCOME 2022/2023 £
0.15	SR		A4 single Double sided colour photo copy quantity 500+		1-Apr-20	0.15	SR	0.00%	0.00	
0.27	SR		A3 single sided colour photo copy quantity 1 - 99		1-Apr-20	0.27	SR	0.00%	0.00	
0.23	SR		A3 single sided colour photo copy quantity 100 - 499		1-Apr-20	0.23	SR	0.00%	0.00	
0.17	SR		A4 single sided colour photo copy quantity 500+		1-Apr-20	0.17	SR	0.00%	0.00	
0.35	SR		A3 single Double sided colour photo copy quantity 1-99		1-Apr-20	0.35	SR	0.00%	0.00	
0.31	SR		A3 single Double sided colour photo copy quantity 100-499		1-Apr-20	0.31	SR	0.00%	0.00	
0.25	SR		A3 single Double sided colour photo copy quantity 500+		1-Apr-20	0.25	SR	0.00%	0.00	
3.05	SR		Business cards per 100 single sided		1-Apr-20	3.05	SR	0.00%	0.00	
5.15	SR		Business cards per 100 double sided		1-Apr-20	5.15	SR	0.00%	0.00	
1.25	SR		Unibinding		1-Apr-17	1.25	SR	0.00%	0.00	
1.00	SR		Wire binding 34 hole		1-Apr-17	1.00	SR	0.00%	0.00	
1.50	SR		Wire binding 21 hole		1-Apr-17	1.50	SR	0.00%	0.00	
60.00	SR		Artwork Adjustments / hour		1-Apr-17	60.00	SR	0.00%	0.00	
0.03	SR		Carbon paper single sided		1-Apr-17	0.03	SR	0.00%	0.00	
0.05	SR		Carbon paper double sided		1-Apr-17	0.05	SR	0.00%	0.00	
0.50	SR		Laminating A4 Sheet		1-Apr-20	0.50	SR	0.00%	0.00	
0.70	SR		Laminating A3 Sheet		1-Apr-17	0.70	SR	0.00%	0.00	
4.00	SR		Laminating A2 Sheet		1-Apr-20	4.00	SR	0.00%	0.00	
37. ESTATES										
10% net rent (12 months)	SR	100,000	Estates agency charge for new lettings 10% of one years headline rental This is for leases only, for licences see below		1-Apr-19	10% net rent (12 months)	SR			100,000
210.00	SR		Higher of Minimum Charge and		1-Apr-19	210.00	SR	0.00%	0.00	
4% of 12 mth licence fee			% of 12 month licence fee		1-Apr-18	4% of 12 mth licence fee				
330.00	SR		Granting of wayleaves/easements/licences etc. - depending on the complexity of the agreement Minimum Charge		1-Apr-19	330.00	SR	0.00%	0.00	
1890.00	SR		4% of first years rent up to a maxium of £1890.00		1-Apr-19	1890.00	SR	0.00%		
600.00	SR		Fees for all disposals, including Auction, Private Treaty, Informal Tender & Asset Transfer Minimum		1-Apr-19	600.00	SR	0.00%	0.00	
			5% x higher of disposal value or accounting capital value up to maximum of £25,000 per property		1-Apr-18					
185.00	SR		Hourly Rates for other services not included above Estate Surveyor		1-Apr-20	185.00	SR	0.00%	0.00	

										Annex 1
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185.00	SR		Qualified Valuer/Building Surveyor		1-Apr-20	185.00	SR	0.00%	0.00	
38. LEGAL SERVICES										
		10,200	Provision of Legal Services							11,000
260.40	SR		Commercial Property Matters, per hour		1-Apr-21	265.00	SR	1.77%	0.00	
260.40	SR		Planning Matters - external agreements, per hour		1-Jul-16	265.00	SR	0.00%	0.00	
260.40	SR		Civil Litigation and Prosecutions, per hour		1-Jul-16	265.00	SR	0.00%	0.00	
All Minimum Charges						All Minimum Charges				
1,562.40	SR		New Lease		1-Apr-21	1,600.00	SR	2.41%	37.60	
1,302.00	SR		Renewal Lease		1-Apr-21	1,400.00	SR	7.53%	98.00	
1,041.60	SR		Freehold Sale		1-Apr-21	1,200.00	SR	15.21%	158.40	
1,041.60	SR		Freehold Purchase		1-Apr-21	1,200.00	SR	15.21%	158.40	
520.80	SR		Ancillary Documents*		1-Apr-21	550.00	SR	5.61%	29.20	
260.40	SR		Letter Licence		1-Apr-21	265.00	SR	1.77%	4.60	
*Ancillary documents comprise Deed of Grant, Licence to Assign, Rent Deposit Deed, Personal Guarantee, Authorised Guarantee Agreement, Licence for Works by Deed, Tenancy at Will, etc.										
39. KENT INNOVATION CENTRE										
		8,300	Meeting Room Hire							8,300
80.00	SR		Conference Room - Morning Session	Discretionary	1-Apr-18	80.00	SR	0.00%	0.00	
80.00	SR		Conference Room - Afternoon Session	Discretionary	1-Apr-18	80.00	SR	0.00%	0.00	
150.00	SR		Conference Room - All Day Session	Discretionary	1-Apr-18	150.00	SR	0.00%	0.00	
60.00	SR		Boardroom - Morning Session	Discretionary	1-Apr-18	60.00	SR	0.00%	0.00	
60.00	SR		Boardroom - Afternoon Session	Discretionary	1-Apr-18	60.00	SR	0.00%	0.00	
110.00	SR		Boardroom - All Day Session	Discretionary	1-Apr-18	110.00	SR	0.00%	0.00	
40.00	SR		Prince George Room - Morning Session	Discretionary	1-Apr-18	40.00	SR	0.00%	0.00	
40.00	SR		Prince George Room - Morning Session	Discretionary	1-Apr-18	40.00	SR	0.00%	0.00	
70.00	SR		Prince George Room - All Day Session	Discretionary	1-Apr-18	70.00	SR	0.00%	0.00	
10.00	SR		Princess Charlotte Room - bookable by the hour	Discretionary	1-Apr-18	10.00	SR	0.00%	0.00	
0.07	SR	110	A4 single sided black and white photo copy quantity 1 - 99	Discretionary	1-Apr-20	0.07	SR	0.00%	0.00	110
0.17	SR	80	A4 single sided colour photo copy quantity 1 - 99	Discretionary	1-Apr-20	0.17	SR	0.00%	0.00	80

Appointment of External Auditors

Council	12 January 2022
Report Author	Chris Blundell (Director of Finance)
Portfolio Holder	Cllr David Saunders, Portfolio Holder for Finance
Status	For Decision
Classification:	Unrestricted
Key Decision	No
Ward	All

Executive Summary:

The Governance and Audit Committee received a report on 1 December identifying the need for the external auditor for the audit of the Council's accounts for 2023-24 to be appointed before the end of December 2022, this report referred to the following.

If the Council wishes to opt to join the national scheme, the Public Sector Audit Appointments (PSAA) needs to receive our formal acceptance of this invitation by Friday 11 March 2022. The relevant regulations require that the decision to accept the PSAAs invitation and to opt-in to the national scheme must be made by Full Council.

The Council used the PSAA framework for the last five year contract covering the 2018-23 period. It is expected that continuing with this approach will provide the most cost effective and transparent method of appointing our external auditors for the next five year contract.

Recommendation(s):

That Council agrees that, invitation to opt into the national scheme for auditor appointment is accepted.

Corporate Implications

Financial and Value for Money

As set out within the body of the report

Legal

Section 7 of The Audit and Accountability Act 2014 requires the Council to appoint its external auditors by 31 December for an appointment to start the following year and must re-appoint once

every five years. Schedule 3(1) of the Act makes clear that appointment cannot be the function of Cabinet and must be made by a decision of Council. The PSAA is the “Appointing Person” under section 3 of the Local Audit (Appointing Person) Regulations 2015, which allows the Secretary of State to designate a “person” to appoint auditors to audit the accounts of those Councils which have opted into the scheme.

Corporate

External audit is an annual independent examination designed to form an opinion on the state of the Council’s financial management and its published annual accounts.

The external auditors provide assurance to residents and councillors that the Council’s finances are soundly managed and the annual accounts present a true and fair view of the Council’s income and expenditure assets. The auditors are required to satisfy themselves that the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. This is known as the Value for Money (VFM) conclusion.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

There are no equality implications that directly arise from this report.

CORPORATE PRIORITIES

This report relates to the following corporate priorities: -

- *Growth*
- *Environment*
- *Communities*

1. Introduction

- 1.1. The external auditor for the audit of the Council's accounts for 2023-24 has to be appointed before the end of December 2022. That may seem a long way away but, as the Council has a choice about how to make that appointment, our decision-making process needs to start now to ensure this deadline can be met.
- 1.2. The purpose of this report is to agree, based on the recommendation from the Governance and Audit Committee, to move forward with option 3 and accept the invitation from the PSAA to opt into the national scheme for auditor appointment.

2. Role of The Auditor

- 2.1. External audit is an annual independent examination designed to form an opinion on the state of the Council's financial management and its published annual accounts.
- 2.2. The external auditors provide assurance to residents and councillors that the Council's finances are soundly managed and the annual accounts present a true and fair view of the District Council's income and expenditure assets. The auditors are required to satisfy themselves that the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. This is known as the Value for Money (VFM) conclusion.
- 2.3. All local authorities are legally obliged to submit their accounts for audit every year.

3. Current Arrangements

- 3.1. Prior to 2015 the majority of local authority audits were undertaken by the Audit Commission (AC), a government body that was also responsible for the audit of fire and rescue and health bodies in England and Wales. However, the Local Audit and Accountability Act 2014 led to the abolition of the AC, its functions being transferred to voluntary, not-for-profit or private bodies.
- 3.2. Under the powers transferred by the 2014 Act an independent company Public Sector Audit Appointments (PSAA) was created by the Local Government Association (LGA). On a transitional basis the PSAA was responsible from 2015 until 2018 for appointing local authority auditors and managing their contracts.
- 3.3. From the audit of the 2018-19 accounts onwards PSAA appoints an auditor for authorities that have opted into its national scheme. Appointments are made for the duration of a five-year appointing period. The current appointing period covers the audits of the accounts for 2018-19 to 2022-23.
- 3.4. Thanet District Council opted into the PSAA appointment process for the 2018-23 contract period and Grant Thornton (GT) were appointed as the council's current external auditors.

- 3.5. Alternatively, authorities could decide not to opt into the PSAA scheme and appoint their auditors independently. Only nine authorities elected to appoint their own auditors.
- 3.6. This process now needs to be revisited for the next five year contract period, which starts in 2023-24. On 22 September 2021 the PSAA wrote to the Chief Executive inviting the Council to opt into the national scheme for auditor appointments from April 2023. If the Council wishes to opt to join the national scheme, the PSAA needs to receive our formal acceptance of this invitation by Friday 11 March 2022. The relevant regulations require that the decision to accept the PSAAs invitation and to opt in to the national scheme must be made by Full Council.
- 3.7. As part of the national scheme, the PSAA also set the framework for fees, this is referred to as 'scale of fees'. In-line with this process, GT's proposed fee for the 2021-22 audit is £81,550, any variation to this fee has to be approved by the PSAA.

4. The Audit Market

- 4.1. The way external audit has operated over the last couple of years has been extremely disappointing. A lack of capacity in the audit market has been exacerbated by increased requirements placed on external auditors by the audit regulator.
- 4.2. There is also a limited number of firms in the market and too few qualified auditors employed by those firms. There is a [local auditor register](#) maintained by the Institute of Chartered Accountants in England and Wales (ICAEW), which lists the audit firms who have met the eligibility criteria to undertake the audit of local authority accounts. Currently this is limited to the following firms:
 - BDO
 - Cardens Accountants
 - Deloitte
 - Ernst & Young
 - Grant Thornton
 - KPMG
 - Mazars
 - Pricewaterhouse Coopers
 - Azets
- 4.3. This has led to a situation where many audits have been delayed and dozens of audit opinions remain outstanding from 2019-20 and 2020-21. Auditors have also been asking for additional fees to pay for extra work.

5. Options

- 5.1. There are three ways for a principal local government or police body to appoint its auditor for the five financial years from 2023/24, namely:

- undertake an individual auditor procurement and appointment exercise;
- undertake a joint audit procurement and appointing exercise with other bodies, those in the same locality for example; or
- join PSAA's sector led national scheme

5.2. All of the above options require a local auditor to be appointed not later than 31 December in the financial year preceding the financial year of the accounts to be audited. So for the audit of the accounts of the 2023-24 financial year, there must be a local auditor appointed by 31 December 2022.

Option 1) Undertake an individual auditor procurement and appointment exercise

5.3. As an alternative to opting into the national scheme the Council could decide to run its own procurement and appointment process.

5.4. The legislation requires an independent auditor panel to be established to oversee this process. The Audit Panel must have an independent chair to oversee the procurement and running of the contract.

Advantages	Disadvantages
Local oversight and selection	<p>Expected to be more expensive through loss of economies and scale.</p> <p>Our geographical position is also likely to mean we are a less attractive contract to bid for compared to those in urban centres.</p> <p>Statutory recommendations raised by the external auditors may also make us a more expensive proposition to any potential bidders.</p>
<p>Procurement can be tailored to balance the priority of price and quality.</p> <p>However, the auditors are required to be independent and are bound by the Codes and need to deliver them in line with the regulator's expectations or face action under the regulatory framework</p>	<p>As the client in the contract, a council has little influence over what it is procuring. The nature and scope of the audit is determined by codes of practice and guidance and the regulation of the audit market is undertaken by a third party, currently the Financial Reporting Council.</p> <p>Furthermore, due to the limited capacity in the audit market it may not be possible to deliver enhanced audit services in the current market climate.</p>
<p>Not limited to the scale of fees set by the PSAA, and could invest more in audits. However, given limited resources this is unlikely to be a priority for the authority.</p>	<p>There is a significant degree of shared approach to accounting treatment of subjective items within the accounts across Kent - the benefit of this could be lost if all have different auditors</p>

	Resources required to establish and administer an Independent Auditor Panel.
	Appointing own auditors could lead to increased risk of actual or perceived conflict of interest, through the possible use of consultancy or other services

5.5. In summary, this option will be more resource intensive to administer and will also probably lead to an increase in costs for the authority. There is the potential for more control over the contract under this option, but it is the view of the section 151 officer that this is a benefit that is not worth the additional costs that are likely to be incurred given our financial position.

Option 2) Undertake a joint audit procurement and appointing exercise with other councils

5.6. Informal discussions have been held at a county level between the section 151 officers to explore the potential for a Kent-wide appointment. However, the discussions remain at a relatively infancy stage and appetite for a county wide appointment is limited.

5.7. Many of the advantages to this scheme are comparable to the individual appointment process, however there may be a need for compromise if there are differing views on the contract specification of audit service priorities.

5.8. There may be some cost savings compared to option 1, however again this route is expected to be more expensive than utilising the PSAA national framework.

OPTION 3) Opt in to the National Scheme

5.9. Acceptance of the invitation from the PSAA to opt in to the national appointment of external auditors.

Advantages	Disadvantages
Expected to provide the cheapests option through economies of scale.	Unable to tailor contracts to individual audit service priorities. However, the auditors are required to be independent and are bound by the Codes and need to deliver to them in line with the regulator’s expectations or face action under the regulatory framework
Collective efficiency savings for the sector through undertaking one major procurement as opposed to a multiplicity of smaller	Reliant on the PSAA to set the scale of fees and agree to any variations.

procurements;	Thus removes the scope for negotiation with the auditor on fees.
Transparent and independent auditor appointment via a third party;	
Avoids the necessity for local bodies to establish an auditor panel and undertake an auditor procurement, enabling time and resources to be deployed on other pressing priorities;	

5.10. In summary, this should provide the cheapest and most transparent option.

6. Conclusion and Recommendations

- 6.1. It is recommended that the Council opts-in to the PSAA framework as this is likely to provide the cheapest and most transparent option.
- 6.2. Even if the council were in a financial position where it could invest more money in its external audits and prioritise quality over price under an individual procurement exercise, the limited capacity in the audit market means it may still not be able to deliver this.
- 6.3. However, given our financial position a PSAA led procurement is expected to provide better value for money for the council.

Contact Officer: *Chris Blundell (Director of Finance)*
 Reporting to: Madeline Homer (Chief Executive)

Corporate Consultation

Finance: *N/A*

Legal: *Estelle Culligan (Director of Law and Democracy)*

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CAPITAL PROGRAMME SCHEMES - Levelling Up Fund Projects for Ramsgate and Margate

Council	12 January 2022
Report Author	Louise Askew, Director of Regeneration
Portfolio Holder	Cllr Reece Pugh, Deputy Leader and Cabinet Member for Economic Development
Status	For Recommendation
Classification:	Unrestricted
Key Decision	Yes
Reasons for Key	Addition of two new schemes within the Council's Capital Programme from Grant funding
Ward:	Central Harbour Ward; Eastcliff; Newington; Margate Central

Executive Summary:

This paper requests approval of two additional schemes within the Capital Programme for externally funded capital grants that will be received to deliver the Margate and Ramsgate Levelling Up Fund Programmes. Thanet District Council will receive the funding to be allocated against pre-agreed projects, in order for them to be delivered. It is a Constitutional requirement that these funds are added into the Capital Programme in order to be able to spend the monies.

Council is asked to approve the additional schemes within the Capital Programme, so that the grants from the Department for Levelling Up, Housing, and Communities can be added, and allow project delivery to start. The Levelling Up Fund is required to start delivery in 2021-22, and the funding needs to be in the Capital Programme to do that.

Recommendation(s):

- Approve the addition of two new schemes into the Capital Programme, funded from the Department of Levelling Up, Housing and Communities (DLUHC) Levelling Up Fund. The value of each fund (identified below) is the maximum award from the Department of Levelling Up, Housing and Communities, for the delivery of pre-agreed projects within the Margate and Ramsgate Levelling Up Fund programme.
 - Margate Digital Levelling Up Fund: £6,306,078
 - Ramsgate Future Levelling Up Fund: £19,840,000
- That the Director of Regeneration and Director of Law and Democracy are authorised to agree appropriate contracts for works and grant payments, based on approval from the Director of Property Asset Management and Director of Finance.

Corporate Implications

Financial and Value for Money

The Section 151 Officer is required to scrutinise and approve regular monitoring returns to DLUHC. These returns will cover actual and forecast spend, alongside output metrics.

All projects will have clear project management processes established. This will include a clear process for monitoring and evaluation, project reporting and the creation of an Executive Board to oversee the programmes.

The report is currently seeking approval for the inclusion of the entire budget in the Capital Programme, it will however be profiled over several financial years once a profile is agreed with DLUHC.

Legal

Incorporating these funds within the Capital programme is a technical issue and therefore, under the Budget and Policy Framework Procedure Rules in part 4 of the Constitution, full Council need to make the decision to amend the budget.

Corporate

These Levelling Up Fund projects support all the Council's corporate priorities for Growth, Environment and Communities. The projects in both Ramsgate and Margate aim to encourage business growth and regeneration. A number of the Ramsgate projects aim to enhance the environment through the creation of the Green Business Hub, and improvements to the public realm. Communities will be supported through new training opportunities which will be directly linked to the new employment opportunities being created through the projects.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

CORPORATE PRIORITIES

This report relates to the following corporate priorities: -

- *Growth*
- *Environment*

- *Communities*

1.0 Introduction and Background

1.1 Thanet District Council was successfully awarded £26,146,078 from Levelling Up Funds in October 2021.

1.2 The funds were approved for:

- **MargateDigital:** a specialist industry-focused centre positioned in Margate High Street. The Council, in partnership with the EKC Group aims to create 2,000 sqm of cutting-edge, industry-relevant training space which will focus on digital technology. The shared space will link with local businesses, and increased footfall will enhance the town centre, making it more attractive to residents, visitors and businesses. It will deliver a range of technical qualifications, including specialised T Levels, and will offer seamless progression to Level 4 and 5 provision by introducing new Higher Technical Qualifications, supported by a government-backed brand and quality mark to meet the higher-level skills of industry. **Awarded £ 6,306,078**

- **Ramsgate Future:** A package of three elements:

- **The Port.** Investment in Port Infrastructure creating a Green Port which will provide a hub for innovation and training, allied to a modern hybrid Port, supporting renewable energy and zero carbon maritime logistics. Working with the private sector to create a Green Campus including a Centre of Excellence for offshore operations and maintenance, space for innovation in low carbon logistics and a hub for green business. This investment will unlock the opportunity to provide real economic growth, job creation and training places in the heart of Ramsgate.
- **The Royal Harbour.** Investment to link buildings within the harbour area to develop new and distinctive visitor assets providing important new training and employment pathways for residents. A new boutique hotel and a high end restaurant and a brasserie will provide apprenticeships and in work training in hospitality. These will be accompanied by vital investment in quayside fishing facilities to enable the local fleet to store and sell their catch, as well as providing new fishing and maritime jobs and training to support the growth and resilience of the town's fishing community. New public realm adjacent to a refurbished clocktower will create a new town square, as well as connecting projects and reducing congestion within the centre.
- **Assets to Connect to Opportunity.** This will involve investing in two community access points one at Newington and one in central Ramsgate. These spaces allow people to access information and first stage activity as part of wider career development. This will include training kitchens, community teaching space, opportunities for intermediate labour markets and information exchange, as well as space for existing local charities to operate from. **Total Amount Awarded for all three Elements: £19,840,000**

1.3 All the investments and costs associated with the Levelling Up Fund Programme are fully funded from external grants and contributions. Clear governance arrangements,

monitoring and evaluation activities have been put in place. This will ensure all expenditure relating to the two projects is managed appropriately and within the total package of funding provided, aiming to mitigate any financial risk the Council.

- 1.4 As both projects are capital funded, the Council constitution financial requirements are that the capital funding is required to be in the Capital Programme.

2.0 Capital Development Funding

- 2.1 The Council is presently awaiting any further approval details or requirements for the schemes and confirmation of when the funds will be drawn down. However, it is necessary at this stage to establish approval for these capital grant schemes to ensure progress can be made when the funds become available. All activities have to be completed by April 2024, in accordance with the original Prospectus. Due to these tight timescales we request approval for the Director of Regeneration and Director of Law and Democracy to be authorised to agree appropriate contracts for works and grant payments, based on agreement from the Director of Property Asset Management and Director of Finance.

Contact Officer: Louise Askew (Director of Regeneration)

Reporting to: Madeline Homer (Chief Executive)

Background Papers

None

Corporate Consultation

Finance: Chris Blundell, Director of Finance

Legal: Estelle Culligan, Director of Law and Democracy

Amendments to the Constitution

Meeting	Council
Date	12 January 2022
Report Author	Estelle Culligan (Director of Law and Democracy)
Portfolio Holder	Cllr Ash Ashbee, Leader
Status	For Recommendation
Classification:	Unrestricted
Previously Considered by	Standards Committee on 25/11/21
Ward:	All

Executive Summary:

A report to update the Council on recommendations made by the Standards Committee on 25/11/21 about proposed amendments to the Council's Constitution.

Recommendation(s):

- 1 To agree to amend Part 3 Section C of the Constitution, "COUNCIL FUNCTIONS CARRIED OUT BY COMMITTEES", as follows (additional words in bold italics)

"2.2 Within the policies laid down by the Council, the Committee will:

2.2.1 Determine individual applications for planning permission and any other application made under planning legislation where:

 - a) It is an application which the Director of Housing and Planning or Planning Applications Manager In consultation with the Chairman or Vice Chairman of the Planning Committee, considers to be of significant public interest;
 - b) It is an application which Council Members have specifically requested to be referred to the Planning Committee in accordance with the requirements of any Member's Call in Procedure from time to time approved by the Council (set out in the Protocol for the Guidance of Planning Committee Members and Officers);
 - c) The application has been submitted by or on behalf of a Member or an Officer of the Council;
 - d) It is an application by or on behalf of Thanet District Council **or on land owned by Thanet District Council or any company of which Thanet District Council is a party.**

- 2 To agree to recommend to amend Article 8 of the Constitution as follows (amended words in bold italics):

"8.02 No member or substitute member of the General Purposes Committee, Planning Committee or the Licensing Board will be allowed to take their seat on the committee unless they have received relevant, appropriate, up-to-date training.

8.03 In relation to the Planning Committee this is attending at least one training session run by the Council's Planning team every **year**. In relation to the Licensing Board this is attending at least one training session run by the Council's Licensing team every **year**. In relation to the General Purposes Committee this is attending at least one training session run by the Council's Monitoring Officer at least every **year**.
“

- 3 To agree to delete paragraph 5 regarding Training, from the “Council's Protocol for the Guidance of Planning Committee Members and Officers” within the Constitution, which states:
“Council appoints members to the Planning Committee at the Annual Meeting and is legally required to give preference to the nominations of the political party groups in order to achieve political balance. This will take priority over any other requirement that the Council may wish to impose on the appointment of members to the Planning Committee, such as a requirement that a member will first receive training. However, it is expected that all members of the Planning Committee (including substitute members) will participate in initial and regular update training and members who are not willing to do so should decline to be appointed to the Planning Committee. “
- 4 To agree to amend the Social Media Guidance for Councillors to include the up to date guidance from the Local Government Association on the use of social media attached at Appendix 1.

Financial and Value for Money

In respect of recommendation 1, the proposed changes to the Constitution are proposed to resolve an issue raised by the result of the Judicial review, which resulted in planning permission being quashed and the Council paying the claimant's costs. The changes proposed seek to remove the potential for a similar challenge in the future by clarifying the process of determination of application where the Council could be perceived to be the beneficiary of any grant of planning permission. This would reduce the financial risk to the Council of similar claims.

There are no financial implications of recommendations 2 - 4

Legal

In respect of recommendation 1, the proposed change is as a result of the decision of the High Court on the judicial review. As a High Court decision, it carries significant weight and it is recommended that the Council makes the appropriate amendments to its Constitution to take account of the court's decision. There are no legal implications of recommendations 2 - 4

Corporate

The Council's Constitution is a live and evolving document. It is appropriate that various rules and procedures in it should be amended from time to time to reflect both legal decisions and changes in practice and procedure. Having a clear and up-to-date Constitution helps the Council to demonstrate transparency of decision making and helps officers, members and the public to better understand the rules of the Council.

The authority to amend the Constitution from time to time is set out in Article 15 of the Constitution:

15.02 Changes to the Constitution

(a) Approval. Changes to the Constitution will only be approved by the full Council after consideration of the proposal by the Standards Committee. Such proposals to be formulated by the Constitutional Review Working Group.

Equality Act 2010 & Public Sector Equality Duty

No implications

Corporate Priorities

This report relates to the following corporate priorities: -

(delete as appropriate)

- *Environment*
- *Communities*

1.0 Introduction and Background

1.1 These recommendations were considered and approved by CRWP on 11 November 2021 and the Standards Committee on 25 November 2021.

1.2 Both reports and minutes can be found at the following links:
<https://democracy.thanet.gov.uk/ieListDocuments.aspx?CId=126&MId=6088>
<https://democracy.thanet.gov.uk/ieListDocuments.aspx?CId=117&MId=5995>

Amendments to the delegations for Planning Committee

1.3 Given the outcome of the recent judicial review, it is considered appropriate and important to avoid any future issues or concerns about the impression of impartiality of the Council's determination of planning applications when the Council is either the owner of the land (but not the applicant), or is part of a company which owns land. In those instances, any planning application or application made under planning legislation on that type of land should be required to be determined by the Council's Planning Committee.

1.4 Members should note that the change would not apply to applications on land historically but not currently owned by the Council.

1.5 This change would resolve an ambiguity in the current wording of the Constitution, whilst demonstrating transparency in decision-making of planning applications where there could be a perception of bias due to the Council's ownership of land or otherwise involvement in the land holding.

Amendments to Article 8 of the Constitution

- 1.6 Mandatory training was introduced for regulatory committees at TDC 2.5 years ago. It has proved to be an effective way of ensuring that Members are trained to a high standard and are kept up to date with the latest legislation. However, anecdotal feedback from the relevant service areas has indicated that the six monthly frequency has proved to be too onerous, especially as there have been few changes to legislation that would normally be the subject of training sessions.
- 1.7 It is proposed that the frequency of the mandatory training be reduced from six monthly to yearly. This means that Councillors will receive regular training for the regulatory committees, but reduces the burden on both Members and Officers.
- 1.8 It is very important to note two key points:
- a) The proposed change does not mean that only one training session will take place a year; simply that there will be a minimum of one training session a year. It would be common for there to be multiple sessions if necessary for example due to the introduction of new legislation or if new members were added to a committee.
 - b) Training for Members who sit on the Planning, Licensing and General Purposes committees will remain compulsory under Article 8; the only changes being proposed is the frequency.
- 1.9 In addition it is also proposed that Paragraph 5 of the “Council's Protocol for the Guidance of Planning Committee Members and Officers” is deleted. This is because it is made redundant by the content of Article 8.

Amendments to the Social Media Guidance for Councillors

- 1.10 Article 9 of the Constitution sets out the role of the Standards Committee. Part of its role is as follows:

9.03 Role and Function

The Standards Committee will have the following roles and functions:

(c) To give the Council advice on adoption or revision of the Members' Code of Conduct and on informal codes/protocols covering matters such as planning and Member/Officer relations.

- 1.11 The Standards Assessment sub-Committee has dealt with a number of allegations of breaches of the Members' Code of Conduct by town/parish and district councillors because of their use of social media. The Standards Committee notes that the Local Government Association has published some updated guidance about councillors' use of social media as part of its guidance on the Model Code of Conduct. The Standards Committee recommends that the Social Media Guidance for Councillors in the Constitution is updated to include this guidance. A copy of the LGA guidance is appended. The current Councillors' Social Media Guidance can be found in the Constitution, link:

<https://democracy.thanet.gov.uk/documents/s74410/Part5CodesandProtocolsGoogleDocs.pdf>

2 Options

- 2.1 The recommended options are set out in paragraphs 1 - 4 under “Recommendations” above. Members could choose to reject the recommendations, in which case the Constitution will remain as it is, or proposed alternative changes to the relevant sections.

3 Next Steps

- 3.1 If approved, the Constitution will be amended accordingly.

Contact Officer: *Estelle Culligan (Director of Law and Democracy)*

Reporting to: *Madeline Homer (Chief Executive)*

Annexes

Annex 1 - Copy of Guidance on Social Media published by the LGA

Corporate Consultation

Finance: *Chris Blundell (Director of Finance)*

Legal: *N/A*

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Council 9/12/21

Report: Amendments to the Constitution

Annex 1 - LGA Guidance on Councillors and Social Media

Social media postings

Simply describing yourself as a councillor in a social media posting or at the top of your page or in your username or profile, for example, does not of itself mean that every posting you make is covered by the Code. There must be a link within the individual posting or thread to your role as a councillor or to local authority business. However, even if you do not describe yourself as a councillor you may fall within the scope of the code if you are discussing local authority business.

For example, a posting which is simply discussing a recent football match is not covered by the code even if you have described yourself as a councillor. However, if you make a posting threatening a fellow councillor or officer that would fall within the code even if you have not described yourself as a councillor as it relates to local authority business or your role as a councillor.

Each matter would need to be looked at on a case-by-case basis ([see guidance on 'disrespect, bullying and harassment in Part 2 for further information'](#)).

You should be very careful when describing yourself as a councillor as seeing the word "councillor" may lead to assumptions amongst the community that you are acting as a councillor.

To help avoid some of these issues, some councillors have found it helpful to have separate social media profiles for personal and local authority use, though even the strictest privacy settings are no guarantee that posts or actions will remain private. As a rule of thumb, never post anything online you would not be comfortable saying or sharing in a public meeting. If your local authority has guidance on the effective use of social media this can help.

The LGA has published [guidance on councillors](#) and social media.

Examples

Following a heavy snowstorm which meant a local street market could not go ahead a councillor posted on the local community Facebook page that a certain local authority officer should be sacked for failing to put adequate arrangements in place to clear the snow. Even though it was not posted on a local authority page and he did not explicitly describe himself as a councillor in the post he was found to have breached the code by treating an officer with disrespect and seeking to put undue pressure on officers.

Agenda Item 16

Annex 1

A councillor who described himself as such in his Twitter profile made insulting and offensive comments about the Prime Minister which led to complaints being made to his local authority. He was found not to have breached the code as the comments did not directly relate to his role as a councillor or local authority business but were seen as wider political comments.

PAY POLICY STATEMENT 2021/22

Meeting	Council
Date	21 January 2022
Report Author	Madeline Homer, Chief Executive
Portfolio Holder	Cllr Ash Ashbee, Leader
Status	For Decision
Classification:	Unrestricted
Ward:	All

Executive Summary:

This Pay Policy Statement sets out the Council's approach to pay in accordance with the requirements of section 38 of the Localism Act 2011. The purpose of the statement is to provide transparency with regard to the council's approach to setting the pay of its employees. This paper presents the Pay Policy Statement to cover the financial year 2021/22. The Localism Act 2011 requires that the Pay Policy Statement must be approved by resolution of the Council and then published soon after.

Recommendation(s):

To approve and adopt the Pay Policy Statement 2021/22 attached at Annex 1, after which the Policy will be published on the Council's website.

Corporate Implications

Financial and Value for Money

The budget relating to staff pay is agreed through appropriate authority procedures and is within current budget

Legal

The Pay Policy Statement must be approved by resolution of the Council to ensure compliance with the Localism Act 2011.

Corporate

The Pay Policy Statement supports the Council's objective of transparency, ensures compliance with statutory legislation and provides direction for members and officers making decisions on pay.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity.

This report relates to the following aim of the equality duty: -

- To eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act.
- To advance equality of opportunity between people who share a protected characteristic and people who do not share it
- To foster good relations between people who share a protected characteristic and people who do not share it.

In determining pay and remuneration for all of its employees, the Council will comply with all relevant employment legislation. This includes the Equality Act 2010 and the Public Sector Equality Duty.

CORPORATE PRIORITIES

This report relates to the following corporate priorities: -

- Communities

1.0 Introduction and Background

- 1.1 Section 38 of the Localism Act 2011 requires the Council to produce and publish a Pay Policy Statement for each financial year.
- 1.2 The Pay Policy Statement ensures transparency with regard to the Council's approach to setting the pay of all its employees. It identifies the methods by which salaries of all employees are determined; the detail and level of remuneration of its most senior staff i.e. 'Chief Officers', as defined by the relevant legislation; the relationship between the remuneration of its Chief Officers and the remuneration of its employees who are not Chief Officers.
- 1.3 The Pay Policy Statement provides direction to members and officers making detailed decisions on pay, providing a clear statement of the principles underpinning decisions on the use of public funds.

2.0 The Current Situation

- 2.1 In accordance with the Localism Act 2011, the Council is required to prepare and approve a Pay Policy Statement.
- 2.2 The Council's Pay Policy Statement 2021/22 must be approved by resolution of the Council before it comes into force.
- 2.3 The Pay Policy Statement 2021/22 is attached at annex 1 and details the Council's approach to setting the pay of its employees.

3.0 Next Steps

- 3.1 If approved, the Pay Policy Statement attached at Annex 1 will be published on the Council's website.

Contact Officer: *Estelle Culligan (Director of Law and Democracy)*

Reporting to: *Madeline Homer (Chief Executive)*

Annex List

Annex 1: Pay Policy Statement 2021/22

Background Papers

None

Corporate Consultation

Finance: *Chris Blundell (Director of Finance)*

Legal: *Estelle Culligan (Director of Law and Democracy)*

**THANET DISTRICT COUNCIL
RECORD OF DECISION OF CABINET / INDIVIDUAL CABINET
MEMBER**

(Delete the inapplicable)

Name of Cabinet Member:

Relevant Portfolio:

Date of Decision:

Subject:

Key Decision: Yes/No

In the Forward Plan: Yes/No

Brief summary of matter:

(Enter text here)

Decision made:

(Enter text here)

Reasons for decision:

(Enter text here)

Alternatives considered and why rejected:

(Enter text here)

Details of any conflict of interest declared by any executive Member who has been consulted and of any dispensation granted by the Standards Committee:

(Enter text here)

Author and date of officer report:

(Enter text here)

Background papers:

(Enter text here)

Statement if decision is an urgent one and therefore not subject to call-in:

(Enter text here)

Signature:

(Only needed if an individual Cabinet Member Decision - Delete when completing template)

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Thanet District Council

Pay Policy Statement

2021-2022

1. Purpose

This Pay Policy Statement sets out the council's approach to pay in accordance with the requirements of Section 38 of the Localism Act 2011.

The purpose of the statement is to provide transparency with regard to the council's approach to setting the pay of its employees by identifying:

- the methods by which salaries of all employees are determined;
- the detail and level of remuneration of its most senior staff i.e. 'chief officers', as defined by the relevant legislation;
- the relationship between
 - the remuneration of its Chief Officers and
 - the remuneration of its employees who are not Chief Officers

The Chief Executive (as Head of Paid Service) and General Purposes Committee, in so far as it relates to relevant Chief Officers, are responsible for ensuring the provisions set out in this statement are applied consistently throughout the council.

The council is required to prepare and approve a pay policy statement annually.

2. Definitions and interpretation

For the purpose of this pay policy the following definitions will apply:

"Pay" in addition to salary includes charges, fees, allowances, benefits in kind, increases in/enhancements to pension entitlements, and termination payments.

For the purposes of this pay policy 'Chief Officers' are as follows:

- Chief Executive, as Head of Paid Services
- Deputy Chief Executive, as Chief Financial Officer (April - September 2021)
- Corporate Director - Governance, as Monitoring Officer
- Corporate Director - Communities, as non-statutory Chief Officer
- Director of Finance, as Chief Financial Officer (October 2021 onwards)

Agenda Item 17

Annex 1

Deputy Chief Officers (as defined within the Local Government and Housing Act 1989) i.e. direct reports to chief officers, as follows:

- Director of Communications
- Director of Housing and Planning
- Director of Environment
- Director of Neighbourhoods
- Director of Property
- Director of Operations
- Director of Law and Democracy
- Director of Regeneration
- Health and Safety Compliance Officer

A person whose duties are solely secretarial or clerical or are otherwise in the nature of support services, even though they may report directly to the Chief Executive, shall not be regarded as a non-statutory chief officer or a deputy chief officer.

“Lowest paid employees” refers to those staff employed within grade TG-B of the Council’s pay framework. This definition for the “lowest paid employees” has been adopted because grade TG-B is the lowest grade to which staff are employed on the Council’s pay framework.

“Employee who is not a Chief Officer” refers to all staff that are not covered under the “Chief Officer” group listed above. This includes the “lowest paid employees” i.e. staff on grades TG-B to TG-P.

This excludes staff governed by national consultation groups, e.g. apprentices.

3. Pay framework

3.1 General approach

The council recognises the need to exercise the greatest care in managing scarce public resources, whilst also securing and retaining high quality employees. The level of remuneration is a very important factor in both recruitment and retention. In light of the economic pressures there is a need to balance affordability and value for money whilst creating an environment where retention of the wealth of skills and experience within the organisation is cemented and, where external recruitment is required, the organisation can be counted as employers of choice.

In determining the pay and remuneration of all its employees, the council will comply with all relevant legislation. This includes legislation such as the Equality Act 2010, Part-time Employment (Prevention of Less Favourable treatment) Regulations 2000 and where relevant, the Transfer of Undertakings (Protection of Earnings) Regulations. The Council ensures there is no pay discrimination within its pay structures and that all pay differentials can be objectively justified through the use of job evaluation mechanisms, which directly establishes the relative levels of posts in grades according to the requirements, demands and responsibilities of the role.

In the application of the pay framework, the council takes into account market rates, individual performance and the need for consistency in the way grades are applied.

3.2 Responsibility for decisions on remuneration

With the exception of any groups where pay is governed by national consultation groups, pay for the “lowest paid employees” and “all other employees who are not Chief Officers” is determined by the Council’s agreed pay framework.

Pay for ‘Deputy Chief Officers’ is determined by the Council’s agreed pay framework.

The Employee Council, is the Council’s recognised negotiating body for the purposes of pay bargaining. This includes Unison and GMB. Pay awards are considered and determined locally in negotiation with both Unison and GMB through the Employee Council.

It is essential for good governance that decisions on pay and reward packages for chief executives and chief officers are made in an open and accountable way and that there is a verified and accountable process for recommending the levels of top salaries.

The current framework, in so far as it affects the Chief Executive and the Chief Officers (excluding Deputy Chief Officers) was agreed by the General Purposes Committee on 21 February 2013.

Any future changes to the Council’s pay framework where it affects pay for Chief Executive and the Chief Officers are to be agreed by the General Purposes Committee.

3.3 Salary grades and grading framework

Following a national requirement for all Local Authorities and other public sector employers to review their pay and grading frameworks to ensure fair and consistent practice for different groups of workers with the same employer, the Council implemented the Hay job evaluation scheme.

A meeting of the full Council will approve remuneration packages for new appointments in excess of £100k (incl. Salary, fees, allowances, benefits in kind etc.).

Grades are determined in line with the Hay job evaluation scheme.

There are 18 grades (TG-B to TG-S) in the pay framework, grade TG-B being the lowest and grade TG-S the highest. Each employee will be on one of the grades based on the job evaluation of their role.

Thanet District Council pays the Living Wage to all employees.

3.4 Incremental Progression

From 1 April 2018, progression within the salary band will be automatic unless there are exceptional circumstances whereby an employee’s performance or conduct either falls well below or far exceeds expectation, in which case incremental progression may be withheld or enhanced in accordance with council policy.

4. Remuneration and benefits

4.1 Salaries

4.1.1 “Chief Officer” – remuneration & the relationship to non-chief officers

All Chief Officers are currently employed within grades TG-Q to TG-S

4.1.2 “Statutory Chief Officers” – the Chief Executive

This Chief Executive is paid within the Council’s pay framework, which applies to all employees.

Salary on appointment will be approved by a meeting of the full Council acting on the recommendations of an appointments panel with the consent of the Cabinet Leader.

The annual performance for the Chief Executive is considered by the Leader of the Council in consultation with the Group Leaders following the Council’s agreed performance appraisal process. Progression through the salary band will be as outlined at 3.4 above.

Typically pay awards are considered and determined locally in negotiation with both Unison and GMB through the Employee Council.

The Chief Executive’s remuneration is published annually on the Council’s website.

4.1.3 “Statutory Chief Officers” – other than the Chief Executive

These Chief Officers are paid within the Council’s pay framework, which applies to all employees.

The annual performance for these Chief Officers is considered by the Chief Executive in line with the Council’s agreed performance appraisal process. Progression through the salary band will be as outlined above.

For this group of Chief Officers appointment, and salary on appointment, will be made by the General Purposes Committee.

Typically pay awards are considered and determined locally in negotiation with both Unison and GMB through the Employee Council.

The remuneration of these Chief Officers are published annually on the Council’s website.

4.1.5 “Non Statutory Chief Officers” other than the Chief Executive

These Chief Officers are paid within the Council’s pay framework, which applies to all employees.

The annual performance for these Chief Officers is considered by the Chief Executive in line with the Council’s agreed performance appraisal process. Progression through the salary band will be as outlined above.

For this group of Chief Officers appointment, and salary on appointment, will be made by the General Purposes Committee.

Typically pay awards are considered and determined locally in negotiation with both Unison and GMB through the Employee Council.

Remuneration of Non Statutory Chief Officers are published annually on the Council’s website.

4.1.6 “Deputy Chief Officers” (direct reports to non-statutory chief officers who report to statutory chief officers)

Agenda Item 17

Annex 1

Deputy Chief Officers are paid within the Council's pay framework, which applies to all employees.

For this group of Chief Officers confirmation of and salary on appointment will be made by the General Purposes Committee.

The annual performance for these Deputy Chief Officers is considered by the relevant Chief Officer in line with the Council's agreed performance appraisal process..Progression through the salary band will be as outlined above.

Pay awards are considered and determined locally in negotiation with both Unison and GMB through the Employee Council.

4.1.7 “Lowest paid employees” and “other employees”.

Each “lowest paid employee” is paid within the salary range for grade TG-B and all “other employees” are paid within the salary range TG-C to TG-P, within the Council's pay framework, which applies to all employees.

Progression through the salary band will be as outlined above.

Pay awards are considered and determined locally in negotiation with both Unison and GMB through the Employee Council.

4.1.8 Relationship between remuneration of “Chief Officers” and “employees who are not Chief Officers”

The highest paid employee's salary is 4.65 times that of the “median” average earnings across the authority.

4.2 Salaries on appointment for new starters

New starters will normally be appointed to the minimum of the salary scale of the grade for the post.

If any relevant factors such as a requirement for unique knowledge and skills or extensive previous experience exist, a Manager may make a documented business case for a higher starting salary to be approved by the Chief Executive before the candidate is offered the job. In such cases managers must take due regard to the salaries of existing staff doing similar work to ensure pay equity.

4.3 Salaries on promotion

A promotion is defined as an appointment to a higher graded post.

Employees who are promoted will normally be awarded a basic salary on a point of the salary scale of the new grade 2.5% higher than their previous salary. If any relevant factors exist which substantiate an increase above 2.5% a Manager may make a documented business case to be approved by the Chief Executive having due regard to the salaries of existing staff doing similar work to ensure pay equity.

The basic salary on promotion should not be below the minimum of the salary scale of the new post.

4.4 Market supplements

There may be exceptional circumstances from time to time when a particular job or jobs require payment of a market supplement in order to recruit or maintain adequate staffing levels.

Payment of a market supplement will only apply when alternative ways of recruiting and retaining staff have been fully explored; it is expected that the use of market supplements will be rare.

A market supplement put forward for approval must be supported by a documented business case with the following information:

- A clear definition of the job or group of jobs affected.
- The period of time for which the supplement should apply; this would normally be one year, but in any event should not exceed two years.
- Evidence of pay-related recruitment and retention difficulties compared to other groups of staff using appropriate indicators e.g. turnover rates, stability rates, numbers of responses to job advertisements, quality assessment of applicants and interviewees, data on competitive pay.
- Confirmation that the proposed market supplement would not create any indefensible internal pay inequities.

The business case must be approved by the Chief Executive.

Market supplements at Thanet District Council must be approved by the Chief Executive. Market supplements at EK Services must be approved by the Interim Head of EK Services and the Chief Executive.

Market supplements approved under this policy will apply for a period not exceeding two years without review. The duration of the market supplement will be clearly identified in recruitment and appointment discussions and documentation for new staff, and in contractual variations for existing staff. Any continuation of a market supplement beyond the initial period will require submission of a fresh business case for approval.

Human Resources will maintain a database of all market supplements that are approved and will ensure that the appropriate Corporate Management Team reviews these annually. A review will also be carried out when an individual leaves a post that has attracted a market supplement, in order to assess the need to advertise the vacancy with a market supplement in the current labour market. Further reviews will be carried out whenever a post is re-evaluated through the job evaluation process. If a review results in a decision that the market supplement is no longer justified, it will be withdrawn. In these circumstances, for employees still in receipt of a market supplement, three months' written notice will be given that the market supplement is being withdrawn. Where such a review leads to a decision to withdraw the market supplement, this will apply with immediate effect for vacant posts.

Market supplements are paid monthly and are pensionable.

4.5 Honoraria payments

Honoraria payments are a means of adjusting salaries on a temporary basis for undertaking additional duties for a limited period normally not exceeding one year.

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Annex 1

Employees undertaking the full duties and responsibilities for a higher graded post for a continuous period over four weeks should receive payment in accordance with the grade of the post temporarily occupied as if they had been promoted into the post.

A partial payment may be made to an individual who performs some of the duties and responsibilities of a higher graded post. The amount of payment should be assessed taking into account the specific circumstances of each case.

Honoraria payments at Thanet District Council must be approved by the Chief Executive. Honoraria payments at EK Services must be approved by the Interim Head of EK Services and the Chief Executive.

The duration of the period of acting up should be indicated before it commences and confirmed in writing. It must be remembered that acting up is a temporary arrangement and in no circumstances should be allowed to exceed 12 months without re-approval. Human Resources will maintain a central log of all current honoraria payments. All honoraria payments will cease at the agreed date. Six weeks prior to the end period of a payment, Human Resources will inform the relevant line manager that the payment will cease on the due date unless re-approval is sought. For a further honorarium to be paid, a further request will need to be submitted via the relevant approval process. Should circumstances change before the previously agreed end date the payment may be withdrawn earlier. In these circumstances the value of the honorarium will not be protected. One month prior to the honorarium ceasing, Human Resources will write to the employee to inform them that the payment will be ceasing.

Honoraria payments are paid monthly and are pensionable.

4.6 Charges, fees or allowances

Any allowance or payments will only be made to employees in connection with their role or the patterns of hours they work and must be in accordance with the Council's agreed policies/approach for pay, benefits and allowances. These will apply to all staff, unless otherwise specified within the policy, and include:

- Disturbance allowance scheme
- Disturbance and travelling allowances following reorganisations
- Emergency call outs
- Irregular hours working
- Mileage reimbursement
- Payment in lieu of a lease car
- Overtime
- Standby/call out allowance
- Expenses and Subsistence allowance
- Training and development scheme – financial assistance
- Contribution towards annual bus pass
- Professional Fees for specific posts
- Professional fees whilst undertaking post entry training
- First aid payment
- Personal protective equipment
- Free parking

Information is available to staff on the council's website or by contacting Human Resources and is available to the public on request.

Election duties - the Returning Officer receives a one-off payment for election duties. Payments are made on the basis of population in the district and whether the election is local, national – the payment for national elections is agreed nationally and the payment for local elections agreed at county level. Other officers who undertake specific duties in relation to elections (e.g. Presiding Officers etc.) will receive additional payments for those roles.

4.7 Employee discount scheme

The Council currently offers all employees access to an employee discount scheme. This offers employees the chance to purchase a range of goods and services at discounted rates from a variety of suppliers.

4.8 Benefits in kind

- Computershare childcare voucher scheme – available to all staff
- Reduced leisure centre membership – available to all staff
- Relocation allowance – available in some cases for staff moving into the area for work
- VDU eye tests – all staff
- Long service awards
- Cycle to work scheme

4.9 Pension

All employees as a result of their employment are eligible to join the Local Government Pension Scheme (LGPS).

4.10 Severance payments

We are already required to publish our policy on discretionary payments on early termination of employment as well as publishing our policy on increasing an employee's total pension scheme membership and on awarding additional pension. This information is disclosed within the Council's statement of accounts, available on the website and in Council policies in respect of:

- Discretionary Functions of the LGPS
- Early Termination of Employment
- LGPS Banding report and Policy
- Flexible Retirement
- Employment Stability

A meeting of the full Council will approve severance packages in excess of £100k. In considering a package over £100k the Council will be provided with the components of relevant severance packages. This will include salary paid in lieu, redundancy compensation, holiday pay and any fees, allowances or benefits in kind paid (it will not include payments made by the Council to the Local Government Pension Scheme).

These policies are available to staff on the Council's intranet (TOM) or on request from Human Resources and available to the public on request.

5. Data transparency

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Annex 1

To support data transparency the Council publishes salary related information on its website in accordance with the Local Government Transparency Code 2015.

Salary scales are currently published on the intranet (TOM) and available to the public on request.

<https://www.thanet.gov.uk/info-pages/senior-management-salaries/>

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Representation on Ramsgate Charities

Council	12 January 2022
Report Author	Charles Hungwe, Senior Democratic Services Officer
Portfolio Holder	Cllr Ashbee, Leader of Council
Status	For Decision
Classification:	Unrestricted
Key Decision	No
Ward:	Ramsgate

Executive Summary:

Council is asked to agree the re-appointment of one of two trustees to “Ramsgate Charities” as one of the incumbent representatives has come to the end of their term.

Recommendation(s):

1. That Council agrees the appointment of Mrs Cathy Griggs as a representative Trustee of Ramsgate Charities with a four year term of office starting on 20 November 2021 and expiring on 20 November 2025.

Corporate Implications

Financial and Value for Money

There are no financial implications arising directly from this report.

Legal

There are no legal implications arising directly from this report.

Corporate

There are no corporate implications arising from this report.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, sex, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

This report relates to the following aim of the equality duty: -

- To foster good relations between people who share a protected characteristic and people who do not share it.

CORPORATE PRIORITIES

This report relates to the following corporate priorities: -

- Communities

1.0 Introduction and Background

- 1.1 Thanet District Council has the responsibility to formally make appointments to the “Ramsgate Charities” in accordance with the Scheme of the Charity.
- 1.2 The “Ramsgate Charities” are an amalgamation of several charities which are for the benefit of persons living in the Ramsgate area. The object of the Charity is the relief of poverty in elderly people and people with disabilities or special needs.
- 1.3 The Charity’s Governing Document dates from 24 June 1930 and requires the appointment of the trustees to be approved by the former Borough Council of Ramsgate. Thanet District Council is the successor to the Borough Council of Ramsgate, following the reorganisation of local government in 1972.

2.0 The Current Situation

- 2.1 A letter has been received from Daniel & Edwards Solicitors stating that Mrs C Griggs terms of office as trustees of Ramsgate Charities expired on 20 November 2021.
- 2.2 The letter from Daniel & Edwards Solicitors indicates that Mrs Cathy Griggs wishes to remain a trustee of Ramsgate Charities.
- 2.3 If the Council agrees to re-appoint Mrs C. Griggs for another four year term as a representative trustee of Ramsgate Charities, then it would be most appropriate to backdate the start date of her term of office to 20 November 2021 ending on 20 November 2025.
- 2.4 For information, the other council representative is Mr J.R. Wood whose term of office was renewed to start from 21 January 2019 and expires on 21 January 2023.

3.0 Options

- 3.1 The Council agrees to re-appoint Mrs C Griggs for another four year term as a representative trustee of Ramsgate Charities and to backdate the start date of her term of office to 20 November 2021 and ending on 20 November 2025; or that

- 3.2 The Council appoints a different person to represent TDC on the Ramsgate Charities for a term of office of four years backdated to 20 November 2021.

Annex List

None

Background Papers

None

Corporate Consultation

Finance: Chris Blundell, Director of Finance.

Legal: Estelle Culligan, Director of Law and Democracy.

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EXCLUSION OF PUBLIC AND PRESS

Meeting	Council
Date	12 January 2022
Report Author	Estelle Culligan (Director of Law and Democracy)
Status	For Decision
Classification:	Unrestricted

Executive Summary:

To consider whether to exclude the press and public for the consideration of agenda item 21.

Recommendation:

That the public and press be excluded from the meeting for agenda item 21 as it contains exempt information as defined in Paragraph 1 of Schedule 12A Part 1 of the Local Government Act 1972.

CORPORATE IMPLICATIONS

Financial and Value for Money

There are no direct financial implications arising from the report.

Legal

Part 1, paragraph 1 of Schedule 12A of the Local Government Act 1972 states that the following information is exempt information for the purposes of Access to Information: "Information relating to any individual. "

Corporate

Thanet District Council will endeavour to keep the number of exempt reports it produces to a minimum in order to promote transparency.

Equality Act 2010 & Public Sector Equality Duty

Members are reminded of the requirement, under the Public Sector Equality Duty (section 149 of the Equality Act 2010) to have due regard to the aims of the Duty at the time the decision is taken. The aims of the Duty are: (i) eliminate unlawful discrimination, harassment, victimisation and other conduct prohibited by the Act, (ii) advance equality of opportunity between people who share a protected characteristic and people who do not share it, and (iii) foster good relations between people who share a protected characteristic and people who do not share it.

Protected characteristics: age, gender, disability, race, sexual orientation, gender reassignment, religion or belief and pregnancy & maternity. Only aim (i) of the Duty applies to Marriage & civil partnership.

There are no specific equity and equality considerations that need to be addressed in this

report.

1.0 Introduction and Background

- 1.1 Whilst the starting point for all public meetings of the Council is to admit the public and press, they may be excluded from meetings whenever it is likely, in view of the nature of the business to be transacted that confidential or exempt information would be disclosed. Under such circumstances, confidential or exempt information may be excluded from the public agenda. The public and press must be excluded from meetings if confidential information will be considered and disclosed, and such material must be excluded from the public agenda.

Meaning of confidential information

- 1.2 Under the Local Government Access to Information Act 1985 and Regulations made under that Act, changes were made to the Local Government Act 1972 (LGA 1972), which regulate and promote the openness and transparency of council meetings. There are exceptions to this rule and section 100I of the LGA 1972 states that Schedule 12A of the LGA 1972 includes the list of issues which are confidential and therefore exempt from the Access to Information Procedure Rules and can be discussed in restricted session.

Exempt information – discretion to exclude public

- 1.3 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that “exempt” information would be disclosed as defined by Schedule 12A Part 1 of the LGA 1972.

2.0 Exempt information

- 2.1 The relevant section is paragraph 1 of Schedule 12A Part 1 of the Local Government Act 1972:

Paragraph 1

Information relating to any individual.

3.0 Reason Why Agenda Item 21 is considered to be “exempt”

- 3.1 The report relates to an individual and contains personal information.

4.0 Justification/Public Interest Test

- 4.1 The Council/Committee must consider the public interest test. Section 10 of part II of Schedule 12A states:

“Information which—

(a) falls within any of paragraphs 1 to 7 above.....is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

4.2 As the report contains personal information about the individual, it is considered that the public interest is served by the non-disclosure of the information contained within the report at agenda item 21.

5.0 Not Excluding the Press and Public

5.1 There will be occasions when the meeting may decline to exclude the press and public from the meeting. If that occurs it does not simply mean that those members of the press and public who are present are allowed to stay for the discussion of the item(s). Declining to exclude the press and public would also mean that the press and public are allowed access to the actual report contained within the confidential part of the agenda (what Democratic Services refer to as the “pink pages”).

5.2 If the referred item is not exempted, Democratic Services would also make arrangements for the report to be retrospectively published on the Council’s website.

6.0 Decision Making Process

6.1 If the press and public are to be excluded for the agenda item; this Committee must exercise its power to agree to the recommendation.

Contact Officer: Estelle Culligan (Director of Law and Democracy)

Reporting to: Madeline Homer (Chief Executive)

Annex List

None

Corporate Consultation

Finance: N/A

Legal: N/A

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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